

Upper Milford Township  
Board of Supervisors  
Township Building, Old Zionsville, PA 18068  
February 21<sup>st</sup>, 2019 at 7:30 P.M.  
REGULAR MEETING MINUTES

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**ATTENDANCE:** Supervisors; Robert Sentner, Joyce Moore, Daniel Mohr; Manager, Bud Carter; Solicitor Marc Fisher; Office Assistant Kyle Walbert

Meeting was called to order at 7:31 pm.

Pledge of Allegiance to the flag.

**ANNOUNCEMENTS:**

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

Thank you to the members of the community that donated during our Miller-Keystone blood drive on February 11<sup>th</sup>.

**PUBLIC INPUT:** No Input

**Special Guest-**

- 1.) Ashley Lorah – East Penn Chamber of Commerce

Ashely Lorah introduced herself to the board of supervisors and the public as a member of the East Penn Chamber of Commerce. She explained she works with the townships and boroughs of Macungie, Alburtis, Emmaus, Upper Milford, and Lower Macungie. She mentioned Bud sits on their board and she wants to continue the relationship between the Chamber and Upper Milford Township. She explained the different events they have coming up within the community.

**ACCEPTANCE OF MINUTES:**

Approval of the February 7<sup>th</sup>, 2019 Workshop and Regular meeting minutes.

**MOTION:** Supervisor Moore made a motion to accept the Workshop and regular Meeting Minutes from February 7th, 2019. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried.

**APPROVAL OF PAYMENT OF BILLS:**

**GENERAL FUND:**

PLGIT XXXX7096 - Check No's. 18195 to 18208 in the amount of \$37,426.36

(No Bank Transfers)

**MOTION:** Supervisor Moore made a motion to pay the bills as read. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried.

**SOLICITOR'S REPORT:** - No Report

**OLD BUSINESS:** None

**NEW BUSINESS:**

- 1.) Miller-Keystone Blood Drive
  - a. Memo from Secretary/Treasurer Jessi O'Donald

Supervisor Sentner read the memo from Secretary/Treasurer Jessi O'Donald. The memo explained how the Blood drive held at the Township building was a success and since it was not too difficult to coordinate; we will be hosting the same blood drive here every 8 weeks. The Supervisors collectively had no issues with us holding the blood drive.

- 2.) New John-Deere Mower
  - a. Memo from Township Manager Bud Carter

Manager Bud Carter read the memo as stated to purchase a new John Deere Z60M Ztrak mower for the Township at the price of \$9,940.50. Supervisor Sentner asked if this will be replacing a mower or if it is just a new one? Bud explained this will be replacing a mower but the old one will be kept as a spare. Supervisor Sentner asked if we have done a cost analysis to see if it worth to continue to grass in house or to have it contracted out. Manager Carter explained that we have not done a full cost analysis on this matter. Supervisor Moore suggested that this is something we would be discussed before the yearly budget is put in place.

**MOTION:** Supervisor Mohr made a motion approve the purchase of the Z60M Ztrak mower from John Deere for the price of \$9,940.50. Supervisor Moore seconded the motion. Any questions or comments, Supervisor Mohr and Supervisor Moore both were in favor and Supervisor Sentner voted No to the mower purchase. Motion carried.

**DEP MODULES / SEWAGE PLANNING:** - None

**PLANNING COMMISSION – OLD BUSINESS:** - None

**PLANNING COMMISSION – NEW BUSINESS:**

**SUBDIVISIONS – IMPROVEMENTS:** - None

**CORRESPONDENCE:** - None

**OTHER ISSUES:** - None

**REPORTS:**

Emergency Services Committee Report: No Report

Township Emergency Management Coordinator:

James Krippe: Not Present – No report

Emergency Services Call Report: January Report posted to the website.

Fire Companies:

Jason Tapler was present and stated he had no report from the Fire Companies.

Emmaus Library:

Lisa Martin from the Emmaus Library stated that there has been a lot of positive feedback from the drop box that was placed at the township building a few months ago.

Recreation Commission: No Report

Supervisors:

Daniel Mohr – No Report

Joyce Moore – No Report

Robert Sentner – No Report

Township Manager:

Bud Carter – No Report

**EXECUTIVE SESSION:** - Personnel Matter.

Supervisor Sentner called for an Executive session and it started at 7:39 PM. Executive session ended at 7:43 PM.

**ADJOURNMENT:** Meeting was adjourned at 7:44 pm.

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Chairman Robert C Sentner

03/07/2019  
Date

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Secretary/Treasurer Jessi O'Donald