

APPROVED MINUTES

**Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
September 6th, 2018 at 7:30 P.M.
REGULAR MEETING MINUTES**

ATTENDANCE: Supervisors: Daniel Mohr, Joyce Moore; Planning Coordinator, Brian Miller; Solicitor, Marc Fisher; Secretary/Treasurer, Jessi O'Donald; Manager, Bud Carter
Absent: Robert Sentner

Meeting called to order at 7:47 pm.

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

The Emmaus/Upper Milford Joint EAC and the Lehigh County Conservation District will be hosting a Lantern Fly Field Workshop on September 24th at 6pm in Lenape Park. The workshop will have a brief presentation under the pavilion then walk through the park to help residents identify the Tree of Heaven, Adult Lantern Flies and Egg Cases. Discussion will revolve around homeowner treatment and control of the Spotted Lantern Fly.

PUBLIC INPUT: None

EXECUTIVE SESSION: - Not Needed

ACCEPTANCE OF MINUTES:

Approval of the August 16th, 2018 Workshop and Regular meeting minutes.

MOTION: Supervisor Moore made a motion to approve the August 2nd 2018 regular meeting minutes as presented. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. **17782 to 17819** in the amount of **\$75,552.08**

PAYROLL FUND

PLGIT XXXX7015 – Check No **7374** in the amount of **\$128.22**

STREET LIGHT FUND

PLGIT XXXX7125 – Check No. **1328** in the amount of **\$2,233.00**

ACKNOWLEDGEMENT OF BANK TRANSFERS:

Transfer No. 2018-062

MOTION: Supervisor Moore made a motion to pay the bills as read and acknowledge the bank transfers. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried.

SOLICITOR'S REPORT: -

PUBLIC HEARING:

Solicitor Fisher Opened the Public hearing.

1.) Request to be included in Agricultural Security Area.
Resolution No. 2018-033 Approval – ASA inclusion

Property owned by: Claire Ricci
11.247 Acres; 2280 Reinbold Rd; Pin No. 640431549934 1

Property owned by: David Keiser
23.727 Acres; 6569 Sigmund Rd; Pin No. 548224213809 1
10.038 Acres; 6445 Tollgate Rd; Pin No. 548224838556 1
3.849 Acres; 6481 Tollgate Rd; Pin No. 548223448221 1
3.768 Acres; 6574 Sigmund Rd; PIN No. 54822344822-1
.562 Acres; 6556 Sigmund Rd; Pin No. 548223764036-1

The only public question heard was from Mr. Phil Casey asking if the Keiser properties were the old Martin farm. The answer was yes. Hearing no further comments or questions the Board Motioned to approve the inclusion of listed properties.

MOTION: Supervisor Moore made a motion to approve Resolution No. 2018-033 inclusion of listed properties into the Agricultural Security Area. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried

2.) Ordinance No. 157- Conservation Open Space development Option

Hearing no public comments or questions the Board made a motion to approve Ordinance 157.

MOTION: Supervisor Moore made a motion to approve Ordinance No. 157. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried.

EXECUTIVE SESSION: -Not Needed

OLD BUSINESS: None

NEW BUSINESS:

1.) Resolution No. 2018-034 Approval – O'Rourke O&M Agreement

MOTION: Supervisor Moore made a motion to approve Resolution 2018-034 the O&M agreement with Elizabeth and Daniel O'Rourke of 6501 St. Peters Rd. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried.

2.) Resolution No. 2018-035 Approval – Seedway O&M Agreement

MOTION: Supervisor Moore made a motion to approve Resolution 2018-034 the O&M agreement with Seedway, LLC of 5901 Vera Cruz Rd. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried.

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: - None

PLANNING COMMISSION – NEW BUSINESS: - None

SUBDIVISIONS – IMPROVEMENTS: -

- 1.) Request from Brookshire Partners, LP
 - a. Letter from Brookshire Partners, LP
 - b. Memo from Manager Bud Carter

After a brief discussion it was decided that the Brookshire Development was not yet ready to start the process of dedication of public improvements, as it is still too much of a construction site with houses still being built.

CORRESPONDENCE: -

- 1.) Emmaus Public Library request to install materials return box
 - a. Letter from Director Amy Resh

The Emmaus Public Library is asking if the Township would be willing to install a material drop box outside the Township Offices as an outreach to make returning of materials easier for area residents. The Board of Supervisors expressed interest in the drop box purchased by the Library and installed by the Township. There were concerns of vandalism and placement of the receptacle which they agreed to let staff address if the Library board decided to go ahead with the purchase of the box.

There was a brief discussion on safety and security of the drop box.

OTHER ISSUES: -

Discussion of Emergency services committee proposal from Workshop meeting-

There was a discussion of wanting to see what can be fit into the budget. Supervisor Mohr wasn't entirely sure he wanted to go with the total increase. Supervisor Moore would like to do what we can but the numbers frightened her because she felt it would necessitate a tax increase. She is reluctant to raise taxes but would like to see what can be worked in. The concern was to sustain the level of maintaining assets while balancing a large increase in funding. Supervisor Mohr expressed that when he is asked for a budget request he would shoot for the moon and hope for something. The total increase asked for to split between fire companies would be \$80,000 after splitting the grant match money. The fire companies are asking for this funding to be placed into their capital revenue accounts that require Supervisor approval for expending the money.

It was asked by Manager Carter and Treasurer Jessi O'Donald for guidance on what the Supervisors want to see within the budget. Right now the Real Estate tax revenue is \$17.10 for every \$100,000 in assessment. There was discussion of estimated revenue from income tax and if there is a forecasted increase for next year and if that could cover the increase for Fire Companies. Jim Krippe asked what guarantee is there that the Fire Company gets there money if taxes would need to be increase. Mr. Casey expressed that there were calculation to take into consideration for possible increases of EIT etc. It was stated by Manager Carter that it was still too early to look at those numbers and again staff was looking for budget direction.

Jason Tapler talked about the committee's conversation in placing the money into the capital accounts to be requested from and the thought that their proposal was not really a wish list but a hard look at what will be needed in the future so the Board of Supervisors and the public understands what constraints the Fire Companies are up against.

REPORTS:

Emergency Services Committee Report: No Report

Township Emergency Management Coordinator: Still reviewing applications

Emergency Services Call Report: No Report

Fire Companies: Jason Tapler reported that the Community Day will be October 6th from noon until 6pm. Citizen will be having their Matey's pizza sale soon. They also helped Lower Milford during all of the flooding.

Emmaus Library: Community Hero's event was postponed due to threat of storms until September 13th. The library now has a Blog Link and Book Bingo will be held on September 17th.

Recreation Commission: Not Present

Supervisors:

Robert Sentner – Absent

Joyce Moore – No Report

Daniel Mohr – Homecoming was a huge success in spite of the rain prior to the event. The Band shelter was able to be delivered and the worst concern they had all day was if they would run out of parking spaces. The next event will be the Vera Cruz Halloween Parade. The biggest problem they had was a concern of running out of parking spaces.

Township Manager:

Bud Carter – No Report

ADJOURNMENT: Meeting adjourned at 8:47 pm.

Chairman Daniel Mohr

September 20, 2018
Date

Secretary/Treasurer Jessi O'Donald