

Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
March 3rd, 2022, 7pm
REGULAR MEETING AGENDA

Public Packet

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

PUBLIC INPUT:

ACCEPTANCE OF MINUTES:

Approval of February 17th, 2022 regular meeting minutes.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. 21045 to 21085 in the amount of \$76,273.39

ACKNOWLEDGEMENT OF BANK TRANSFERS:

Transfer No's 2022-01 to 2022-05

SOLICITOR'S REPORT:

Public Hearing – ASA inclusion of 4246 Main Rd West 21.755 Acres

Approval - Resolution 2022-027 Number changed to 2022-028

OLD BUSINESS:

NEW BUSINESS:

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: - None

PLANNING COMMISSION – NEW BUSINESS: None

SUBDIVISIONS – IMPROVEMENTS:

CORRESPONDENCE: None

OTHER ISSUES: - None

REPORTS:

Emergency Services Committee Report:

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: No Report

Fire Companies:

Emmaus Library:

Recreation Commission:

Township Manager:

Bud Carter –

Supervisors:

John D. Zgura –

Joyce K. Moore –

Daniel J. Mohr –

EXECUTIVE SESSION: - If needed

ADJOURNMENT:

AGENDA PART II:

UNFINISHED BUSINESS (NO ACTION ANTICIPATED):

OLD BUSINESS:

1. Indian Creek Industrial Park Subdivision:

Letter dated 01/31/07 from the Planning Commission recommending Preliminary Plan Approval contingent upon Township Engineer comments in their review letter dated 01/25/07.

(This approval is granted an extension until Dec. 31, 2020)

2. Morrissey Property Concerns
3. Open Space Update
4. Zoning and SALDO Update
5. Krause Property Concerns
6. Indian Mill Creek –completion

END AGENDA PART II:

UNAPPROVED MINUTES

**Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
February 17th, 2022, 7pm
REGULAR MEETING MINUTES**

ATTENDANCE: Supervisors; Daniel Mohr, Joyce Moore, John Zgura; Manager Edward Carter; Planning Coordinator Brian Miller, Solicitor Marc Fisher, Secretary/treasurer Jessi O'Donald

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

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PUBLIC INPUT:

Phil Casey – Mr. Casey is still expressing his concerns over funding of the Library. He possessed a copy of the Library Financial Report and asked questions about the report and the Township contribution to the Library's funding.

ACCEPTANCE OF MINUTES:

Approval of February 3rd, 2022 regular meeting minutes.

MOTION: Supervisor Moore made a motion to approve the February 3rd regular meeting minutes as presented. Supervisor Zgura seconded the motion. Hearing no further questions or comments, all were in favor, motion passed.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. **21013 to 21044** in the amount of **\$91,976.49**

STREET LIGHT FUND:

PLGIT XXXX7125 - Check No's. **1375** in the amount of **\$2,345.11**

FIRE HYDRANT FUND:

PLGIT XXXX7154 - Check No's. **1008** in the amount of **\$2,071.51**

OPEN SPACE REFERENDUM FUND:

PLGIT XXXX7146 - Check No's. **1008** in the amount of **\$26,904.95**

ACKNOWLEDGEMENT OF BANK TRANSFERS:

No Transfers

MOTION: Supervisor Moore made a motion to pay the bills as read. Supervisor Zgura seconded the motion. Hearing no further questions or comments, all were in favor, motion passed.

SOLICITOR'S REPORT: No Report

OLD BUSINESS: None

NEW BUSINESS:

- 1.) Resolution No. 2022-025 – Yard Waste Rules
 - a. Memo from K. Walbert, Office Assistant

Please see attached Resolution 2022-025 "Yard waste Drop-Off Facility". This Resolution is regarding new rules and regulations for the Yard Waste Facility located at the Public Works Garage and will replace Resolution 2010-026. The reason for this resolution is to update the Yard waste facility rules and regulations based upon the new improvements made to the area. This is planned to help mitigate the commercial haulers and other illegal dumping we believe is happening at the Yard waste Facility.

MOTION: Supervisor Moore made a motion to approve Resolution 2022-025 Yard waste facility rules. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

- 2.) Resolution No. 2022-026 – Appointment of Zoning Hearing Board Solicitor
 - a. Memo from

With the passing of the current Upper Milford Township Zoning Hearing Board Solicitor Mark Malkames. Manager Carter asked the board to appoint the Law Offices of Seckel and Stopp to serve as Upper Milford Township Zoning Hearing Board Solicitor for the remainder of this year (2022).

Steckel and Stopp is currently the alternate Zoning Hearing Board Solicitor, and Attorney Stephen A. Strack will be the primary attorney for the Zoning Hearing Board, approval of Resolution 2022-026 will appoint Steckel and Stopp as the Zoning Hearing Board Solicitor.

MOTION: Supervisor Moore made a motion to approve Resolution 2022-026 appointing Steckel and Stopp Law Offices as the Zoning hearing Board solicitor with Stephen Strack as the primary solicitor for the Upper Milford Township Zoning Hearing Board. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

3.) Discussion of ARPA Grant Program

The Board had separately been given the Chamber overview of the grant program that was run in surrounding municipalities to answer questions about. These questions and others were discussed. How much should be included in the program, start with \$50,000.00, what eligibility requirements, what types of entities should be included, example, nonprofit, churches, etc. Who goes through the applications? (The chamber vets them all first) Who makes up the committee? Discussion lead to John Zgura, Jessi O'Donald, asking John Hayes, someone from the Chamber, and a resident at Large. Supervisor Zgura asked if anyone in the audience would like to serve on the committee. Mr. Casey and Mr. Krippe both quickly declined. It was decided that a Facebook post would be used to see if there would be any interest from a member of the community.

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: - None

PLANNING COMMISSION – NEW BUSINESS:

- 1.) Time Extension for Langan Subdivision – 90 day ext. until 05/28/2022
 - a. Letter from Brian Boyer of Boyer Engineering LLC

On behalf of the owner and applicant (Virginia Langan), Boyer Engineering LLC is requesting a time extension of 90 days for the Langan Minor Subdivision. Additional time is required to resolve outstanding issues.

MOTION: Supervisor Moore made a motion to approve the 90 day time extension until May 28, 2022 as requested in Brian Boyer's letter dated February 9th, 2022. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

- 2.) DEP Planning Module – Res. No. 2022-027 for 3674 Bleiler Rd
 - a. Letter from Planning Coordinator B. mille

This Module is being completed for an existing property with proposed sewage flows over 800 Gallons per Day. The property has an existing 4 bedroom stone Farmhouse and a separate garage with a unit for care of relative above it. The applicant recently purchased the property and has since received a variance to continue the unit for care of relative as required by the original variance received previously. The variance is conditional upon receiving sewage permit approval. The applicant would also like to add an addition onto the existing farmhouse that would add a bedroom to the farm house. The proposal will increase proposed sewage flows over 800 GPD for the combined uses on the property. DEP regulations require a Planning Module be completed whenever sewage flows on a residential property exceed 800 GPD. The attached Component 4A & Site Plan are attached for review and approval by the Planning

Commission. Several tested septic sites have been completed for primary and secondary system areas on the property for both the farmhouse and the unit for care of a relative above the garage. At this time the module is complete but I am awaiting LVPC's approval, I would ask that the Module and resolution be approved contingent on receiving the LVPC approval and payment of any outstanding fees.

MOTION: Supervisor Moore made a motion to approve Resolution 2022-027 with the Contingency of LVPC approval and payment of any and all outstanding fees. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

SUBDIVISIONS – IMPROVEMENTS:

CORRESPONDENCE:

1.) Request from Vera Cruz Community Association for Special Fire Police Assistance

For Easter Egg Hunt 04/16/2022 1pm, Homecoming 08/21/2022 12-8pm

Halloween Parade 10/12/2022 7-9pm or rain date 10/13/2022 7-9 pm

a. Letter from Susan Mohr –Secretary

MOTION: Supervisor Moore made a motion to allow the Assistance of Special Fire Police from Station #19 & #28 to help with the events as requested in the Vera Cruz Community Association's letter from Susan Mohr dated January 15th, 2022 if willing and available. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

OTHER ISSUES: - None

REPORTS:

Emergency Services Committee Report: No Report

Jim Krippe questioned if the ESC was following the By-Laws he helped to write. He asked the Board to take a second look at the committee and see if it was meeting the original goals as he believes it's now only there to talk about their community day event. He felt the volunteer Vice-Chair appointed himself as permanent chair. He also questioned what he felt was badgering of the Fire Companies by a committee member volunteer about their recruitment and retention.

Manager Carter and Supervisor Zgura were both at the last meeting and reminded Mr. Krippe that the volunteer present was the only resident volunteer there, as one was out of the area, and the other was in the hospital. The appointment was just to run the meeting and that it was agreed that the reorganization would be the following meeting. The other By-law concerns would be looked into.

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: Report on Website

Fire Companies: No Report

Emmaus Library: Lisa Marten wanted to remind everyone that an active Library Card give you access to several new online resources. Hoopla to borrow media online, Libby for digital print material and Kanopy for thousands of movie titles. This gives access to all and a bit of something for everyone including story times.

Recreation Commission: No Report

Township Manager:

Bud Carter – No Report

Supervisors:

John D. Zgura – No Report

Joyce K. Moore – No Report

Daniel J. Mohr – No Report

EXECUTIVE SESSION: - Not needed

ADJOURNMENT: Meeting was adjourned at 7:49 pm.

Chairman Daniel J. Mohr

March 3rd, 2022
Date

Secretary Jessi O'Donald

UMT-GENERAL FUND
BOS Meeting AP Disbursements Report
 March 3, 2022

Date	Num	Name	Paid Amount
100.01 · PLGIT - General Fund Ckg			
03/03/2022	21045	4722 Hale Ln	-4.00
03/03/2022	21046	7785 St Peters Rd	-4.00
03/03/2022	21047	Berkey's Decks & Remodeling	-165.00
03/03/2022	21048	American Rock Salt Company LLC	-7,372.17
03/03/2022	21049	American United Life Insurance Comp	-424.58
03/03/2022	21050	AMERICAN UNITED LIFE INSURANCE COMPANY	-249.82
03/03/2022	21051	Analytical Laboratories, Inc.	-35.00
03/03/2022	21052	AutoZone, Inc.	-56.55
03/03/2022	21053	BOYKO AUTOMOTIVE	-26.95
03/03/2022	21054	CHRIN HAULING, INC.	-217.25
03/03/2022	21055	Colours 10	-196.56
03/03/2022	21056	Crystal Springs	-36.57
03/03/2022	21057	Eco Tree & Lawn Care	-2,000.00
03/03/2022	21058	EM KUTZ, INC.	-1,218.02
03/03/2022	21059	HOME DEPOT CREDIT SERVICES	-2,577.30
03/03/2022	21060	Hoover Steel Inc	-567.00
03/03/2022	21061	Lehigh Valley Fire Protection	-987.50
03/03/2022	21062	Linde Gas & Equipment Inc	-18.01
03/03/2022	21063	LOWE & MOYER GARAGE INC.	-662.33
03/03/2022	21064	MICHELLE HINKLE	-675.00
03/03/2022	21065	Miller Municipal Supply, LLC	-550.00
03/03/2022	21066	New Enterprize Stone and Lime Co. Inc	-2,823.54
03/03/2022	21067	PA DEP	-50.00
03/03/2022	21068	PA Department of Environmental Protection	-2,500.00
03/03/2022	21069	PENTELEDATA	-125.95
03/03/2022	21070	PLASTERER EQUIPMENT CO. INC.	-13,226.14
03/03/2022	21071	PPL ELECTRIC UTILITIES	-1,943.61
03/03/2022	21072	RED HILL FORD (SANDS)	-486.07
03/03/2022	21073	RETTEW	-12,983.30
03/03/2022	21074	Robert E Little, Inc	-99.50
03/03/2022	21075	SERVICE ELECTRIC TELEPHONE CO.	-130.77
03/03/2022	21076	SIGNAL SERVICE	-9,707.00
03/03/2022	21077	Suburban Propane	-3,970.84
03/03/2022	21078	Sunoco Universal	-1,145.89
03/03/2022	21079	TOSHIBA FINANCIAL SERVICES	-262.99
03/03/2022	21080	TRACTOR SUPPLY CO.	-3.99
03/03/2022	21081	UGI UTILITIES, INC.	-4,066.94
03/03/2022	21082	unifirst	-255.75
03/03/2022	21083	Verizon Wireless	-328.68
03/03/2022	21084	Wehrung's Macungie LLC	-491.93
03/03/2022	21085	WORTH, MAGEE & FISHER	-3,626.89
Total 100.01 · PLGIT - General Fund Ckg			-76,273.39
TOTAL			-76,273.39