

Upper Milford Township  
Board of Supervisors  
Township Building, Old Zionsville, PA 18068  
September 1<sup>st</sup>, 2022, 7pm  
REGULAR MEETING AGENDA

*Public Packet*

Pledge of Allegiance to the flag.

**ANNOUNCEMENTS:**

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

Upper Milford Board of Supervisors held an executive session beginning at 6:30 pm prior to the start of this meeting to discuss a personnel matter.

**PUBLIC INPUT:**

**ACCEPTANCE OF MINUTES:**

Approval of August 18<sup>th</sup>, 2022 regular meeting minutes.

**APPROVAL OF PAYMENT OF BILLS:**

**GENERAL FUND:**

PLGIT XXXX7096 - Check No.'s. 21510 to 21540 in the amount of \$43,516.70

**HIGHWAY AID FUND**

PLGIT XXXX7112 - Check No. 2643 in the amount of \$16,672.11

**ACKNOWLEDGEMENT OF BANK TRANSFERS:**

Transfer No.'s 2022-046 to 2022-056

**SOLICITOR'S REPORT:**

**OLD BUSINESS:**

**NEW BUSINESS:**

- 1.) 2023 MMO for the Defined Benefit Plan
  - a. Memo from Manager Carter
- 2.) 2023 MMO for the Defined Contribution Plan
  - a. Memo from Manager Carter
- ~~3.) Estates at Maple Ridge Traffic Improvements Agreement- moved to next meeting~~
- 4.) Appointment of A. Koneski Jr. to fill remainder of Planning Commission Term left by Joyce Brown
  - a. Memo from

**DEP MODULES / SEWAGE PLANNING:** - None

**PLANNING COMMISSION – OLD BUSINESS:** - None

**PLANNING COMMISSION – NEW BUSINESS:** None

**SUBDIVISIONS – IMPROVEMENTS:**

**CORRESPONDENCE:**

- 1.) Light The Night Event
  - a. Letter from Marjorie Geissinger

**OTHER ISSUES:** - None

**REPORTS:**

Emergency Services Committee Report:

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: No Report

Fire Companies:

Emmaus Library:

Recreation Commission:

Township Manager:

Bud Carter –

Supervisors:

- John D. Zgura –
- Joyce K. Moore –
- Daniel J. Mohr –

**EXECUTIVE SESSION:** - If needed

**ADJOURNMENT:**

---

**AGENDA PART II:**

**UNFINISHED BUSINESS (NO ACTION ANTICIPATED):**

**OLD BUSINESS:**

1. Indian Creek Industrial Park Subdivision:

Letter dated 01/31/07 from the Planning Commission recommending Preliminary Plan Approval contingent upon Township Engineer comments in their review letter dated 01/25/07.

(This approval is granted an extension until Dec. 31, 2020)

2. Morrissey Property Concerns
3. Open Space Update
4. Zoning and SALDO Update
5. Krause Property Concerns
6. Indian Mill Creek –completion

END AGENDA PART II:

Upper Milford Township  
Board of Supervisors  
Township Building, Old Zionsville, PA 18068  
August 18<sup>th</sup>, 2022, 7pm  
REGULAR MEETING MINUTES

---

**ATTENDANCE:** Supervisors; Daniel Mohr, Joyce Moore, John Zgura; Manager Edward Carter; Planning Coordinator Brian Miller, Solicitor Marc Fisher, Secretary/treasurer Jessi O'Donald

Meeting called to order at 7:00 pm.

Pledge of Allegiance to the flag.

**ANNOUNCEMENTS:**

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

Upper Milford Board of Supervisors held an executive session beginning at 6:45 pm prior to the start of this meeting to discuss a legal matter.

**PUBLIC INPUT:**

1. Upper Milford Historical Society – request for installation of Historic Bells

Neil Moser and John Fegley presented a plan to install historical schoolhouse bells near the Flagpole in front of the Township Building. There was a brief discussion on where to exactly place the bells.

**MOTION:** Supervisor Moore made a motion to approve the Historical Society's placement of the bells with exact placement to be determined. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

2. Letter from Susan Miller regarding Free Library

Susan Miller would like to install a small free library box at Lenape Park. She asked where would be best to install it. There was a discussion on placement and vandalism. Manager Carter said he would get in touch with her to work out the details.

**MOTION:** Supervisor Moore made a motion to approve the installation of the Free Library Box at Lenape Park. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

**ACCEPTANCE OF MINUTES:**

Approval of August 4<sup>th</sup>, 2022 regular meeting minutes.

**MOTION:** Supervisor Moore made a motion to approve the August 4<sup>th</sup> minutes as presented. Supervisor Mohr seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

**APPROVAL OF PAYMENT OF BILLS:**

**GENERAL FUND:**

PLGIT XXXX7096 - Check No's. **21467** to **21498** in the amount of **\$82,737.28**

**FIRE HYDRANT FUND:**

PLGIT XXXX7154 - Check No **1010** in the amount of **\$2,335.91**

**STREET LIGHT FUND:**

PLGIT XXXX7125 - Check No **1381** in the amount of **\$2,169.61**

**ACKNOWLEDGEMENT OF BANK TRANSFERS:**

No Transfers

**MOTION:** Supervisor Moore made a motion to approve the bills as read. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

**SOLICITOR'S REPORT:**

1.) Ordinance 168

Public Hearing for Ordinance 168 was opened at 7:16 pm. Ordinance 168 has been duly advertised and is ready for the Boards approval. Hearing no questions or comments, the public hearing was closed at 7:18 pm.

**MOTION:** Supervisor Moore made a motion to approve Ordinance 168. Supervisors Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

Richard Brookes expressed his thanks to staff and the Board for working through the zoning overlay and ordinance change.

**OLD BUSINESS:** None

**NEW BUSINESS:**

1.) - Resolution **2022-034** ARPA Grant Funding  
- PLGITXXXX7096 – Check No's **21499** to **21509** in the amount of **\$49,840.90**

The Board had approved the allocation for Grant funds for Small Businesses and non-profits. Resolution 2022-034 allows this distribution. Supervisor Moore clarified Night Owl Public Relations was correct on the list. It was noted that applicants that needed zoning permits have applied and received them.

**MOTION:** Supervisor Moore made a motion to approved Resolution 2022-034 and PLGIT Checks as listed for \$49,840.90. Supervisor Zgura seconded the motion.

There was a question on funding these checks through the general fund. Answer: money will be transferred from the ARPA account to cover these distributions.

Hearing no further questions or comments, all were in favor, motion carried.

**DEP MODULES / SEWAGE PLANNING:** - None

**PLANNING COMMISSION – OLD BUSINESS:** - None

**PLANNING COMMISSION – NEW BUSINESS:** None

**SUBDIVISIONS – IMPROVEMENTS:** None

**CORRESPONDENCE:** None

**OTHER ISSUES:** - None

**REPORTS:**

**Emergency Services Committee Report:** No Report

**Township Emergency Management Coordinator:** N/A

**Emergency Services Call Report:** Report on Website

**Fire Companies:** No Report

**Emmaus Library:** Lisa Marten – Summer Reading has 364 kids, 125 teens, and 413 adults this year. Kids and teens logged 2541 hours and adults submitted 699 reviews as of 8/10. Luau party and Disney Moana closing event will be August 20<sup>th</sup> from 2-4 pm. Books and barks will be Thursday August 25<sup>th</sup> from 6:30-7:45 pm. Local Artist Lisa Fraenkel will hold a mosaic workshop September 10 and a talk on 9/12. Weekly Crochet Club on Wednesdays from 6-7:30 is open to all skill levels

**Recreation Commission:** No Report

**Township Manager:**

Bud Carter – No Report

**Supervisors:**

John D. Zgura – John reported that for the Grant Program the Non-profit that was missing information was given a chance to submit a letter and revenue report which was not received. The three that needed permitting have obtained that and all went well.

Joyce K. Moore –

Daniel J. Mohr – Vera Cruz Homecoming is this weekend. They received the band shell from North Hampton and they are still in need of help.

**EXECUTIVE SESSION:** - Not needed

**ADJOURNMENT:** meeting was adjourned at 7:32 pm.

---

\_\_\_\_\_  
Chairman Daniel J. Mohr

09/01/2022  
Date

\_\_\_\_\_  
Secretary Jessi O'Donald

12:55 PM

09/01/22

**UMT-GENERAL FUND**  
**BOS Meeting AP Disbursements Report**  
**September 1, 2022**

Date	Num	Name	Paid Amount
<b>100.01 - PLGIT - General Fund Ckg</b>			
09/01/2022	21510	Jack Leher Electric	-4.00
09/01/2022	21511	American United Life Insurance Comp	-424.58
09/01/2022	21512	AMERICAN UNITED LIFE INSURANCE COMPANY	-374.73
09/01/2022	21513	AmTrust North America	-9,734.00
09/01/2022	21514	Analytical Laboratories, Inc.	-95.00
09/01/2022	21515	BECHTELSVILLE ASPHALT	-1,091.15
09/01/2022	21516	Berks County Intermediate Unit	-4,092.52
09/01/2022	21517	BOYKO AUTOMOTIVE	-54.85
09/01/2022	21518	CHRIN HAULING, INC.	-253.87
09/01/2022	21519	General Recreation, INC	-121.85
09/01/2022	21520	Lehigh Valley Scoopers	-207.00
09/01/2022	21521	Linde Gas & Equipment Inc	-18.01
09/01/2022	21522	Lock Ridge Engineering	-325.00
09/01/2022	21523	Lorish Mower Shop	-76.30
09/01/2022	21524	LOWE & MOYER GARAGE INC.	-72.00
09/01/2022	21525	MASTER SUPPLY LINE	-128.41
09/01/2022	21526	MICHELLE HINKLE	-607.50
09/01/2022	21527	ODB Company	-94.55
09/01/2022	21528	PLASTERER EQUIPMENT CO. INC.	-16,100.00
09/01/2022	21529	PMRS	-1,994.22
09/01/2022	21530	PPL ELECTRIC UTILITIES	-1,519.20
09/01/2022	21531	PSATS UC GROUP TRUST	-11.60
09/01/2022	21532	RETTEW	-2,189.00
09/01/2022	21533	sherwin williams	-39.99
09/01/2022	21534	Steckel & Stopp Law Offices	-182.40
09/01/2022	21535	TOSHIBA BUSINESS SOLUTIONS	-271.64
09/01/2022	21536	UGI UTILITIES, INC.	-80.19
09/01/2022	21537	unifirst	-171.88
09/01/2022	21538	WB Mason	-105.98
09/01/2022	21539	Wehrung's Macungie LLC	-34.95
09/01/2022	21540	WORTH, MAGEE & FISHER	-3,044.33
Total 100.01 - PLGIT - General Fund Ckg			-43,520.70
<b>TOTAL</b>			<b>-43,520.70</b>

11:52 AM

09/01/22

**UMT - HIGHWAY AID FUND**  
**BOS Meeting AP Disbursements Report**  
**September 1, 2022**

Date	Num	Name	Paid Amount
<b>100.001 - PLGIT-State Liq Fuels Fund Ckg</b>			
09/01/2022	2643	A-1 Traffic Control Products, LLC	-16,672.11
Total 100.001 - PLGIT-State Liq Fuels Fund Ckg			-16,672.11
<b>TOTAL</b>			<b>-16,672.11</b>