

Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
May 5th, 2022, 7pm
REGULAR MEETING MINUTES

ATTENDANCE: Supervisors; Daniel Mohr, Joyce Moore, John Zgura; Manager Edward Carter; Planning Coordinator Brian Miller, Solicitor Marc Fisher, Secretary/treasurer Jessi O'Donald

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

Upper Milford Board of Supervisors held an executive session beginning at 6:30 pm prior to the start of this meeting to discuss a legal matter.

Please join us in a Moment of Silence for Robert Schmeltzle Sr. Bob passed away April 29th. He was a former Township Supervisor, Township Employee and vital part of the Volunteer Fire Service during his time.

PUBLIC INPUT: None

ACCEPTANCE OF MINUTES:

Approval of April 21st, 2022 regular meeting minutes.

MOTION: Supervisor Moore made a motion to approve the minutes as presented. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. 21210 to 21249 in the amount of \$47,967.42

ESCROW FUND:

PLGIT XXXX7109 - Check No's. 164 & 165 in the amount of \$1,873.00

ACKNOWLEDGEMENT OF BANK TRANSFERS:

Transfers No's 2022-013 through 2022-025

MOTION: Supervisor Moore made a motion to pay the bills as read and acknowledge the bank transfers. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

SOLICITOR'S REPORT:

- 1.) Public Hearing - ASA Inclusion – Martiucci
Approval - Resolution 2022-031

Solicitor Fisher opened the public hearing for the inclusion of the Martiucci Parcel to the Township Agricultural Security Area at 7:02 pm. Solicitor Fisher noted that the property was advertised and posted for the required time frame. Hearing no comments the Public Hearing was closed at 7:03 pm.

MOTION: Supervisor Moore made a motion to approve Resolution 2022-031 for the inclusion of 4768 Wendi Dr. into the Agricultural Security Area. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

OLD BUSINESS: None

NEW BUSINESS:

- 1.) Resolution 2022-030 – Fire Company Activity Approval

This resolution is to follow compliance information with Act 108 which made changes to the Workers Comprehensive regulations in regard to Volunteers for Volunteer Fire Companies.

MOTION: Supervisor Moore made a motion to approve Resolution 2022-030 confirming, approving and acknowledging worker' compensation coverage for certain members of volunteer fire companies located within Upper Milford Township. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

- 2.) Appointment of P. Hall to the Recreation Committee to fill term until Jan. 6, 2025,
A. Ashbrook to fill term until Jan. 4, 2027, J. Lebeduik to fill open term until Jan 6, 2025
a. Memo from Secretary Jessi O'Donald

Memo from Secretary O'Donald: There are three open terms on the recreation committee. At this time Angela Ashbrook and Pamela Hall are interested in filling two of those terms. At this time the Recreation Committee Chairman Robert Mutchler would like to recommend to the Board of Supervisors the appointment of Pamela Hall to fill the remainder of Bailey Meyer's term until January 6, 2025, Angela Ashbrook to fill the open term left by Melissa Palmer until January 4, 2027 and John Lebeduik to fill the remainder of Wendy Ashby's term until January 6, 2025.

MOTION: Supervisor Moore made a motion to approve Recreation Committee appointments as per the memo from Secretary O'Donald dated May 5th, 2022 and outlined above. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: - None

PLANNING COMMISSION – NEW BUSINESS:

- 1.) Approval for Time Extension for 6334 Chestnut St Land Development – until 12/31/2022
 - a. Letter from Planning Coordinator Brian Miller

The timeframe for the 6334 Chestnut Street Land Development for Colt Hershinger will expire May 28th, 2022. After discussion with the Applicants Consultant an extension date of 12/31/22 is requested. The 12/31/22 date would align with our typical dates for time extensions. If you agree with the extension of time the Solicitor and I can complete that process with the Applicant.

MOTION: Supervisor Moore made a motion to approve the Time extension request for the land Development at 6334 Chestnut St per Brian Miller’s memo dated may 4th, 2022. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

SUBDIVISIONS – IMPROVEMENTS:

- 1.) William Weber – Tranquil Acres
 - a. Public Appeal – William Weber

Mr. & Mrs. Weber were in attendance to ask relief to the Letter of credit that is held for their development, Tranquil Acres. This development has been held open due to one lot not having had a home built on it. There are no public improvements on this lot and the Stormwater swale has been in place since the final grading of the development many years ago. This is held open due to their NPDES permit and the Lehigh County Conservation District. They are trying to work with LCCD to close their permit. They are now older and the letter of credit is becoming burdensome.

Township Engineer Jeffery Ott has offered to contact LCCD and find out what the webers need to finish in order to get released from the NPDES permit and work with the Township Solicitor to make sure what at this point the Township is responsible for verifying complete so the Weber’s can final their permit.

The Board of Supervisors directed staff and the Township engineer to look into this matter for the Weber’s.

CORRESPONDENCE: None

OTHER ISSUES: - None

REPORTS:

Emergency Services Committee Report: No Report

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: ~~Report on Website~~

Fire Companies: No Report

Emmaus Library: Lisa Marten reported that the Mini golf Fundraiser went very well and they plan to hold it again next year. Summer Reading program registration opens for the start of June 13th through August 13th. June 18th from 11 am to 3 pm will be the Summer Reading kickoff party.

Recreation Commission: No Report

Township Manager:

Bud Carter – Manager Carter reported that the extra signage for trucks was installed as requested for the Vera Cruz Rd Bridge project for the Turnpike commission. He also stated the TIP has been released for comment for 2023-2026. The area is slated for 10.5 million in repairs. Some of those repairs include the Indian Creek Rd Bridge area, and the Shimerville Hill safety improvements along with the Powder Valley Bridge and Vera Cruz Bridge.

Supervisors:

John D. Zgura – No Report

Joyce K. Moore – She made note of two items. 1.) one million have now died of COVID19. 2.) the Primary Election is on May 17th. Remember that in returning a mail in ballot to a drop box you may only drop off your own ballot unless you have the accompanying from as helper for someone with a disability to return their ballot.

Daniel J. Mohr –Dan Reported that he and Joyce attended the PSATS Convention. He learned about the Act 108 requirements for the Workers Comp.

EXECUTIVE SESSION: - Not needed

ADJOURNMENT:

Chairman Daniel J. Mohr

05/19/2022
Date

Secretary Jessi O'Donald