

Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
August 4th, 2022, 7pm
REGULAR MEETING AGENDA

Public Packet

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

PUBLIC INPUT:

- 1.) PennDOT Presentation of Rt 29 Traffic Improvements.

ACCEPTANCE OF MINUTES:

Approval of July 21st, 2022, regular meeting minutes.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. 21423 to 21466 in the amount of \$41,323.14

ACKNOWLEDGEMENT OF BANK TRANSFERS:

Transfer No.'s 2022-043 to 2022-045

SOLICITOR'S REPORT:

OLD BUSINESS: None

NEW BUSINESS:

- 1.) Grant Program Committee Recommendations
 - a. Memo from Secretary O'Donald
- 2.) Tranquil Acres Release Agreement
 - a. Letter from Ott Consulting

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: - None

PLANNING COMMISSION – NEW BUSINESS: None

SUBDIVISIONS – IMPROVEMENTS:

- 1.) Estates at Maple Ridge Credit Release No. 1 - for \$260,432.10
 - a. Letter from Township Engineer Jeffery Ott

CORRESPONDENCE: None

OTHER ISSUES: - None

REPORTS:

Emergency Services Committee Report:

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: No Report

Fire Companies:

Emmaus Library:

Recreation Commission:

Township Manager:

Bud Carter –

Supervisors:

John D. Zgura –

Joyce K. Moore –

Daniel J. Mohr –

EXECUTIVE SESSION: - If needed

ADJOURNMENT:

AGENDA PART II:

UNFINISHED BUSINESS (NO ACTION ANTICIPATED):

OLD BUSINESS:

1. Indian Creek Industrial Park Subdivision:

Letter dated 01/31/07 from the Planning Commission recommending Preliminary Plan Approval contingent upon Township Engineer comments in their review letter dated 01/25/07.
(This approval is granted an extension until Dec. 31, 2020)

2. Morrissey Property Concerns
3. Open Space Update
4. Zoning and SALDO Update
5. Krause Property Concerns
6. Indian Mill Creek –completion

END AGENDA PART II:

Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
July 21st, 2022, 7pm
REGULAR MEETING MINUTES

ATTENDANCE: Supervisors; Daniel Mohr, Joyce Moore, John Zgura; Manager Edward Carter; Solicitor Marc Fisher, Secretary/treasurer Jessi O'Donald

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

Joyce Brown was a member of the Upper Milford Planning Commission for 20 years being appointed November 2001. Joyce passed away on July 5th. She will be missed during Planning Commission Meetings. Marion Hunter who was also an active member of our community being appointed to the Planning Commission and serving as Zoning Officer from December 1977 until December of 1978 has passed on July 16th. Please join us in a moment of silence.

The August 4th Board of Supervisors meeting will include a presentation from PennDOT's Engineer regarding the Rt 29/Chestnut St safety improvements.

PUBLIC INPUT: None

ACCEPTANCE OF MINUTES:

Approval of July 7th, 2022, regular meeting minutes.

MOTION: Supervisor Moore made a motion to approve the minutes as presented. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. 21396 to 21422 in the amount of \$73,341.86

ACKNOWLEDGEMENT OF BANK TRANSFERS:

Transfer No's 2022-038 to 2022-042

MOTION: Supervisor Moore made a motion to pay the bills as read and acknowledge the bank Transfers. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

SOLICITOR'S REPORT: No Report

OLD BUSINESS:

- 1.) Macungie Ambulance request
 - a. Memo from Chris Greb

Request from Macungie Ambulance - Emergency Medical Service (EMS) organizations throughout the country were, and continue to be, affected in many ways by the COVID-19 pandemic. In response to the pandemic, the Macungie Ambulance Corps expended a significant amount of money in additional staffing, personal protective equipment, medical supplies, and various other needs. Beyond the cost of extra staffing, payroll costs on their own increased as employees became ill or were required to quarantine due to possible COVID exposure. Thankfully, various levels of government have recognized the need for additional funding and our organization, as well as many others, have received funds to offset some of the incurred costs. In fact, we continue to work with the Federal Emergency Management Agency on additional funding to offset even more of the increased expenses. With that said, EMS organizations across the country are faced with an uncertain financial future. Changes to legislation regarding reimbursement, increasing patient deductibles and co-pays, labor shortages and many other factors lead to an unclear long term financial situation for all EMS organizations across the country. These challenges have been brought to light in the local and national media time and time again over the past few years and these stories will undoubtedly continue. While our organization remains financially solid, it is prudent that we pursue every opportunity to improve our organization, both financially and otherwise. We believe that requesting the use of American Rescue Plan funding to support our organization from our local municipalities is one of these opportunities. For that reason, we are requesting that each of the five municipalities that we primarily serve consider contributing a portion of their American Rescue Plan funding to our organization in addition to any recurring annual donation. The purpose of this request is to purchase and equip a new ambulance in 2023. The anticipated total cost for this project is \$200,000. Our organization conducts ongoing planning for capital expenses including facilities, equipment, and vehicles. Our current fleet replacement plan calls for a new ambulance every other year as this brings the expected life of an ambulance at our organization to be about 10 years and 150,000 miles. The vehicle to be replaced is a 2014 Chevrolet / Braun Ambulance currently with 96,000 miles. While this vehicle is not yet approaching the 150,000-mile mark, it is approaching the 10-year mark. Notably, this is the only diesel ambulance remaining in our fleet and the emission control system is a continual source of break downs and maintenance costs.

There was a brief discussion. Supervisor Moore asked if other municipalities have approved the request. Mr. Greb responded that most have looked favorably on the request, and a few have approved it or will include it in budget discussions for 2023. It was asked how soon the ambulance corp. will be deciding. Mr. Greb responded that he has been told it will be 24 months for the chassis order. He is hoping to make that order shortly so they can get in line for the truck. He is also looking at the feasibility of re-boxing the ambulance to be replaced with the old box and new chassis versus a new box on a new chassis, as well as the type of chassis to be the van front or the truck front with four-wheel drive.

Staff was directed to include the amount requested in the 2023 budget.

NEW BUSINESS:

1.) Resolution No. 2022-033 - Stormwater O&M for 3910 Mink Rd

MOTION: Supervisor Moore made a motion to approve Resolution 2022-033 entering into the Operations and Maintenance Agreement for 3910 Mink Rd. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: - None

PLANNING COMMISSION – NEW BUSINESS: None

SUBDIVISIONS – IMPROVEMENTS:

- 1.) Millbrook Farms Credit Release
 - a. Letter from Township Engineer Jeffery Ott
 - b. Escrow Fund Check No. **168** in the amount of **\$ 7,432.74**
 - c. Approval of entrance into the 18-month maintenance period.

In accordance with the request for release of secured funds dated June 10, 2022, we the undersigned hereby certify that the improvements required in connection with Millbrook Farms VI, have been completed to the extent that the security deposit can be reduced by the amount of Seven Thousand, Four Hundred Thirty-Two Dollars and Seventy-Four Cents (\$7,432.74), in accordance with the Subdivision Improvements Agreement dated August 15, 2019. This certificate authorizes Upper Milford Township to reduce said amount, namely Seven Thousand, Four Hundred Thirty-Two Dollars and Seventy-Four Cents (\$7,432.74) to owner or such other person as said owner shall designate. This authorization shall not be construed as final acceptance of improvements made to date. In no event, shall the escrow fund for the construction improvements associated with Millbrook Farms VI, be reduced to any amount less than Three Thousand, Four Hundred Ninety Dollars and Eighty-Five Cents (\$3,490.85), which represents the 18-month Maintenance Security in accordance with the Subdivision Improvements Agreement dated August 15, 2019.

MOTION: Supervisor Moore made a motion to approve the credit release per Engineer Ott's letter dated July 13, 2022, and updated July 14, 2022. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

MOTION: Supervisor Moore made a motion to approve PLGIT Escrow Check no. 168 in the amount of \$7,432.74. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

MOTION: Supervisor Moore made a motion to approve Tuskes Homes Inc entering the 18-month maintenance period on the improvements for their development along Indian Creek and Sauerkraut Rd. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

CORRESPONDENCE: None

OTHER ISSUES: - None

REPORTS:

Emergency Services Committee Report: No Report

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: Report on website

Fire Companies: No Report

Emmaus Library: Lisa Marten reported for the Library. July 27th is Vision Story Time with onsite eye testing. August 2nd is a Parent/Child workshop. These Tuesday Workshops are geared to younger children and each with a different focus.

Recreation Commission: No Report

Township Manager:

Bud Carter –

Supervisors:

John D. Zgura – Supervisor Zgura offered to have a septate meeting to help residents with questions on PennDOT's Rt 29 plan understand the drawings. It was suggested to wait until PennDOT gives their presentation on August 4th, to allow people to hear from PennDOT first and then see if they have questions.

Joyce K. Moore – No Report

Daniel J. Mohr – Supervisor Mohr stated he saw one of our Public Works employees on Channel 69 news with Go-cart racing. He also commented on a report he saw where people are using their swimming pools like AirBnb rentals for parties and that our code might not be up to dealing with that.

There was a brief discussion on businesses and uses with our zoning code and that Short Term rentals should be the place to start the update of the ordinance.

EXECUTIVE SESSION: - Not needed

ADJOURNMENT: Meeting was adjourned at 7:29 pm.

Chairman Daniel J. Mohr

08/04/2022
Date

Secretary O'Donald

UMT-GENERAL FUND
BOS Meeting AP Disbursements Report
August 4, 2022

Date	Num	Name	Paid Amount
100.01 - PLGIT - General Fund Ckg			
08/04/2022	21423	American United Life Insurance Comp	-424.58
08/04/2022	21424	AMERICAN UNITED LIFE INSURANCE COMPANY	-249.82
08/04/2022	21425	Autoparts Warehouse	-53.36
08/04/2022	21426	AutoZone, Inc.	-81.54
08/04/2022	21427	Bailey, Jared - AP	-40.00
08/04/2022	21428	BECHTELSVILLE ASPHALT	-3,613.48
08/04/2022	21429	Carter, Edward	-40.00
08/04/2022	21430	CHRIN HAULING, INC.	-256.01
08/04/2022	21431	Crystal Springs	-43.22
08/04/2022	21432	ELM (Bor of Emmaus)	-3,750.00
08/04/2022	21433	Fegley, Karl D - AP	-40.00
08/04/2022	21434	FERGUSON - Waterworks	-69.48
08/04/2022	21435	Kuhns, Cynthia - AP	-40.00
08/04/2022	21436	Lagler, Todd - AP	-40.00
08/04/2022	21437	Linde Gas & Equipment Inc	-17.43
08/04/2022	21438	LOWE & MOYER GARAGE INC.	-727.74
08/04/2022	21439	Marks, Lee -ap	-40.00
08/04/2022	21440	Martin Stone Quarries, Inc.	-1,372.53
08/04/2022	21441	MASTER SUPPLY LINE	-17.00
08/04/2022	21442	MICHELLE HINKLE	-675.00
08/04/2022	21443	Monks Security Systems Inc	-103.30
08/04/2022	21444	O'Donald, Jessi L - AP	-40.00
08/04/2022	21445	ODB Company	-2,327.45
08/04/2022	21446	Ott Consulting Inc.	-16,227.48
08/04/2022	21447	PA Depart of environmental Protection	-100.00
08/04/2022	21448	PA ONE CALL SYS.	-39.65
08/04/2022	21449	Postler & Jaeckle Corp	-3,100.00
08/04/2022	21450	PPL ELECTRIC UTILITIES	-535.64
08/04/2022	21451	PSATS	-101.00
08/04/2022	21452	RETTEW	-2,636.25
08/04/2022	21453	Sander Power Equipment Company	-67.69
08/04/2022	21454	Schmeltze, Robert C. Jr. - AP	-40.00
08/04/2022	21455	Sprayer Depot	-129.24
08/04/2022	21456	STAPLES	-17.00
08/04/2022	21457	Sunoco Universal	-1,682.97
08/04/2022	21458	Superior Plus Propane	-115.16
08/04/2022	21459	TIMES NEWS (East Penn Press)	-44.07
08/04/2022	21460	TOSHIBA FINANCIAL SERVICES	-543.28
08/04/2022	21461	UGI UTILITIES, INC.	-85.51
08/04/2022	21462	unifirst	-144.73
08/04/2022	21463	Verizon Wireless	-329.02
08/04/2022	21464	Walbert, Kyle - Ap	-40.00
08/04/2022	21465	Wehrung's Macungie LLC	-73.21
08/04/2022	21466	WORTH, MAGEE & FISHER	-1,209.30
Total 100.01 - PLGIT - General Fund Ckg			-41,323.14
TOTAL			-41,323.14