

Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
October 18th, 2018 at 7:00 p.m.
WORKSHOP MEETING MINUTES

ATTENDANCE: Supervisors: Daniel Mohr, Robert Sentner, Joyce Moore; Manager, Bud Carter; Planning Coordinator, Brian Miller; Solicitor, Marc Fisher; Secretary/Treasurer, Jessi O'Donald

Meeting called to order at 7:00 pm.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

PUBLIC INPUT: Lisa Marten introduced Mary Ellen Kanarr.

EXECUTIVE SESSION: The Upper Milford Township Board of Supervisors held an executive session from 7:01 pm until 7:07 pm for a Personnel Matters.

OLD BUSINESS: - None

NEW BUSINESS: -

1.) Presentation of Draft Budget

Manager Carter presented the draft budget to the Board of Supervisors. The draft shows the increase for the Fire Companies recommended by the Emergency Services Committee and another hire for Public Works requested by Public Works Forman Brent Fegley. Each Board member met with staff separately so there was a brief discussion on revenues and expenses. Certain line items on the revenue side are building permit fees which will decrease as the building in the developments completes. There was an inquiry if rental fees for parks and municipal building could be increased. The thought is we cannot increase the fee because we don't have many rentals and the majority of those are residents. The MS4 expense was under budgeted for 2018 so that line item needed to be increased. There is budgeted money for park equipment replacement. There is nothing in the draft budget for saving for future improvements for PennDOT/Township roads or intersections. Supervisor Sentner commented that he felt the Road budget was a little light but there was nothing extravagant in the numbers.

Phil Casey asked about the projected revenue for the developments of Fields at Indian Creek and Jasper Ridge. He asked if those EIT and RE Taxes have been looked at for the future.

Supervisor Sentner and Supervisor Moore explained that those fees are not realized yet since the developments are not completely built. Supervisor Sentner read surrounding property tax numbers. Upper Milford Township is well under the surrounding area. Supervisor Moore reminded Mr. Casey that we don't live in Upper Macungie Township. There was a brief discussion on earned income and the economy.

UNAPPROVED MINUTES

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Supervisor Mohr asked about the sewer charge for Jasper Park. He asked if the bathrooms would be better to have heat in the bathrooms for the winter. The comment was the heat would never keep up if the door was left open.

Jason Tapler and Phil Casey expressed concern that Public Works shouldn't be venturing out of the Township for the gas station. Jason stated there was nothing in the Township to eat so going to Wawa isn't too much of an issue. Phil suggested GPS for the Township units to track where they go.

Supervisor Sentner defended the personnel in question, explaining that the employee has saved the Township a lot of money on repairs and they deal with many people that is why they are often on the phone.

MOTION: Supervisor Sentner made a motion to direct staff to show a draft budget for the next meeting showing a millage increase at .45 and the increase in Local Services Tax to \$52.00. Supervisor Moore seconded the motion. Question from Supervisor Mohr asked if this was the motion on tax increase. The answer was no. This is to direct staff to show the information in a draft for the next meeting. All were in favor, motion carried.

There was a brief discussion on the effect of Open Space preservation and cost of infrastructure in the Township.

ANY OTHER BUSINESS: - None

ADJOURNMENT: Meeting was adjourned at 7:44 pm.
