

**UNAPPROVED MINUTES**

**Upper Milford Township  
Board of Supervisors  
Township Building, Old Zionsville, PA 18068  
April 4<sup>th</sup>, 2019 at 7:30 P.M.  
REGULAR MEETING MINUTES**

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**ATTENDANCE:** Supervisors; Robert Sentner, Joyce Moore; Township Manager, Edward Carter; Planning Coordinator, Brian Miller; Solicitor Marc Fisher; Secretary/Treasurer Jessi O'Donald; **Absent:** Supervisor Daniel Mohr

Meeting was called to order at 7:30 pm.

Pledge of Allegiance to the flag.

**ANNOUNCEMENTS:**

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

Joint EAC Earth Day Event is April 13<sup>th</sup> from 8:30 to noon at Emmaus Community Park

Blood Drive is April 15<sup>th</sup> from 2-7 pm. here at the Township Building.

**PUBLIC INPUT:**

**Chris Greb** – Macungie Ambulance- yearly report

Chris Greb left several copies of Macungie Ambulance's annual report on the table. Macungie Ambulance ran 3727 calls in 2018 with 213 calls within Upper Milford Township. Please see the Macungie Report for more details.

**ACCEPTANCE OF MINUTES:**

Approval of the March 21<sup>st</sup>, 2019 Regular meeting minutes.

**MOTION:** Supervisor Moore made a motion to accept the march 21<sup>st</sup> regular meeting minutes as presented. Supervisor Sentner seconded the motion. Any questions or comments, both were in favor, motion carried.

**APPROVAL OF PAYMENT OF BILLS:**

**GENERAL FUND:**

PLGIT XXXX7096 - Check No's. **18301 to 18345** in the amount of **\$62,502.89**

**STREET LIGHT FUND**

PLGIT XXXX7125 – Check No. **1336** in the amount of **\$2,198.70**

**MOTION:** Supervisor Moore made a motion to pay the bills as read. Supervisor Sentner seconded the motion. Any questions or comments, both were in favor, motion carried.

**OLD BUSINESS:** None

## **NEW BUSINESS:**

- 1.) Approval of Bid Recommendations
  - a. Memo from Manager Carter

Township staff prepared and advertised to receive bids at 1:00 P.M. on March 25, 2019. Bids were received and opened by Township Manager, Bud Carter and witnessed by Cindy Kuhns. Bids were received for:

1. Bituminous Seal Coat
2. Ultra-Thin Bonded Wearing Course
3. Line Painting

Bid tabulation results are attached.

Based on staff's review of the bids I recommend that the Board of Supervisors award the bids and enter into contracts with the lowest qualified bidder in each category as follows:

1. Bituminous Seal Coat

Award to: **Asphalt Maintenance Solutions**, LLC P.O. Box 387 Center Valley, PA 18034, For the contract amount of \$178,200 with final determination of the application to be determined during field operations.

2. Ultra-Thin Bonded Wearing Course

Award to: **Asphalt Maintenance Solutions**, LLC P.O. Box 387 Center Valley, PA 18034 For the amount of \$82,156.15.

3. Line Painting

Award to: **A-1 Traffic Control** 430 Hallman Road Douglassville, PA 19518

For the amount of \$16,426.08 in 2019 and \$16,605.60 in 2020.

Supervisor Sentner asked if there was something that could be done about the line painting since the paint doesn't last very long. Manager Carter said that the alternative is very costly and gets scrapped off during the winter plowing events.

**MOTION:** Supervisor Moore made a motion to award the road bids as outlined in manager Carter's Memo dated April 2, 2019. Supervisor Sentner seconded the motion. Any questions or comments, both were in favor, motion carried.

- 2.) Approval of RES 2019-021 Pre Construction Agreement FIC IV + V

Solicitor Fisher commented that Kay Builders has agreed to the Resolution as presented and has already signed the agreement.

**MOTION:** Supervisor Sentner made a motion to approve Resolution 2019-021 Pre-Construction Agreement for The Fields at Indian Creek Phase IV & V. Supervisor Moore seconded the motion. Any questions or comments, both were in favor, motion carried.

- 3.) Approval of Emergency Committee By-Laws

The Emergency Services Committee had drafted By-Laws and forwarded them to Solicitor Fisher for review. Solicitor Fisher had made a few changes and now they are presented to the Board of Supervisors for their acknowledgement.

**MOTION:** Supervisor Sentner made a motion to accept the By-Laws as presented for the Emergency Services Committee. Supervisor Moore seconded the motion. Any questions or comments, both were in favor, motion carried.

Emergency Services Committee Chairman Jim Krippe will now present them to the committee for final adoption on April 17<sup>th</sup>.

**SOLICITOR'S REPORT:** - No Report

**DEP MODULES / SEWAGE PLANNING:** - None

**PLANNING COMMISSION – OLD BUSINESS:** - None

**PLANNING COMMISSION – NEW BUSINESS:** - None

**SUBDIVISIONS – IMPROVEMENTS:** - None

**CORRESPONDENCE:** -

- 1.) Email correspondence from Mink Estates

Jim Debus and Alan Severance addressed several concerns for route 29 from the trivet diner at Buckeye Rd to the Mill Rd intersection. They are concerned about the amount of truck traffic, the speed of traffic and the volume of traffic in general within this area. They would like to see traffic congestion signs and blinking lights placed in the area of the Mill Rd intersection.

Manager Carter and Planning Coordinator Brian miller stated the area is on the PennDOT Tip and Lehigh Valley Planning Commission has been looking at safety projects for this particular stretch of road. The Board asked if the correspondence from Mr. Debus and Mr. Severance could be forwarded to LVPC and the local elected official's offices to try and get the concerns addressed. Mr. Krippe stated the traffic is coming from both side of the Mill Rd intersection.

**OTHER ISSUES:** - None

**REPORTS:**

Emergency Services Committee Report: Next meeting is April 17<sup>th</sup>.

Township Emergency Management Coordinator:  
James Krippe:

Emergency Services Call Report: No Report

Fire Companies: No Report

Emmaus Library: February showed a circulation increase and a library attendance increase. March 31<sup>st</sup> through April 6<sup>th</sup> is smart money week. There will be a jeopardy night April 10<sup>th</sup> and Party in PJ's April 13<sup>th</sup>. April 15<sup>th</sup> is a program on Security.

Recreation Commission: No Report

Supervisors:

Daniel Mohr – Absent

Joyce Moore – No Report

Robert Sentner – Supervisor Sentner made a motion to appoint Supervisor Mohr as Animal Control Officer. Motion died for lack of a second.

Township Manager:

Bud Carter – Manager Carter heard back from Longley Insurance and the Township will see a 5% discount for installing the cameras and GPS units in the trucks.

**EXECUTIVE SESSION:** -If Needed

**ADJOURNMENT:** Meeting was adjourned at 8:03 pm.

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Chairman Robert Sentner

**04/18/2019**  
Date

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Secretary Jessi O'Donald