

Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
September 15th, 2022, 7pm
REGULAR MEETING MINUTES

ATTENDANCE: Supervisors; Daniel Mohr, Joyce Moore, John Zgura; Manager Edward Carter; Planning Coordinator Brian Miller, Solicitor Marc Fisher, Secretary/treasurer Jessi O'Donald

Meeting called to order: at 7:00 pm

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

Upper Milford Board of Supervisors held an executive session beginning at 6:00 pm prior to the start of this meeting to discuss a personnel matter.

PUBLIC INPUT: None

ACCEPTANCE OF MINUTES:

Approval of September 1st, 2022, regular meeting minutes.

MOTION: Supervisor Moore made a motion to approve the September 1st, 2022, minutes as presented. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. 21541 to 21572 in the amount of \$96,849.14

STREET LIGHT FUND:

PLGIT XXXX7125 - Check No. 1382 in the amount of \$2,269.01

ESCROW FUND

PLGITXXXX7109 – Check No. 169 in the amount of \$6,214.14

ACKNOWLEDGEMENT OF BANK TRANSFERS:

No Transfers

MOTION: Supervisor Moore made a motion to pay the bills as read. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

SOLICITOR'S REPORT: No Report

OLD BUSINESS: None

NEW BUSINESS: None

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: - None

PLANNING COMMISSION – NEW BUSINESS:

- 1.) Lot Line Adjustment – John & Annabelle Fegley – Kings Hwy N
 - a. Letter from planning Coordinator Brian Miller

At their meeting August 29th, 2022, the Planning Commission recommended granting approval for the John Fegley Boundary line adjustment plan contingent upon addressing the following items:

- Copies of the written temporary parcel description and final deed descriptions shall be forwarded to the Township.
- All pins to be set shall be completed and certified by the Surveyor in writing to the Township prior to plan recording.
- The record plan shall note zoning variance approval date, section granted & a brief description.
- Zoning Hearing Board approval for any required variances. Since that meeting the applicant has received a favorable decision from the Zoning Hearing Board to Article 3, Section 313.C.12.b.(ii) (Accessory Structure side yard setback). If you agree a motion to approve the John Fegley Boundary Line Adjustment should be made contingent on addressing the items in this letter.

MOTION: Supervisor Moore made a motion to approve the Lot Line Adjustment for John and Annabelle Fegley per Brian Miller's letter dated September 14, 2022. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

SUBDIVISIONS – IMPROVEMENTS:

- 1.) Time Extension – O'Rourke Winery 356 (corrected to 365) days from October 15, 2022
 - a. Email request from Elizabeth O'Rourke

Elizabeth O'Rourke requested a 365-day time extension to complete land development at 6501 Saint Peters Road.

MOTION: Supervisor Moore made a motion to grant the 365-day time extension requested until October 15, 2023. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

- 2.) Credit Release Number 2. – Estates at Maple Ridge
 - a. Letter from Township Engineer Jeffery Ott

In accordance with the request for release of secured funds dated August 25, 2022, we the undersigned hereby certify that the improvements required in connection with the Estates at Maple Ridge, have been completed to the extent that the Financial Security Agreement can be reduced by

the amount of Two Hundred Twenty- Eight Thousand, Nine Hundred Thirty-Six Dollars and Fifty-Eight Cents (\$228,936.58), in accordance with the Subdivision Improvements Agreement dated May 11, 2022. This certificate authorizes the Penn Community Bank to reduce said amount, namely Two Hundred Twenty- Eight Thousand, Nine Hundred Thirty-Six Dollars and Fifty-Eight Cents (\$228,936.58) to owner or such other person as said owner shall designate. This authorization shall not be construed as final acceptance of improvements made to date.

In no event, shall the escrow fund for the construction improvements associated with the Estates at Maple Ridge, be reduced to any amount less than Two Million, Five Hundred Eleven Thousand, Five Hundred Eleven Dollars and Twenty-Seven Cents (\$2,511,511.27).

MOTION: Supervisor Moore made a motion to grant credit release number 2 in the amount of \$228,936.58 for the Estates at Maple Ridge and WB Homes, per Jeffery Ott’s letter dated September 13, 2022. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

CORRESPONDENCE:

- 1.) Fire Police request for Old Zionsville UCC – Christmas Eve Service – 12/24/22 7-7:45 pm.
 - a. Letter from Kathy Latshaw

Old Zionsville United Church of Christ requests the presence of the Fire Police, for safety reasons, on Christmas Eve, December 24, 2022, from 7:00 to 7:45 p.m. for our annual Christmas Eve Candlelight Service which begins at 7:30 p.m. We have been directed to request permission for Vera Cruz Fire Company to provide service.

MOTION: Supervisor Moore made a motion to approve the use of Special Fire Police for the Zionsville UCC Christmas Eve service from 7:00 to 7:45 pm on December 24th, 2022 from stations #19 & #28 if willing and available. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

OTHER ISSUES: - None

REPORTS:

Emergency Services Committee Report: No Report

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: No Report

Fire Companies: No Report

Emmaus Library: No Report

Recreation Commission: No Report

Township Manager:

Bud Carter – No Report

Supervisors:

John D. Zgura – No Report
Joyce K. Moore – No Report
Daniel J. Mohr – No Report

EXECUTIVE SESSION: - Not needed

Jim Krippe asked at the end of the meeting when the meetings will be held in the other room again. He stated that it is hard to hear over zoom in the big room and complained that it takes more to heat and cool the larger room.

Supervisor Zgura reminded Mr. Krippe that it was discussed and decided a month or more ago that meetings would continue to be held in the large room.

ADJOURNMENT: Meeting was adjourned at 7:14 pm.

Chairman Daniel J. Mohr

10/06/2022
Date

Secretary Jessi O'Donald