

Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
January 17th, 2019 at 7:30 P.M.
REGULAR MEETING MINUTES

ATTENDANCE: Supervisors; Robert Sentner, Joyce Moore, Daniel Mohr; Manager, Bud Carter; Planning Coordinator, Brian Miller; Solicitor Marc Fisher; secretary/Treasurer Jessi O'Donald

Meeting called to order at 7:30 pm.

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

Information for the January 21st Miller Keystone Blood Drive is listed on our website. Please schedule your appointment and help us reach our donation goal of 16 pints.

PUBLIC INPUT: No Input

ACCEPTANCE OF MINUTES:

Approval of the January 7th Reorganizational and Regular Meeting Minutes.

MOTION: Supervisor Moore made a motion to accept the Reorganizational and regular Meeting Minutes from January 7th, 2019. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. 18098 to 18135 in the amount of \$128,067.23

OPEN SPACE REFERENDUM FUND

PLGIT XXXX7146 – Check No.1005 in the amount of \$1700.00

HIGHWAY AID FUND

PLGIT XXXX7112 – Check No. 2629 in the amount of \$41,959.00

ACKNOWLEDGEMENT OF BANK TRANSFERS:

Transfer No. 2019-01 and 2019-02

MOTION: Supervisor Mohr made a motion to pay the bills as read and acknowledge the bank transfers. Supervisor Moore seconded the motion. Any questions or comments, all were in favor, motion carried.

OLD BUSINESS: None

NEW BUSINESS:

- 1.) Approval for Open Space preservation contribution
 - a. Memo from Brian Miller

Memo from Planning Coordinator Brian Miller stated that Dianne Matthews-Gehring from the Lehigh County Agricultural Preservation Department contacted him this week, the Charles and Jennifer Peter's 21.74 acre parcel property has completed the appraisal process and has come in over the Counties \$6000.00 per acre cap at \$7,110.00 per acre. At this time we are being asked to cover the \$1,100.00 per acre value that is over the County Cap and he needs to let the County know if the Township is in agreement to adding \$24,131.40 to help preserve the property. If Supervisors agree he can work with the County to finish the preservation process.

Supervisors asked if there was enough money in the account. It was confirmed by Secretary/Treasurer that there is enough money in the account to cover what has already been agreed to plus the addition of the Peter's farm.

MOTION: Supervisor Moore made a motion to approve the payment of \$24,131.40 toward the preservation of the Peter's farm. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried.

- 2.) Approval for F550 Truck Body
 - a. Memo from Manager Carter

Memo from Manager Carter stated the Township's 2019 Budget included funding to purchase a new small dump truck for Public Works. He received quotes from three body upfitters for the body, plow, salt spreader and hydraulics. 1) E M Kutz for \$39,150, 2) Triad Truck Equipment \$39,566, 3) Levan Machine & Truck Equipment \$34,955. It is his recommendation that the Board of Supervisor authorize the purchase of the Body, Plow, Salt spreader and hydraulics from E.M. Kutz for the amount of \$39,150. Levan Machine & Truck Equipment quote include a body spec. that used thinner gauged stainless steel.

Phil Casey commented that Levan has a good name in the area and even though the body was quoted with thinner metal the quote left room for future reskinning of the body if needed.

Supervisor Sentner expressed concern about using EM Kutz again. He stated that over the years the Township has given them a lot of money and it was time for a change. He wanted to the Township use a different company.

MOTION: Supervisor Sentner made a motion to authorize the purchase of the truck body through Triad Truck Equipment for \$39,566.00 as noted in Manager Carter's memo dated January 19th, 2019. Supervisor Moore seconded the motion. Any questions or comments, all were in favor, motion carried.

SOLICITOR'S REPORT: -

Ordinance 160 – Adoption of Codification

This Ordinance is for the adoption of the Code of Ordinances as put together and updated by American Legal Publishing. This is a comprehensive listing of Township Ordinances gathered

in a searchable document in print and digital form. This has been properly advertised and is ready for the Boards consideration.

MOTION: Supervisor Moore made a motion to adopt Ordinance No. 160 adoption of the Codification of Township Ordinances and Resolutions as presented. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried.

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: - None

PLANNING COMMISSION – NEW BUSINESS: - None

SUBDIVISIONS – IMPROVEMENTS: -

CORRESPONDENCE: -

- 1.) Request for Special Fire Police Assistance
 - a. Letter from Vera Cruz Community Association

The members of the Vera Cruz Community Association respectfully request your permission to have members of the Fire Police of the Citizen's Fire Company of Upper Milford Township and the Upper Milford Western District Fire Company on duty for the following events, which are being sponsored by our Association: EASTER EGG HUNT - Mystic Chain Park - Saturday, April 20, 2019 - 1 p.m. HOMECOMING CELEBRATION - Mystic Chain Park- Sunday, Aug. 18, 2019 from 12 p.m. - 8:00 p.m. and HALLOWEEN PARADE - Wednesday, Oct. 16, 2019 7-9 p.m. Parade forms at 6:30 p.m. at Mystic Chain Park with rain date - Thursday, Oct. 17, 2019.

MOTION: Supervisor Moore made a motion to allow Citizen Fire Company's Special Fire Police to assist Vera Cruz Community Association for their events during the dates and times listed in their letter of request dated January 15th, 2019 if willing and available. Supervisor Sentner seconded the motion. Any questions or comments, all were in favor, motion carried.

OTHER ISSUES: - None

REPORTS:

Emergency Services Committee Report: No Report

Township Emergency Management Coordinator:
James Krippe: Not Present

Emergency Services Call Report: December Report Posted to Website

Fire Companies: No Report

Emmaus Library: Lisa Marten reported that there have been an average of 40 present at Story times, there were 119 in attendance for the cat castles event. In February the Library will be going to a one (1) card system with area Libraries, so membership cards will be accepted all over the area. Senator Lisa Boscola has also expanded her office hours at the Library on Monday's from 10am until 5pm.

Recreation Commission: Not Present

Supervisors:

Daniel Mohr – No Report
Joyce Moore – No Report
Robert Sentner – No Report

Township Manager:

Bud Carter – The new Mack Truck that was ordered in February 2018 was finished and delivered to the township earlier in the day. The truck looks great and is ready for the winter weather forecasted for the weekend.

EXECUTIVE SESSION: -If Needed

ADJOURNMENT: Meeting was adjourned at 7:47 pm.

Chairman Robert Sentner

02/07/2019
Date

Secretary/Treasurer Jessi O'Donald