

**Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
AUGUST 15th, 2019 at 7:30 P.M.
REGULAR MEETING MINUTES**

ATTENDANCE: Supervisors: Joyce Moore, Daniel Mohr; Manager: Edward Carter; Planning Coordinator: Brian Miller; Solicitor: Marc Fisher; Secretary/Treasurer: Jessi O'Donald; Absent, Supervisor Robert Sentner

Meeting was called to order at 7:35 pm

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

The Upper Milford Township Board of Supervisors held an executive session prior to the regular meeting to discuss a legal matter.

PUBLIC INPUT: No Input

ACCEPTANCE OF MINUTES:

Minutes from the August 1st, 2019 Workshop and Regular meetings will be approved at the September 5th meeting.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. **18655 to 18703** in the amount of **\$66,630.37**

HIGHWAY AID FUND:

PLGIT XXXX7112 – Check No. **2633** in the amount of **\$16,556.52**

STREETLIGHT FUND:

PLGIT XXXX7125 – Check No. **1340** in the amount of **\$2,215.30**

ACKNOWLEDGEMENT OF BANK TRANSFERS:

Transfer No. **2019-056 to 2019-067**

MOTION: Supervisor Mohr made a motion to pay the bills as read and acknowledge the bank transfers. Supervisor Moore seconded the motion. Any questions or comments, both were in favor, motion carried.

OLD BUSINESS: None

NEW BUSINESS: None

SOLICITOR'S REPORT: - No Report

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: - None

PLANNING COMMISSION – NEW BUSINESS: - None

SUBDIVISIONS – IMPROVEMENTS: -

- 1.) Approval for the Improvements agreement for Millbrook Farms Section VI

Motion: Supervisor Mohr made a motion at accept the Improvements agreement for Millbrook farms Section VI as presented and signed by the developer. Supervisor Moore seconded the motion. Any questions or comments, both were in favor, motion carried.

CORRESPONDENCE: -

- 1.) Request for Light the Night Safe Zones Block Party
 - a. Letter from Marjorie Geissinger

We are requesting permission to hold a Light in the Night Safe Zones block party in the large assembly room of the Upper Milford Township Building on Sunday evening, October 27, 2019, from 4-6 p.m. for the purpose of providing a safe and fun environment for our children during the Halloween season. Because we had such a good turnout of parents and children over the past years, we are again expecting a great deal of enthusiastic support from grown-ups and children. We publicize the event through our church newsletters and flyers to township residents. We realize this deviates from the traditional Trick or Treat Oct. 31st time, but our choosing this date gives parents who choose to do trick or treating the opportunity to also participate in the activity held at the Upper Milford facility. It also gives our volunteers more time on Sunday afternoon to prepare for the event. We will again encourage families bringing children to also bring items for the Upper Milford Community Food Pantry. We deeply appreciate that the Board of Supervisors has consistently waived the rental fee for this community event and trust that the Board will again be able to do so. We will notify Mr. Mike Ruyak, Fire Police, of our plans and desire to have them participate in providing safe entrance and exit to the building as well as have a fire truck on the premises which proves to be a major hit each year. We will also ensure that our insurance company, Goodville Mutual Casualty Company, provides you with a copy of the liability insurance policy covering the event. I would be happy to answer any further questions about the proposed event. My phone number is 610-966-2733. We had much positive feedback from those attending in the past. We look forward to again partnering with you in considering our request for 2019.

MOTION: Supervisor Mohr made a motion at allow the Light in the Night Safe Zone Block Party to be held in the Municipal Building and the use of Special Fire Police if willing and available per Marjorie Geissinger's letter dated August 8th, 2019. Supervisor Moore seconded the motion. Any comments or questions, both were in favor, motion carried.

OTHER ISSUES: - None

REPORTS:

Emergency Services Committee Report: Next meeting will be September 18th.

Township Emergency Management Coordinator:

James Krippe: Jim will be attending the training on Saturday at Buckeye and attending a county meeting with the new Emergency Management Coordinator.

Emergency Services Call Report: Report on Website

Fire Companies: Jason Tapler for Citizens Fire Company; Jason expressed concerns in regard to the pump house and booster pump that regulates pressure for the fire hydrants within the Fields at Jasper Ridge development. Citizens Fire Company had gone into the development to preform Hydrant training and found what they reported to the Township as an issue with the pump. He explained that the pump kept shutting off collapsing the hose. Jason then stated he went along with Western District Fire Company to see if they had the same results. When Western District was training on the hydrants, they had the same concern with the pump starting and stopping. The pump house ended up catching on fire prior to the hydrant being shut off. Jason's concern is that the fire companies were told that the pump would supply enough water to the hydrants according to the requirements. They also expected that the pump house would have been inspected for fire safety. He explained that he felt a lot of responsibility for the volunteers as an assistant chief and that he needs to be able to count on the hydrants during an emergency as to not trap people inside during a fire if the system fails.

Township Supervisors and staff responded that they can only go off the engineering reports they were given. They know the pump system was tested but that testing was done in January. The conditions were during colder weather and might not have taken into account the heat inside a building of the construction. The ventilation system, pump and structure are on private property and owned by Kay Builders, running off of the Emmaus Borough water system. It was Determined that the Fire Companies need to notify Emmaus Borough prior to any training in the future since there were problems with the water lines after training. Supervisors and Staff said they were concerned about the events that led up to the fire in the pump house. They are willing to facilitate a meeting with The Fire Companies, Kay Builders, Emmaus Borough and the Pump manufacture, so that the concerns can be expressed.

Emmaus Library: The circulation and library card number keep increasing. The Library hosted a 4 day climate change camp run by retired teachers which was a success. They hope to continue to run this camp each summer. They are also hosting an Autumn Social on September 27th at Brookside Country Club. Community Hero's Day is September 5th at the Library.

Recreation Commission: No Report

Supervisors:

Daniel Mohr – Vera Cruz Homecoming is this Sunday from noon until 8pm. The association is hoping for no rain so they can park cars in the field. The Rehrig Bothers and the Large Flowerheads are playing that afternoon. The Association is also looking for volunteers to help that day and to participate in the association in general.

Joyce Moore – No Report

Robert Sentner – Absent

Township Manager:

Bud Carter – No Report

EXECUTIVE SESSION: -Not Needed

ADJOURNMENT: Meeting adjourned at 8:00 pm.

Vice-Chair Joyce Moore

09/05/2019
Date

Secretary Jessi O'Donald