

Upper Milford Township  
Board of Supervisors  
Township Building, Old Zionsville, PA 18068  
March 18<sup>th</sup>, 2021 7pm  
REGULAR MEETING MINUTES

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**ATTENDANCE:** Supervisors; Robert Sentner, Joyce Moore; Manager Edward Carter, Solicitor Marc Fisher, Secretary/treasurer Jessi O'Donald; Absent, Daniel Mohr

Meeting called to order at 7:00 pm.

Pledge of Allegiance to the flag.

**ANNOUNCEMENTS:**

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

Please speak loudly and clearly so those joining us remotely can hear.

\*Communication from HRI, Inc. in regard to the Rt. 29 Bridge replacement detour states the new start date for the detour will be April 6<sup>th</sup> and be in place for 109 calendar days.

**PUBLIC INPUT:**

**ACCEPTANCE OF MINUTES:**

Approval of March 4<sup>th</sup> Regular meeting minutes

**MOTION:** Supervisor Moore made a motion to approve the minutes as presented for March 4<sup>th</sup>. Supervisor Sentner seconded the motion. Hearing no questions or comments, both were in favor, motion carried.

**APPROVAL OF PAYMENT OF BILLS:**

**GENERAL FUND:**

PLGIT XXXX7096 - Check No's. 20134 to 20172 in the amount of \$84,757.45

**STREET LIGHT FUND**

PLGIT XXXX7125 – Check No. 1364 in the amount of \$2,292.79

**ACKNOWLEDGEMENT OF BANK TRANSFERS:**

Transfers No. 2021-001 to 2021-013

**MOTION:** Supervisor Moore made a motion to approve the payment of bills as read and acknowledge the bank transfers. Supervisor Sentner seconded the motion. Hearing no questions or comments, both were in favor, motion carried.

**SOLICITOR'S REPORT:** - No Report

**OLD BUSINESS:** None

**NEW BUSINESS:**

- 1.) Acceptance of Ag Security Application – 6230 & 6131 St. Peters Rd  
PIN 548310554085 - 18.089 Acres  
PIN 548210981841 - 6.495 Acres

**MOTION:** Supervisor Moore made a motion to accept the application for 6230 & 6131 St. Peters Rd for Agricultural Security area and direct staff and solicitor to start the process. Supervisor Sentner seconded the motion. Hearing no questions or comments, both were in favor, motion carried.

- 2.) Road Work Bid Awards –Recommendations
  - 1.) Bituminous Seal Coat - \$187,222.26 - Asphalt Maintenance Solutions
  - 2.) Ultra-Thin Bonded Wearing Course - \$93,499.00 Asphalt Maintenance Solutions
  - 3.) Line Painting - \$17,054.40 – for 2021 and \$17503.20 for 2022 A-1 Traffic Control

**MOTION:** Supervisor Moore made a motion to award the bids as recommended in Manager Carter’s memo dated March 16<sup>th</sup>, 2021 and outlined above. Supervisor Sentner seconded the motion. Hearing no questions or comments, both were in favor, motion carried.

- 3.) Bid Discussion for Mack posted on Municibid
  - a. Memo from Manager Carter

The 2003 Mack Dump Truck was advertised for sale on municibid and bid on from 3-4-2021 until 3-17-2021. The highest bid was for \$19,100. At this time I would like the Boards approval to sell the 2003 Mack dump truck to the highest bidder Kevin Dupell, for the amount of \$19,100.

**MOTION:** Supervisor Moore made a motion to award the bid for the sale of the 2003 Mack dump truck for \$19,100.00 as recommended in Manager Carter’s memo dated March 18<sup>th</sup>, 2021. Supervisor Sentner seconded the motion. Hearing no questions or comments, both were in favor, motion carried.

- 4.) Request for support of the Wildlands Conservation DCNR Grant submittal
  - a. Letter from Wildlands Conservancy

Wildlands seeks to substantively develop and enhance public access to nature across 6 unique Preserves in the Lehigh Valley. Wildlands needs to create or enhance access signage at all 6 properties, develop new parking and trail network on a recently acquired property, upgrade parking at the existing Burkhart and Reimert Preserves, update or create datasets for preserve visitor information app, and complete construction of the multi-use trail network at the Reimert Preserve. These new and enhanced access features are critical at a time when existing access to public open space is taxed and use has more than doubled. The additional Preserve access will spread use across the existing network by providing additional parking, trail miles, and acres to connect the visiting public to the nature just beyond their backdoors. I ask that you consider supporting this project by providing a letter of support prior to April 14<sup>th</sup> for inclusion with the Conservancy’s DCNR application.

**MOTION:** Supervisor Moore made a motion to have staff draft a letter of support for the wildlands Grant submission as requested in their letter dated March 3<sup>rd</sup>, 2021. Supervisor Sentner seconded the motion. Hearing no questions or comments, both were in favor, motion carried.

**DEP MODULES / SEWAGE PLANNING:** - None

**PLANNING COMMISSION – OLD BUSINESS:** - None

**PLANNING COMMISSION – NEW BUSINESS:** None

**SUBDIVISIONS – IMPROVEMENTS:** None

**CORRESPONDENCE:** - None

**OTHER ISSUES:** - None

**REPORTS:**

Emergency Services Committee Report: No Report

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: on Website

Fire Companies: No Report

Emmaus Library: No Report

Recreation Commission: At the March 15<sup>th</sup> Recreation Committee there were two items for recommendation and request for permission from the Board of Supervisors. Ezra Schreiner asked if he could plant more milkweed seeds at Churchview Park to help the meadow, butterflies and bees. He has collected seed from last year to plant. The second is the request for permission and funding to host a book walk within Churchview Park using the Magical Mythical Bees Book. (Estimated cost not more than \$500.00 for materials and signage.)

Supervisor Sentner questioned planting location of the milkweed and changes in maintenance for Churchview Park. Secretary O'Donald explained some of those changes and gave assurances that the milkweed would be planted in a correct location for the plan.

**MOTION:** Supervisor Sentner made a motion to allow Ezra to plant the milkweed with guidance from staff on location, and to allow the Book walk at Churchview Park with costs not to exceed \$500.00. Supervisor Moore seconded the motion. Hearing no questions or comments, both were in favor, motion carried.

**Township Manager:**

Bud Carter – No Report

**Supervisors:**

Robert Sentner – No Report

Joyce Moore – No Report

Daniel Mohr – Absent

**EXECUTIVE SESSION:** Executive session held for Legal matter immediately following adjournment of regular meeting. (No decision to be announced)

**ADJOURNMENT:** Meeting adjourned at 7:08 pm.

Meeting re-opened at 7:10 pm for Gerald Reinbold to have public comment.

Mr. Reinbold of Allen St asked for an update on the Property concerns on 3720 Allen St. He stated that he was aware that the Township had fined the owner and that Pennsylvania State Police and Township Officials were at the property recently. He wanted to know how the Township could leave all of the cars on the property at question since there are ordinances that disallow that. He wanted to know how long this clean-up would take as he has been patient for two years.

Solicitor Fisher explained that the Township did fine the owner of 3720 Allen St. and placed a lien on the property for the full amount of the fine. The Township had filed a civil enforcement with the Magistrate who made a finding that the owner needed to pay the fine and remove items from the property. The owner did not comply. The Township then filed in Lehigh County Court. The judge gave the owner a deadline to remove the junk from the property. This was not done in the timeframe given so the Township followed up and took the owner back to court for contempt. The Judge found the owner in contempt and gave the Township permission

to enter the property to have the items removed and lien the property for the cost. The site visit for that estimate was early February. With the weather at that time the site visit was rescheduled to recently. The process is being handled as it needs to be through court actions.

Mr. Reinbold thanked everyone for the update and will come back to the next meeting for further update.

**ADJOURNMENT:** Meeting adjourned at 7:21 pm.

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**Vice-Chairman Robert Sentner**

**April 1<sup>st</sup>, 2021**  
**Date**

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**Secretary/Treasurer Jessi O'Donald**