

Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
September 16TH, 2021 7pm
REGULAR MEETING MINUTES

ATTENDANCE: Supervisors; Daniel Mohr, Joyce Moore, John Zgura; Manager Edward Carter, Planning Coordinator Brian Miller; Solicitor Marc Fisher, Secretary/treasurer Jessi O'Donald

Meeting called to order at 7:00 pm.

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

PUBLIC INPUT:

James Krippe – Mr. Krippe questioned the Solar Farm in Lower Macungie Township. He felt that the plan he saw had solar panels on a 5+ acre parcel within Upper Milford Township. He stated this parcel was across from the Farmhouse on Tank Farm Rd near the intersection of Raymond Court. 3760 Tank Farm Rd.

Planning Coordinator Brian Miller stated he would look into it, however he did not think any of that project was within Upper Milford Township.

ACCEPTANCE OF MINUTES:

Approval of September 2nd Regular meeting minutes

MOTION: Supervisor Moore made a motion to approve the minutes as presented for the September 2nd Supervisors meeting. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. **20630 to 20663** in the amount of **\$ 84,442.43**

SREET LIGHT FUND:

PLGIT XXXX7125 - Check No's. **1370** in the amount of **\$ 2,254.27**

ACKNOWLEDGEMENT OF BANK TRANSFERS:

No Transfers

MOTION: Supervisor Moore made a motion to approve bills as read. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

SOLICITOR'S REPORT: - No Report

OLD BUSINESS:

1.) Kay Builders – Engleman Tract

Shawn Duly from Keystone Consulting Engineers Inc was present to speak about the Engleman Tract Concept plan that has been submitted to the Township. Mr. Duly stated that the Board had asked them to do the traffic study and that has been done and gone over by Township Staff, PennDOT and Peter Terry of Hanover Engineering, The Township's Traffic Engineer. He was now presenting the concept plan that follows the Township lot size and setbacks for Suburban Residential Zoning District which Kay Builders is asking the Board to extend to cover this parcel. Right now the Parcel is zoned industrial and they are asking for Suburban Residential.

Supervisor Zgura stated that he felt there was too many houses on this plan and would like the Planning Commission to take a look at the plan and give their recommendation for the Zoning Change. Supervisor Moore and Mohr also agreed with that. There was a brief discussion.

MOTION: Supervisor Moore made motion to send this sketch idea to the Planning Commission for their input into the matter. Supervisor Zgura seconded the motion. Hearing no further questions or comments, all were in favor, motion carried.

NEW BUSINESS:

1.) Zoning Hearing Board appointments a. Memo from Manager Carter

With John Zgura resigning from the Zoning Hearing Board, I would ask the Board of Supervisor to make the following appointments: Appoint Samuel Cohen, who is currently an alternate on the Zoning Hearing Board to fill the remainder of John's terms that expires on December 31, 2024. Appoint Aurora Pattishal to fill the Alternate Zoning Hearing Board position held by Samuel Cohen that expires on December 31, 2022. There is another Alternate Zoning Hearing Board positions that was to be filled by Sarah Powell, but after the Board of Supervisor appointed her, she has not shown an interested it that position.

MOTION: Supervisor Moore made a motion to appoint Samuel Cohen, Aurora Pattishall, and Frank Reith as listed in Manager Carter's memo dated September 9th, 2021. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor.

2.) Natural Resources Conservation Easement – Appraisals and Recommendations - Wachter & Miller a.) Letter from Secretary Jessi O'Donald

At their September 8th, 2021 meeting, the Upper Milford Open Space Committee discussed two appraisals for Natural Features Conservation Easements. 4302 Main Rd West/5760 Vera Cruz Rd the Owner is presently working with Lehigh County Agricultural Land Preservation on a 48.6872 acre easement. The Natural Features Conservation Easement that has been applied for with the Township is the approximate remaining +/- 43.7 acres of the property. This land is in the LVPC High Priority area and contains flood plain/buffer area, steep slopes and wetlands along the Cold water fishery of the Liebert Creek. The Conservation Easement Appraisal noes a value of \$3,210 per acre for the Easement, for a total value of approximately \$140,277.00. 7447 Salem Bible Church Rd. This +/- 40.5 acre property is located within the Perkiomen Watershed and contains Natural Heritage Inventory Supporting Landscape, Steep Slopes and a large section of Inland Woodland. This property is located within the highest priority conservation area in the LVPC Natural Resources Mapping & the Schuylkill Watershed Land Prioritization Strategy Mapping. The parcel is also in a large wooded section of the Township where there are no dwellings in an area of over 300 acres. The Conservation

Easement Appraisal notes a value of \$4,930 per acre for the Easement, for a total value of approximately \$199,665.00. The Open Space committee recommends the Board of Supervisors complete the process to purchase the Conservation Easements for both properties. This would entail completing the necessary property surveys, creating the Baseline documents and completing the legal agreements to finalize the purchase of the Easements

MOTION: Supervisor Moore made a motion to continue with the surveying, baseline documentation and legal agreements for the Natural Resources Conservation Easements for 4302 Main Rd West/5760 Vera Cruz Rd and 7447 Salem Bible Church Rd. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: None

PLANNING COMMISSION – NEW BUSINESS: None

SUBDIVISIONS – IMPROVEMENTS:

- 1.) Time Extension until 10/15/2022 for 6501 St Peters Rd improvements agreement (expires 10/15/2021)
 - a. Letter from Elizabeth O'Rourke

MOTION: Supervisor Moore made a motion to grant the time extension for 6501 St. Peters Rd until October 15, 2022. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

CORRESPONDENCE:

- 1.) Request for special Fire Police at Light the Night Safe Zone Block Party 3-4:30 10/24/21
 - a.) letter from Marjorie Geissinger

There was a brief discussion of the event.

MOTION: Supervisor Moore made a motion to allow the Use of the Parking Lot, restrooms and Special Fire Police if willing and able for the Safe Zone Block Party's Trunk or Treat on October 24th from 3pm – 4:30 pm. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

- 2.) Request for East Macungie Rd as detour for Halloween Parade and Use of Special Fire Police
 - a. Letter from John Brown, Interim Borough Manager/Macungie

Macungie Borough requests the use of East Macungie Road as a traffic detour during our Halloween Parade on October 23rd, 2021 from 6:30-9:30 PM and the use of Special Fire Police from Upper Milford Stations #19 and #28 if willing and able.

MOTION: Supervisor Moore made a motion to allow the use of East Macungie Road for the Traffic detour during the Macungie Halloween Parade and Special Fire Police if willing and available for October 23rd from 6:30 pm to 9:30 pm. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

OTHER ISSUES: - None

REPORTS:

Emergency Services Committee Report: No Report

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: Report on Website

Fire Companies: No Report

Emmaus Library: No Report

Recreation Commission: Next meeting 9/20 at 7pm at Harold G Fulmer Preserve

Township Manager:

Bud Carter – No Report

Supervisors:

John Zgura – No Report

Joyce Moore – No Report

Daniel Mohr – Vera Cruz Halloween Parade is in need of participants and volunteers. Parade will be October 13th, 2021. Parade lines up at Mystic Chain Park between 6 & 6:30. The Parade will have the Allentown Hobo Band and the EHS High School Band.

EXECUTIVE SESSION: Not Needed

ADJOURNMENT: Meeting was adjourned at 7:30 pm.

Chairman Daniel J. Mohr

October 7th, 2021
Date

Secretary Jessi O'Donald