

Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
September 20th, 2018 at 7:30 P.M.
REGULAR MEETING MINUTES

ATTENDANCE: Supervisors: Daniel Mohr, Robert Sentner, Joyce Moore; Manager, Bud Carter; Planning Coordinator, Brian Miller; Township Engineer, Jeffery Ott; Solicitor, Marc Fisher; Secretary/Treasurer, Jessi O'Donald

Meeting called to order at 7:30 pm.

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

PUBLIC INPUT:

- 1.) Jason Smith – Hanover Engineering Pollution reduction plan

Jason went over the Pollution Reduction Plan that needs to be included in the Township's NPDES permit application in November to the Department of Environmental Protection. The plan details possibilities to retrofit stormwater facilities to remove 10% of the fine particulate runoff within the 2010 census calculated urbanized area of the Township. The yearly amount the models have shown for the Township is 87,000 lbs., so the amount to remove is 8,700 lbs. There was a lengthy discussion of how to implement the plan and what the actual benefits may be. The Board of Supervisors all commented on yet another unfunded mandate and the cost of what is necessary. Phil Casey, Jim Krippe and Jason Tapler all questioned the amount of material needing to be removed and how the 8,700 lbs. out of 87,000 lbs. actually helps. The rough cost to retro fit an existing stormwater facility may be upwards of \$50,000. It was explained that the legislation surrounding this mandate allows for a Stormwater fee to be charged to cover the costs of implementing an approved Pollution Reduction Plan.

ACCEPTANCE OF MINUTES:

Approval of the September 6th, 2018 Workshop and Regular meeting minutes.

MOTION: Supervisor Moore made a motion to approve the September 6th 2018 regular and Workshop meeting minutes as presented. Supervisor Mohr seconded the motion. Any questions or comments, Supervisor Moore and Mohr were in favor, Supervisor Sentner abstained, motion carried.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. **17820 to 17848** in the amount of **\$138,618.03**

HIGHWAY AID FUND

PLGIT XXXX7112 – Check No. **2628** in the amount of **\$100,685.00**

ESCROW FUND

PLGIT XXXX7109 – Check No. **143** in the amount of **\$2,000.00**

ACKNOWLEDGEMENT OF BANK TRANSFERS:

Transfer No. 2018-063 and 2018-064

MOTION: Supervisor Moore made a motion to pay the bills as read and acknowledge the bank transfers. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, motion carried.

SOLICITOR'S REPORT: - No Report

EXECUTIVE SESSION: -Not Needed

OLD BUSINESS: None

NEW BUSINESS:

- 1.) Defined Benefit Pension Plan MMO for 2019
- 2.) Defined Contribution Pension Plan MMO for 2019

MMO memos are for acknowledgement by the board, no action required.

- 3.) Resolution 2018-037 – Approval - O&M agreement for Jasper Ridge Subdivision

MOTION: Supervisor Sentner made a motion to approve Resolution 2018-037 O&M agreement for Jasper Ridge Subdivision. Supervisor Moore seconded the motion. Any questions or comments, all were in favor, motion carried.

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: - None

PLANNING COMMISSION – NEW BUSINESS: -

- 1.) Millbrook Farms Section VI Time extension request until December 6, 2018.
 - a. Letter from Catherine Durso of Fitzpatrick, Lentz & Bubba

Letter from Catherine Durso requested a time extension for Millbrook Farm section VI until December 6th, 2018 for the improvements.

MOTION: Supervisor Sentner made a motion to grant the time extension as requested for Millbrook Farms section VI until December 6th, 2018. Supervisor Moore seconded the motion. Any questions or comments, all were in favor, motion carried.

SUBDIVISIONS – IMPROVEMENTS: -

- 1.) Approval - Jasper Ridge/Kohler Tract Letter of Credit Release No. 1
 - a. Letter from Township Engineer Jeffery Ott

Township Engineer Jeffery Ott's letter certified that Kay Builders has completed a portion of the improvements for the Jasper Ridge Subdivision to the extent that the irrevocable letter of credit can be reduced by \$694,919.94.

MOTION: Supervisor Sentner made a motion to approve, per Engineer Ott's letter dated September 6th, 2018 Credit release number 1 in the amount of \$694,919.94. Supervisor Moore seconded the motion. Any questions or comments, all were in favor, motion carried.

- 2.) Approval – Chestnut St. Wellness Center Letter of Credit Release No. 1
 - a. Letter from Township Engineer Jeffery Ott

Township Engineer Jeffery Ott's letter certified that Avicenna Health LLC has completed a portion of the improvements for the Chestnut St Wellness Center to the extent that the irrevocable letter of credit can be reduced by \$74,314.48.

MOTION: Supervisor Sentner made a motion to approve, per Engineer Ott's letter dated September 19th, 2018 Credit release number 1 in the amount of \$74,314.48. Supervisor Moore seconded the motion. Any questions or comments, all were in favor, motion carried.

CORRESPONDENCE: -

- 1.) Request from Macungie Borough to use East Macungie Road as Detour Route
 - a. Letter from Macungie Police Department

MOTION: Supervisor Sentner made a motion to Allow Macungie Borough to use East Macungie Road as a detour route for the Halloween Parade on October 27th, 2018 from 6:30pm to 9:30pm with a rain date of November 3, 2018. Supervisor Moore seconded the motion. Any questions or comments, all were in favor, motion carried.

- 2.) Request from Macungie Borough for Station #28 Special Fire Police Assistance
 - a. Letter from Macungie Borough Manager Chris Boehm

MOTION: Supervisor Sentner made a motion to allow Station # 28 special fire police to assist with the Macungie Halloween parade October 27th 2018 with a rain date of November 3rd, 2018 if willing and available as requested in the letter from Macungie Manager Chris Boehm. Supervisor Moore seconded the motion. Any questions or comments, all were in favor, motion carried.

- 3.) UYMA request for use of Jasper Park for soccer practice until Mid November.
 - a. Letter from UMYA Vice President Randy Faurl
 - b. Memo from Secretary Jessi O'Donald

-UMYA requested the use of Jasper Park after dark as they have done for the last two years for their soccer program to practice evenings until 8:00pm until the middle of November. UMYA will rent portable lights and be responsible for locking the gate after they are finished each evening.
-Memo from Secretary Jessi O'Donald expressed a recommendation from the Park and Recreation committee that this be allowed to be continued each year.

MOTION: Supervisor Sentner made a motion to allow UMYA to use Jasper Park from October through Mid November until 8:15pm as long as their soccer program continues with UMYA renting the portable lights and locking the gate when they are finished. Supervisor Moore seconded the motion. Any questions or comments, all were in favor, motion carried.

- 4.) Request from Citizen's Fire Company
 - a. Letter from President Tyler Stone and Treasurer Emily Fair

Station #28 is trying to change their thought process on funding and would like to refinance their equipment loans with a cash backed loan. Embassy Bank offered them a loan at 1.5% interest if they back it with an interest bearing CD. That set up would almost make their cost of borrowing nothing. The CD would be able to be in any term length and negotiated for rates at the end of each term. They requested to use \$100,000.00 from the major firefighting account for the CD with a note to return the money to the Township when the loan was repaid. They figured they would be ahead by \$7,000 in interest on the CD by the time the loan is repaid. In this way started to change to a saving mentality. They would still not receive the title for the truck.

The Board of Supervisors expressed that they were concerned over the length of a CD and tying up liquid assets for a long duration since rates are rising. There were also concerns over the wording of the resolution that establishes the major firefighting funds.

All were in agreement that the resolution would have to change, as it was written 28 years ago and circumstances have changed. If the CD is in the Township's name then the money is still invested by the Township on behalf of the Fire Company. The CD would have to be a maturity of a year or less.

Solicitor Fisher expressed that the Board seemed agreeable to the idea that was proposed. He suggested that the Fire Company put together a hard proposal with exactly what they want to do and approval from the Fire Company for the Board to vote on.

OTHER ISSUES: - None

REPORTS:

Emergency Services Committee Report: no report

Township Emergency Management Coordinator: no report

Executive Session was called for personnel matters from 8:52 pm until 8:59 pm.

Emergency Services Call Report: Posted on Website

Fire Companies: Jason Tapler for station #28 reported that they had joint training for rescue Ops. October 20th will be a redo for Buckeye training. October 6th will be Community Day with

Station #19 at the Municipal Center. He also commented that the Hero's Day at the Library was a great evening for everyone to interact with the public and meeting the residents of the area.

Rob Sentner talked about the Community Day on October 6th. There will be lots of activities.

Emmaus Library: The Library has hired Maryellen Kanarr as Library Director. There were 127 people in attendance for Hero's Day. There will be a staff member at meet the teacher night.

Recreation Commission: Not Present

Supervisors:

Robert Sentner – He would like to keep going on the budget. He spoke about unfunded mandates and upcoming PennDOT Projects. He feels we need to start putting money aside to do some of these repairs. He acknowledged that the taxes are low because of the stewardship of pat Supervisors but costs keep rising. Also to continue on with the discussion on the Fire Departments funding.

Joyce Moore – No Report

Daniel Mohr – Homecoming made money this year.

Township Manager:

Bud Carter – No Report

ADJOURNMENT:

Chairman Daniel Mohr

October 4, 2018
Date

Secretary/Treasurer Jessi O'Donald