

Upper Milford Township  
Board of Supervisors  
Township Building, Old Zionsville, PA 18068  
March 7<sup>th</sup>, 2019 at 7:30 P.M.  
REGULAR MEETING MINUTES

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**ATTENDANCE:** Supervisors; Robert Sentner, Joyce Moore, and Daniel Mohr: Township Manager Edward Carter: Planning Coordinator Brian Miller; Solicitor Marc Fisher; Secretary/Treasurer Jessi O'Donald

Pledge of Allegiance to the flag.

Meeting was called to order at 7:30 pm.

**ANNOUNCEMENTS:**

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

**PUBLIC INPUT:** NONE

**ACCEPTANCE OF MINUTES:**

Approval of the February 21<sup>st</sup>, 2019 Regular meeting minutes.

**MOTION:** Supervisor Moore made motion to accept the Regular Meeting Minutes as presented. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried.

**RATIFICATION OF BILLS PAID FEBRUARY 26<sup>th</sup>, 2019:**

**GENERAL FUND:**

PLGITXXXX7096 – Check No's. **18209 to 18234** in the amount of **\$31,205.44**

**APPROVAL OF PAYMENT OF BILLS:**

**GENERAL FUND:**

PLGIT XXXX7096 - Check No's. **18235 to 18270** in the amount of **\$140,597.14**

**STREETLIGHT FUND**

PLGITXXXX7125 – Check No. **1335** in the amount of **\$2,243.75**

**ACKNOWLEDGEMENT OF BANK TRANSFERS:**

Transfer No. 2019-12 to 2019-17

Note: Check Number 18236 should have been made payable to Macungie Ambulance. This check will be voided and reissued as check number 18271 for the same amount.

**MOTION:** Supervisor Moore made a motion to ratify the bills paid February 26<sup>th</sup>, 2019 for the amount of \$31,818.34 to reflect bill list report, pay the March 7<sup>th</sup> 2019 bills as read and

acknowledge the bank transfers. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried.

**OLD BUSINESS:**

- 1.) Approval for truck cameras
  - a. Memo from Manager Carter

Manager Carter had been directed to look into cameras for the dump trucks. He is requesting to purchase the following camera equipment. If this equipment meets the requirements, he would then like to purchase the other seven camera set ups to complete in the installation on the eight dump trucks. 1- Mobilemule, 5 channel mobile DVR with GPS(SD), 1- Forward facing 1080p IP camera, 1- Rear/backup camera, 1- 7 inch LED color rear view Monitor. Each Set up will cost \$679.96 for a total of \$4759.72 once camera equipment for all eight trucks are complete.

**MOTION:** Supervisor Mohr made a motion to approve the purchase of the first camera to see if they meet the requirements, if so to then purchase the remaining cameras as per Manager Carter's memo dated March 7<sup>th</sup>, 2019. Supervisor Moore seconded the motion. Any questions or comments, all were in favor, motion carried.

Phil Casey asked if the cameras would give the Township a discount on the Insurance. Manager Carter has a call into the Insurance Company. The Insurance Company is checking with the underwriter.

**NEW BUSINESS:**

- 1.) Resolution 2019-020 – Fire Company Fund Usage

Solicitor Fisher discussed Resolution 2019-020. This resolution replaces Resolution 1990-004. Resolution 2019-020 outlines the use of money and procedures to withdrawal money for the Fire Company Accounts that the Township places money into each year.

**MOTION:** Supervisor Moore made a motion to approve Resolution 2019-020. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried.

- 2.) Approval to dissolve PLGIT account number 7070
  - a. Memo from Secretary/Treasurer Jessi O'Donald

There was a brief discussion on account PLGIT 7070. Solicitor Fisher and Treasurer O'Donald explained that with the new resolution this is just housekeeping to close the original PLGIT Major Fire Fighting account, and only hold the two separate Fire Company Accounts. The Major Fire Fighting account was originally set up in 1990 along with resolution 1990-004. There had then been investments for the fire companies set up in two separate long term accounts that were moved to PLGIT in 2003 as separate Western District and Citizens Fire Company accounts. These two accounts is where the Township deposits money each year for the Fire Companies. There is no need for the third account. The money is recommended by Treasurer O'Donald to be split equally between the two fire company accounts per her memo dated March 7<sup>th</sup>, 2019.

**MOTION:** Supervisor Moore made a motion to approve the splitting of the money from PLGIT account 7070 listed as Major Fire Fighting Equipment into the Western District and Citizen's Fire

Company PLGIT and authorize Manager Carter to sign the necessary PLGIT paperwork to close account PLGIT 7070. Supervisor Mohr seconded the motion. Any questions or comments, all were in favor, motion carried.

**SOLICITOR'S REPORT:** - No Report

**DEP MODULES / SEWAGE PLANNING:** - None

**PLANNING COMMISSION – OLD BUSINESS:** - None

**PLANNING COMMISSION – NEW BUSINESS:** - None

**SUBDIVISIONS – IMPROVEMENTS:** - None

**CORRESPONDENCE:** - None

**OTHER ISSUES:** - None

**REPORTS:**

Emergency Services Committee Report: None

Township Emergency Management Coordinator:  
James Krippe: Absent

Emergency Services Call Report: No Report

Fire Companies: Jason Tapler reported for Citizen's that they should receive their Rescue Equipment next week.

Emmaus Library: The Library is having a books and beer night at Yergey's and Triple Sun on March 20<sup>th</sup> from 6-8 pm. There will be raffles and tickets are available at the Library Circulation Desk.

Recreation Commission: No Report

Supervisors:

Daniel Mohr – No Report  
Joyce Moore – No Report  
Robert Sentner – No Report

Township Manager:

Bud Carter – Jim Krippe left a message that he will be attending training, also that the ESC meeting was cancelled in February but they will hold the March meeting on the 20<sup>th</sup>.

**EXECUTIVE SESSION:** -Not Needed

**ADJOURNMENT:** Meeting was adjourned at 7:43 pm.

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Chairman Robert Sentner

**03/21/2019**  
Date

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Secretary/Treasurer Jessi O'Donald