

Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
June 4th, 2020 7pm
REGULAR MEETING MINUTES

ATTENDANCE: Supervisors: Robert Sentner, Joyce Moore, Daniel Mohr; Manager Bud Carter; Planning Coordinator Brian Miller; Solicitor Marc Fisher; Secretary/Treasurer Jessi O'Donald

Meeting called to order at 7:00 pm.

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded to aid in the preparation of minutes and for other such purposes as the Board sees fit. All participants of this meeting have been muted except for the Board of Supervisors and Township Staff. Public input was collected prior to 4pm this afternoon via telephone call or email and will be read into the minutes.

The Upper Milford Township Board of Supervisors held an Executive Session prior to the start of this meeting to discuss a legal Matter.

PUBLIC INPUT: There was no public input submitted

ACCEPTANCE OF MINUTES:

Approval of June 4th Regular meeting minutes

MOTION: Supervisor Sentner made a motion to approve the workshop and regular meeting minutes from June 4th. Supervisor Mohr seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

RATIFICATION OF BILLS PAID MAY 21st, 2020

GENERAL FUND:

PLGIT XXXX7096 - Check No's. 19368 to 19396 in the amount of \$58,222.68

MOTION: Supervisor Mohr made a motion to ratify the bills paid from May 21st. Supervisor Sentner seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

APPROVAL OF PAYMENT OF BILLS:

Request letter from Citizens Fire Company

Citizens Fire Company requested \$20,000.00 out of their Capital Reserve Fund for the purchase of Turnout gear.

MOTION: Supervisor Sentner made a motion to approve the \$20,000 withdrawal from Citizens fire Company for purchase of turnout gear. Supervisor Mohr seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

GENERAL FUND:

PLGIT XXXX7096 - Check No's. **19397 to 19435** in the amount of **\$49,064.68**
(Includes Citizens Fire Company requested amount - check # 19406 of \$20,000.00)

STREET LIGHT FUND:

PLGIT XXXX7125 - Check No. **1351** in the amount of **\$2,072.51**

HIGHWAY AID FUND:

PLGIT XXXX7112 - Check No. **2636** in the amount of **\$124,750.08**

ACKNOWLEDGEMENT OF BANK TRANSFERS:

Transfer No's. 2020-025 - to -2020-033

MOTION: Supervisor Mohr made a motion to approve the bills as read and acknowledge the bank transfers. Supervisor Mohr seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

SOLICITOR'S REPORT: - No Report

OLD BUSINESS: None

NEW BUSINESS:

- 1.) Resolution 2020-028 KS StateBank – lease purchase of 2021 Mack and Accessories
 - a. Memo from Manager Carter

Within the 2020 budget was the approval to purchase a new Mack dump truck, that authorization to purchase the truck was given at the November 21st 2019 BOS meeting. This was budgeted as a lease purchase over 5-years. Resolution 2020-028 acknowledges and approves entering it a lease with KS State Bank for the amount of \$181,000 with an interest rate of 2.82%. Making the annual payment of \$38,240.80

MOTION: Supervisor Sentner made a motion to approve Resolution No. 2020-028 and enter into the agreement for 5 years through Kansas State Bank to lease purchase the Truck listed above. Supervisor Mohr seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

- 2.) PennDOT Stock pile Lease
 - a. Memo from manager Carter

With the PennDOT stock pile agility agreement set to expire in September, I have been in contact with PennDOT to enter into a lease of the current stock pile grounds. The new lease is for 5 years, with a year payment of \$5,000.

MOTION: Supervisor Mohr made a motion to approve the PennDOT Stock Pile Lease as presented. Supervisor Moore seconded the motion. Hearing no questions or comments, Supervisors Mohr and Moore were in favor, Supervisor Sentner disapproved, motion carried.

3.) Resolution 2020-029 – FIC Phase IV & V

Solicitor Fisher explained that this Resolution is the agreement for Kay Builders to present money for the easements for the Allen Street Traffic Light installation and the township to obtain those easements.

MOTION: Supervisor Mohr made a motion to approve Resolution no. 2020-029. Supervisor Sentner seconded the motion. Hearing no questions or comments all were in favor, motion carried.

4.) Resolution 2020-030 Updated Keycode Residential fee list.
a. Memo from Secretary/Treasurer O'Donald

Resolution No. 2020-030 is an updated Fee schedule from KeyCode Inspection Agency. The January Resolution did not include a fee for a residential Sprinkler System. New construction townhouses require sprinkler systems. The Fields at Jasper Ridge have recently started construction of the Townhouse portion of the development and inspection fees needed to be updated.

5.) Resolution 2020-031 Updated Township Fee Schedule.
a. Memo from Secretary/Treasurer O'Donald

Resolution No. 2020-031 is an updated Township Building Fee schedule. The January Resolution did not include a fee for a residential Sprinkler System. New construction townhouse Ridge have recently started construction of the Townhouse portion of the development and inspection fees needed to be updated.

MOTION: Supervisor Sentner made a motion to approve Resolution No. 2020-030 and 2020-031, updated fee schedule for Keycode Inspection Agency and Coordinating Township fee schedule. Supervisor Mohr seconded the motion. Hearing no questions or comments all were in favor, motion carried.

6.) Correction of appointment term for Susan Smith on the Planning Commission
Term should have been 4 years until April 2024.

MOTION: Supervisor Moore made a motion to correct the appointment for Susan Smith on the Planning Commission from 3 years to 4 years ending April 2024. Supervisor Mohr seconded the motion. Hearing no questions or comments all were in favor, motion carried.

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: - None

PLANNING COMMISSION – NEW BUSINESS:

- 1.) 180 Day Time extension request for:
Goldstein Subdivision, expires 6/30/20
Indian Creek Industrial Park Subdivision, expires 6/30/20
Indian Creek Industrial Park Lot #10 Land development, expires 6/30/20
4054 Chestnut St. Land Development, 6/30/20
6244 & 6274 Sweetwood Dr. Lot line adjustment, expires 6/30/20
Estates at Maple Ridge Subdivision, expires 6/30/20
Estates at Maple Ridge Subdivision (COSDO) 6/30/20
Boyko Automotive Land Development, expires 6/30/20
 - a. Letter from Planning Coordinator Miller

Letter from Planning Coordinator Brian Miller stated he received time extension requests for 180 days for the projects listed above.

MOTION: Supervisor Sentner made a motion to approve the 180day time extensions as listed above. Supervisor Mohr seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

SUBDIVISIONS – IMPROVEMENTS: -

- 1.) Approval – Time extension Fields at Indian Creek Phase 3 – until 8-7-2021
- 2.) Approval – Time extension Fields at Indian Creek Phase 4&5 – until 8-30-2021
- 3.) Approval – Time extension Fields at Jasper Ridge –until 8-7-2021
- 4.) Approval – Time extension Millbrook Farms Section IV - until 8-15-2021

MOTION: Supervisor Sentner made a motion to approve the time extentions as requested for projects as listed above. Supervisor Mohr seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

CORRESPONDENCE: -

- 1.) Request for Special Fire Police from Emmaus Police Department
 - a. Letter from Sgt. Bryan Hamscher

***an email was received the afternoon of June 4th stating the School District had cancelled the event. ***

- 2.) Letter from Ben Kohler – speed signs

Mr. Ben Kohler wanted to let everyone know that he liked the speed sign with the digital read out and asked if the township were ever in a position to acquire more, he would like to see more as they are a good reminder for drivers.

OTHER ISSUES: - None

REPORTS:

Emergency Services Committee Report: N/A

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: no report

Fire Companies: Both Companies are doing what they can during this time. They have seen the call volume drop.

Emmaus Library: Lisa Marten reported that the book drops will be open as of June 8th and curbside pickup will start June 15th for materials from the Library. Summer reading club has changed its format but you may still sign up on the website. The building will remain closed to the public until they are allowed to open safely.

Recreation Commission: no report

Supervisors:

Daniel Mohr – There was an incident off the road near Acorn. Chief Sherman was at his house and was able to respond quickly. Stay Safe.

Robert Sentner – No Report

Joyce Moore – Stay Safe, Stay Healthy.

Township Manager:

Bud Carter – The Municipal Center Playground has been completed. Seal Coat and Ultra-thin road work has been completed. Next week is the comment period for the regional 537 plan.

EXECUTIVE SESSION: -Not Needed

ADJOURNMENT: Meeting was adjourned at 7:26 pm.

Joyce K. Moore; Chairperson

06/18/2020
Date

Jessi O'Donald; Secretary