

Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
October 21st, 2021 7pm
REGULAR MEETING MINUTES

ATTENDANCE: Supervisors; Daniel Mohr, Joyce Moore, John Zgura; Manager Edward Carter, Planning Coordinator Brian Miller; Solicitor Marc Fisher, Secretary/treasurer Jessi O'Donald

Meeting called to order at 7:00 pm.

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

PUBLIC INPUT: None

ACCEPTANCE OF MINUTES:

Approval of October 7th Regular meeting minutes

MOTION: Supervisor Moore made a motion to approve the minutes as presented for the October 7th Supervisors meeting. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. **20725 to 20754** in the amount of **\$ 42,708.81**

FIRE HYDRANT FUND:

PLGIT XXXX7154 - Check No's. **1007** in the amount of **\$ 2,041.87**

ACKNOWLEDGEMENT OF BANK TRANSFERS:

NO Transfers

MOTION: Supervisor Moore made a motion to approve the bills as read. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

SOLICITOR'S REPORT: - No Report

OLD BUSINESS: None

NEW BUSINESS:

- 1.) Appointment to Joint Building Board of Appeals – A. Koneski Jr.
 - a. Memo from Manager Carter

The Joint Building Board of Appeals is made up with one member each, from the Boroughs of Macungie and Alburtis and the Townships of Lower Milford and Upper Milford. Currently Upper Milford Townships does not

have a member to serve on the Joint Building Board of Appeals. Anthony Koneski Jr. has showed interest in severing as Upper Milford member. Mr. Koneski has over 50 years of experience as a general contractor. I would like to ask the Board to appoint Mr. Koneski to the Joint Building Board of Appeals.

MOTION: Supervisor Moore made a motion to appoint A. Koneski Jr. as the Upper Milford Township Member of the Joint Building Board of Appeals. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

2.) Resolution 2021-034 – Stormwater O&M for 7002 St. Peters Rd

MOTION: Supervisor Moore made a motion to approve Resolution 2021-034 Operations and Maintenance Agreement for the Stormwater plan for 7002 Saint Peters Rd. Supervisor Mohr seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

3.) Resolution 2021-035 - Pre Construction Agreement for the Annex at FIC

This is the normal pre-construction agreement that states Kay Builders is assuming the responsibility and escrowed money while they start the Annex at the fields at Indian Creek. Kay Builders still must meet all zoning and SALDO requirements and will need to make any corrections if necessary.

MOTION: Supervisor Moore made a motion to approve Resolution 2021-035 Pre-Construction agreement with kay Builders for the Annex at the Fields at Indian Creek. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

4.) Arrowhead Park Playground Proposal
a. Memo from Kyle Walbert

With the recreation fee provided to us by Kay Builders for the Jasper Ridge Development and the construction of the homes in that development nearing the end. The Upper Milford Township Recreation committee, at their meeting on 10/18/2021, made a motion recommending to the Board of Supervisors to purchase the playground equipment for Arrowhead Park so that Public Works can install the equipment for the summer of 2022. The quote for the park in its entirety, including tables, benches, play equipment, and other amenities, comes to a total of \$96,018.99. The quote comes to us from Boyce Associates on a Sourcewell contract and Costars contract.

There was a brief discussion on inclusive access and fee in lieu of recreation money.

MOTION: Supervisor Moore made a motion to approve the purchase of the equipment as presented for the Arrowhead Park Playground per Kyle Walbert's memo dated October 21st, 2021. Supervisor Mohr seconded the motion. Hearing no further questions or comments, all were in favor, motion carried.

4.) Draft Budget

Manager Carter presented the draft budget to the Board. The budget has no tax increase and includes the Yard waste fence and employee costs asked for, as well as replacement for the backstop on the ballfield at Lenape Park.

That Board thanked staff and will go through and ask questions for the next meeting.

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: None

PLANNING COMMISSION – NEW BUSINESS: None

SUBDIVISIONS – IMPROVEMENTS: None

CORRESPONDENCE: None

OTHER ISSUES: - None

REPORTS:

Emergency Services Committee Report: No Report

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: Report on Website

Fire Companies: No Report

Emmaus Library: No Report

Recreation Commission: No Report

Township Manager:

Bud Carter – Community Day had a good turn out and the ESC will revisit scheduling of Community Day for next year in January.

Supervisors:

John Zgura – Supervisor Zgura stated that the Community Day was nice and had a good turnout.

Joyce Moore – Supervisor Moore had spoken to the food pantry to see if they needed anything. They said they could use Personal Care and Laundry items. It was decided the Township could be a drop off point for those items. Secretary O’Donald will get that posted and the bins set out.

Daniel Mohr – Supervisor Mohr stated the Halloween Parade had a lot of individual participation this year. Next year they will try to communicate with UMYA to make sure Practice at Jasper Park is not held up with the road closure.

EXECUTIVE SESSION: Not Needed

Jim Krippe asked about the Stimulus Money. He thought the Township received \$190,000.00.

Secretary/Treasurer O’Donald explained that the Township Received \$110,000.00 from the CARES Act and that money was used for PPE, Training Tech upgrades for the Fire Companies, Public Work and the Township Office as well as file scanning and refrigeration units and shelving upgrades for the Food Pantry.

ANNOUCEMENT: The Board held an Executive session on October 15th from 8-1 for employee reviews

ADJOURNMENT: Meeting was adjourned at 7:31 pm

Chairman Daniel J. Mohr

11/04/2021
Date

Secretary Jessi O’Donald