

**Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
April 1st, 2021 7pm
REGULAR MEETING AGENDA**

Call Meeting to Order

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

Please speak loudly and clearly so those joining us remotely can hear.

*Updated Communication from HRI, Inc. in regard to the Rt. 29 Bridge replacement detour states the new start date for the detour will be April 12th and be in place for 109 calendar days.

**The Upper Milford Township Board of Supervisors held an executive session from 6:45 to 7 pm this evening to discuss a legal matter.

PUBLIC INPUT:

ACCEPTANCE OF MINUTES:

Approval of March 18th Regular meeting minutes

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. 20173 to 20224 in the amount of \$41,082.02

ACKNOWLEDGEMENT OF BANK TRANSFERS:

Transfers No. 2021-014 to 2021-021

SOLICITOR'S REPORT: -

OLD BUSINESS:

- 1.) (Tentative) Discussion on Mack Truck Municibid Sale

NEW BUSINESS:

- 1.) Approval for Summer Park Hire
 - a. memo from manager Carter

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: - None

PLANNING COMMISSION – NEW BUSINESS: None

SUBDIVISIONS – IMPROVEMENTS: None

CORRESPONDENCE: - None

OTHER ISSUES: - None

REPORTS:

Emergency Services Committee Report:

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: No Report

Fire Companies:

Emmaus Library:

Recreation Commission: No Report

Township Manager:

Bud Carter –

Supervisors:

Robert Sentner –

Joyce Moore –

Daniel Mohr –

EXECUTIVE SESSION:

ADJOURNMENT:

AGENDA PART II:

UNFINISHED BUSINESS (NO ACTION ANTICIPATED):

OLD BUSINESS:

1. Indian Creek Industrial Park Subdivision:

Letter dated 01/31/07 from the Planning Commission recommending Preliminary Plan Approval contingent upon Township Engineer comments in their review letter dated 01/25/07.

(This approval is granted an extension until Dec. 31, 2019)

Estates at Maple Ridge Subdivision:

Contingent Preliminary Plan approval will expire 8/7/2019. (Contact developer 4/1/2019.)

3. Kohler contingent final approval granted June 7, 2018

4. Morrissey Property Concerns

5. Millbrook Farms sec. VI contingent approval granted

6. Open Space Update

7. Zoning and SALDO Update

8. Krause Property Concerns

9. Indian Mill Creek –completion

END AGENDA PART II:

Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
March 18th, 2021 7pm
REGULAR MEETING MINUTES

ATTENDANCE: Supervisors; Robert Sentner, Joyce Moore; Manager Edward Carter, Solicitor Marc Fisher, Secretary/treasurer Jessi O'Donald; Absent, Daniel Mohr

Meeting called to order at 7:00 pm.

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

Please speak loudly and clearly so those joining us remotely can hear.

*Communication from HRI, Inc. in regard to the Rt. 29 Bridge replacement detour states the new start date for the detour will be April 6th and be in place for 109 calendar days.

PUBLIC INPUT:

ACCEPTANCE OF MINUTES:

Approval of March 4th Regular meeting minutes

MOTION: Supervisor Moore made a motion to approve the minutes as presented for March 4th. Supervisor Sentner seconded the motion. Hearing no questions or comments, both were in favor, motion carried.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. 20134 to 20172 in the amount of \$84,757.45

STREET LIGHT FUND

PLGIT XXXX7125 – Check No. 1364 in the amount of \$2,292.79

ACKNOWLEDGEMENT OF BANK TRANSFERS:

Transfers No. 2021-001 to 2021-013

MOTION: Supervisor Moore made a motion to approve the payment of bills as read and acknowledge the bank transfers. Supervisor Sentner seconded the motion. Hearing no questions or comments, both were in favor, motion carried.

SOLICITOR'S REPORT: - No Report

OLD BUSINESS: None

NEW BUSINESS:

- 1.) Acceptance of Ag Security Application – 6230 & 6131 St. Peters Rd
PIN 548310554085 - 18.089 Acres
PIN 548210981841 - 6.495 Acres

MOTION: Supervisor Moore made a motion to accept the application for 6230 & 6131 St. Peters Rd for Agricultural Security area and direct staff and solicitor to start the process. Supervisor Sentner seconded the motion. Hearing no questions or comments, both were in favor, motion carried.

2.) Road Work Bid Awards –Recommendations

- 1.) Bituminous Seal Coat - \$187,222.26 - Asphalt Maintenance Solutions
- 2.) Ultra-Thin Bonded Wearing Course - \$93,499.00 Asphalt Maintenance Solutions
- 3.) Line Painting - \$17,054.40 – for 2021 and \$17503.20 for 2022 A-1 Traffic Control

MOTION: Supervisor Moore made a motion to award the bids as recommended in Manager Carter’s memo dated March 16th, 2021 and outlined above. Supervisor Sentner seconded the motion. Hearing no questions or comments, both were in favor, motion carried.

3.) Bid Discussion for Mack posted on Municibid
a. Memo from Manager Carter

The 2003 Mack Dump Truck was advertised for sale on municibid and bid on from 3-4-2021 until 3-17-2021. The highest bid was for \$19,100. At this time I would like the Boards approval to sell the 2003 Mack dump truck to the highest bidder Kevin Dupell, for the amount of \$19,100.

MOTION: Supervisor Moore made a motion to award the bid for the sale of the 2003 Mack dump truck for \$19,100.00 as recommended in Manager Carter’s memo dated March 18th, 2021. Supervisor Sentner seconded the motion. Hearing no questions or comments, both were in favor, motion carried.

4.) Request for support of the Wildlands Conservation DCNR Grant submittal
a. Letter from Wildlands Conservancy

Wildlands seeks to substantively develop and enhance public access to nature across 6 unique Preserves in the Lehigh Valley. Wildlands needs to create or enhance access signage at all 6 properties, develop new parking and trail network on a recently acquired property, upgrade parking at the existing Burkhart and Reimert Preserves, update or create datasets for preserve visitor information app, and compete construction of the multi-use trail network at the Reimert Preserve. These new and enhanced access features are critical at a time when existing access to public open space is taxed and use has more than doubled. The additional Preserve access will spread use across the existing network by providing additional parking, trail miles, and acres to connect the visiting public to the nature just beyond their backdoors. I ask that you consider supporting this project by providing a letter of support prior to April 14th for inclusion with the Conservancy's DCNR application.

MOTION: Supervisor Moore made a motion to have staff draft a letter of support for the wildlands Grant submission as requested in their letter dated March 3rd, 2021. Supervisor Sentner seconded the motion. Hearing no questions or comments, both were in favor, motion carried.

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: - None

PLANNING COMMISSION – NEW BUSINESS: None

SUBDIVISIONS – IMPROVEMENTS: None

CORRESPONDENCE: - None

OTHER ISSUES: - None

REPORTS:

Emergency Services Committee Report: No Report

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: on Website

Fire Companies: No Report

Emmaus Library: No Report

Recreation Commission: At the March 15th Recreation Committee there were two items for recommendation and request for permission from the Board of Supervisors. Ezra Schreiner asked if he could plant more milkweed seeds at Churchview Park to help the meadow, butterflies and bees. He has collected seed from last year to plant. The second is the request for permission and funding to host a book walk within Churchview Park using the Magical Mythical Bees Book. (Estimated cost not more than \$500.00 for materials and signage.)

Supervisor Sentner questioned planting location of the milkweed and changes in maintenance for Churchview Park. Secretary O'Donald explained some of those changes and gave assurances that the milkweed would be planted in a correct location for the plan.

MOTION: Supervisor Sentner made a motion to allow Ezra to plant the milkweed with guidance from staff on location, and to allow the Book walk at Churchview Park with costs not to exceed \$500.00. Supervisor Moore seconded the motion. Hearing no questions or comments, both were in favor, motion carried.

Township Manager:

Bud Carter – No Report

Supervisors:

Robert Sentner – No Report

Joyce Moore – No Report

Daniel Mohr – Absent

EXECUTIVE SESSION: Executive session held for Legal matter immediately following adjournment of regular meeting. (No decision to be announced)

ADJOURNMENT: Meeting adjourned at 7:08 pm.

Meeting re-opened at 7:10 pm for Gerald Reinbold to have public comment.

Mr. Reinbold of Allen St asked for an update on the Property concerns on 3720 Allen St. He stated that he was aware that the Township had fined the owner and that Pennsylvania State Police and Township Officials were at the property recently. He wanted to know how the Township could leave all of the cars on the property at question since there are ordinances that disallow that. He wanted to know how long this clean-up would take as he has been patient for two years.

Solicitor Fisher explained that the Township did fine the owner of 3720 Allen St. and placed a lien on the property for the full amount of the fine. The Township had filed a civil enforcement with the Magistrate who made a finding that the owner needed to pay the fine and remove items from the property. The owner did not comply. The Township then filed in Lehigh County Court. The judge gave the owner a deadline to remove the junk from the property. This was not done in the timeframe given so the Township followed up and took the owner back to court for contempt. The Judge found the owner in contempt and gave the Township permission

to enter the property to have the items removed and lien the property for the cost. The site visit for that estimate was early February. With the weather at that time the site visit was rescheduled to recently. The process is being handled as it needs to be through court actions.

Mr. Reinbold thanked everyone for the update and will come back to the next meeting for further update.

ADJOURNMENT: Meeting adjourned at 7:21 pm.

Vice-Chairman Robert Sentner

April 1st, 2021
Date

Secretary/Treasurer Jessi O'Donald

UMT-GENERAL FUND
BOS Meeting AP Disbursements Report
April 1, 2021

Date	Num	Name	Paid Amount
100.01 · PLGIT - General Fund Ckg			
04/01/2021	20173	American United Life Insurance Comp	-425.75
04/01/2021	20174	AMERICAN UNITED LIFE INSURANCE COMPANY	-381.78
04/01/2021	20175	Analytical Laboratories, Inc.	-35.00
04/01/2021	20176	AutoZone, Inc.	-183.38
04/01/2021	20177	Bailey, Jared - AP	-40.00
04/01/2021	20178	Bell Hardware and Supply, Inc	-38.13
04/01/2021	20179	Borough of Emmaus	-868.05
04/01/2021	20180	Carter, Edward	-40.00
04/01/2021	20181	CHRIN HAULING, INC.	-199.37
04/01/2021	20182	DRIES DO IT CENTER	-241.57
04/01/2021	20183	ELM (Bor of Emmaus)	-3,870.00
04/01/2021	20184	EM KUTZ, INC.	-712.98
04/01/2021	20185	EMMAUS PUBLIC LIBRARY - Membership	-11,113.00
04/01/2021	20186	Fegley, Karl D - AP	-40.00
04/01/2021	20187	HOME DEPOT CREDIT SERVICES	-118.50
04/01/2021	20188	Hoover Steel Inc	-86.00
04/01/2021	20189	Kuhns, Cynthia - AP	-40.00
04/01/2021	20190	Lagler, Todd - AP	-40.00
04/01/2021	20191	LEHIGH COUNTY AUTHORITY	-42.00
04/01/2021	20192	Lehigh County Meals on Wheels	-1,300.00
04/01/2021	20193	Malkames Law Offices	-450.00
04/01/2021	20194	Marks, Lee -ap	-40.00
04/01/2021	20195	Martin Stone Quarries, Inc.	-771.19
04/01/2021	20196	MASTER SUPPLY LINE	-47.20
04/01/2021	20197	MICHELLE HINKLE	-697.50
04/01/2021	20198	Miller Municipal Supply, LLC	-166.50
04/01/2021	20199	NAPA AUTO PARTS	-16.99
04/01/2021	20200	O'Donald, Jessi L - AP	-40.00
04/01/2021	20201	O.R.E. Rental	-427.46
04/01/2021	20202	PLASTERER EQUIPMENT CO. INC.	-211.07
04/01/2021	20203	PMRS	-2,010.77
04/01/2021	20204	POWRA	-75.00
04/01/2021	20205	PPL ELECTRIC UTILITIES	-1,719.88
04/01/2021	20206	PRAXAIR	-15.48
04/01/2021	20207	Reliable Security Solutions	-129.00
04/01/2021	20208	RICHARD R. SCHMICK, INC.	-225.00
04/01/2021	20209	Schmeltze, Robert C. Jr. - AP	-40.00
04/01/2021	20210	SiteOne Landscape Supply	-1,857.69
04/01/2021	20211	STAVER HYDRAULICS CO., INC.	-574.08
04/01/2021	20212	Stephenson Equipment, Inc.	-2,558.16
04/01/2021	20213	Suburban Propane	-3,695.60
04/01/2021	20214	TIMES NEWS (East Penn Press)	-264.46
04/01/2021	20215	Times News, LLC	-23.40
04/01/2021	20216	TOSHIBA FINANCIAL SERVICES	-255.12
04/01/2021	20217	TRACTOR SUPPLY CO.	-179.97
04/01/2021	20218	TRIUSS, Inc.	-217.05
04/01/2021	20219	UGI UTILITIES, INC.	-2,210.75
04/01/2021	20220	unifirst	-68.69
04/01/2021	20221	Verizon Wireless	-361.65
04/01/2021	20222	Walbert, Kyle - Ap	-40.00
04/01/2021	20223	WB Mason	-267.68
04/01/2021	20224	WORTH, MAGEE & FISHER	-1,609.17
Total 100.01 · PLGIT - General Fund Ckg			-41,082.02
TOTAL			-41,082.02