

Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
December 1st, 2022, 7pm
REGULAR MEETING AGENDA

Public Packet

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

Upper Milford Board of Supervisors held an executive session at 11:00 am on Monday, November 28th to discuss real estate.

PUBLIC INPUT:

ACCEPTANCE OF MINUTES:

Approval of November 17th, 2022, regular meeting minutes.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. 21733 to 21754 in the amount of \$34,705.44

ESCROW FUND:

PLGIT XXXX7154 - Check No's. 171 and 172 in the amount of \$4,000.00

ACKNOWLEDGEMENT OF BANK TRANSFERS:

Transfers No. 2022-082 to 2022-084

SOLICITOR'S REPORT:

OLD BUSINESS: None

NEW BUSINESS:

- 1.) 2023 Budget Approval
- 2.) Resolution 2022-039 – Real Estate Tax Millage
- 3.) 2023 Library Agreement
- 4.) Meeting Schedule for 2023 to advertise
- 5.) Western District Investment change request
 - a. Letter from President Michael Kline

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: - None

PLANNING COMMISSION – NEW BUSINESS:

- 1.) 180 Day Time Extensions:
 - Jerome Goldstein Subdivision, expires 12/31/22
 - Indian Creek Industrial Park Subdivision, expires 12/31/22
 - Indian Creek Industrial Park Lot #10 Land development, expires 12/31/22
 - 4054 Chestnut St. Land Development, expires 12/31/22
 - 6334 Chestnut St. Land Development, expires 12/31/22

SUBDIVISIONS – IMPROVEMENTS:

- 1.) Credit Release No. 1 for Fields at Indian Creek – Allen St Light in the amount of \$ 127,245.18
 - a. Letter from Township Engineer Jeffery Ott
- 2.) Credit Release No. 1 for Fields at Indian Creek – Allen St Light in the amount of \$ 34,374.73
 - a. Letter from Township Engineer Jeffery Ott

CORRESPONDENCE:

- 1.) Resignation of Rose and Robert Parry from the Recreation Committee
 - a. Letter from Rose Parry

OTHER ISSUES: - None

REPORTS:

Emergency Services Committee Report:

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: No Report

Fire Companies:

Emmaus Library:

Recreation Commission:

Township Manager:

Bud Carter –

Supervisors:

John D. Zgura –

Joyce K. Moore –

Daniel J. Mohr –

EXECUTIVE SESSION: - If needed

ADJOURNMENT:

AGENDA PART II:
UNFINISHED BUSINESS (NO ACTION ANTICIPATED):
OLD BUSINESS:

- 1. Indian Creek Industrial Park Subdivision:

Letter dated 01/31/07 from the Planning Commission recommending Preliminary Plan Approval contingent upon Township Engineer comments in their review letter dated 01/25/07.

(This approval is granted an extension until Dec. 31, 2020)

- 2. Morrissey Property Concerns
- 3. Open Space Update
- 4. Zoning and SALDO Update
- 5. Krause Property Concerns
- 6. Indian Mill Creek –completion

END AGENDA PART II:

Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
November 17th, 2022, 7pm
REGULAR MEETING MINUTES

ATTENDANCE: Supervisors; Joyce Moore, John Zgura; Manager Edward Carter; Solicitor Marc Fisher, Secretary/treasurer Jessi O'Donald. Absent: Dan Mohr

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

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PUBLIC INPUT:

ACCEPTANCE OF MINUTES:

Approval of November 3rd, 2022, regular meeting minutes.

MOTION: Supervisor Moore made a motion to accept the minutes as presented. Supervisor Zgura seconded the motion. Hearing no questions or comments, both were in favor, motion carried.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No.'s. 21706 to 21732 in the amount of \$73,050.23

STREET LIGHT FUND:

PLGIT XXXX7125 - Check No. 1384 in the amount of \$2,265.26

FIRE HYDRANT FUND:

PLGIT XXXX717154 – Check No. 1011 in the amount of \$2,335.91

ACKNOWLEDGEMENT OF BANK TRANSFERS:

Transfers No.'s 2022-078 to 2022-081

MOTION: Supervisor Zgura made a motion to pay the bills as read and acknowledge the bank transfers. Supervisor Moore seconded the motion. Hearing no questions or comments, both were in favor, motion carried.

SOLICITOR'S REPORT: No Report

OLD BUSINESS: None

NEW BUSINESS:

1.) Ordinance No. 167 - Rules for Arrowhead Park

Ordinance No. 167 was advertised in the East Penn Press. This Ordinance covers the rules for Arrowhead Park.

MOTION: Supervisor Zgura made a motion to approve ordinance no. 167 Rules for Arrowhead Park. Supervisor Moore seconded the motion. Hearing no questions or comments, both were in favor, motion carried.

2.) Resolution 2022-038 - Stormwater O&M for 5402 Vera Cruz Rd.

MOTION: Supervisor Zgura made a motion to approve Resolution 2022-038 for the Stormwater Operations and Maintenance Agreement for 5402 Vera Cruz Rd. Supervisor Moore seconded the motion. Hearing no questions or comments, both were in favor, motion carried.

3.) Discussion of grant funding for Local Shares account for Hivel Und Dahl

Hivel Und Dahl had asked if the Township could help them with writing for the Local Shares Account Grant to help fund the preservation of the Log Cabin on Powder Valley Rd. Staff was directed to find our information on the grant and its requirements. The Township would be responsible for application, administration and following all the Municipal Regulations for specifications, bidding, and prevailing wage. These factors would drive up the cost of the preservation.

4.) Request from Citizen's Fire Company
a. Letter from President Terry Schmeltzle

Citizen's Fire Company is requesting that \$200,000 from the Township Capital Reserve fund held for Citizens' Fire be placed into a 180-day Term transaction with PLGIT. Today the rate for this transaction is locked into 5.04%.

MOTION: Supervisor Moore made motion to direct staff to make the Term Transaction for 180 days with a rate of 5.04% with \$200,000 from the Citizen's Fire Company Capital Reserve account with principal and proceeds to be transferred back into the Class level account at the end of the 180 days. Supervisor Zgura seconded the motion. Hearing no questions or comments, both were in favor, motion carried

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: - None

PLANNING COMMISSION – NEW BUSINESS: None

SUBDIVISIONS – IMPROVEMENTS:

- 1.) Credit Release No. 4 – O'Rourke Winery in the amount of **\$20,403.53**
 - a. Letter from Township Engineer Jeffery Ott
 - b. Approval of PLGIT Escrow Check No. **170** in the amount of **\$20,403.53**

Request for Security Release Number 4. In accordance with the request for release of secured funds dated October 31, 2022, we the undersigned hereby certify that the improvements required in connection with the O'Rourke Vineyard and Winery, have been completed to the extent that the security deposit can be reduced by the amount of Twenty Thousand, Four Hundred Three Dollars and Fifty-Three Cents (\$20,403.53) in accordance with the Improvements Agreement dated October 15, 2020. This certificate authorizes Upper Milford Township to reduce said amount, namely Twenty Thousand, Four Hundred Three Dollars and Fifty-Three Cents (\$20,403.53) to owner or such other person as said owner shall designate. This authorization shall not be construed as final acceptance of improvements made to date. In no event, shall the escrow fund for the construction improvements associated with O'Rourke Vineyard and Winery, be reduced to any amount less than Thirty-Two Thousand, Four Hundred Forty-Seven Dollars and Thirty-Five Cents (\$32,447.35).

MOTION: Supervisor Zgura made a motion to approve the credit release number 4 and escrow check number 170 in the amount of \$20,403.53 for the O'Rourke Vineyard and Winery. Supervisor Moore seconded the motion. Hearing no questions or comments, both were in favor, motion carried.

CORRESPONDENCE:

- 1.) Yeakel's Mill Rd Bridge Concern
 - a. Email from Chris Mitchell

My name is Kristen Mitchell and I live on Brookshire Drive in Zionsville. I called into the township today to express my concerns/frustrations with the one lane bridge at Yeakel's Mill Road and route 100. This bridge is a major safety concern and an accident waiting to happen. I have had several incidents where I am coming off of route 100 from each direction to have to stop abruptly because someone has run the stop sign and left me no place to go (happened today at around 1:30 pm), or this afternoon as I picked my daughter up from school there were three cars stacked across the bridge and again as I come off route 100 I had no place to go. It is a miracle I have not been rear ended on this bridge. It was explained to me that this bridge was repaired in the last several years and not made to be a full two-lane bridge due to other government/environmental agencies decisions, and the township did not have the a say either way. And since it was just completed in the last several years, the chances of it being expanded are unlikely to happen. The township can put up more signs but clearly people ignore them anyway. The best and safest solution would be to expand the bridge to two full lanes...this is the only practical and safe suggestion I can make. I want this email to be shared with the board members of this township in hopes someone will take my concerns seriously to prevent a disaster in the future.

There was a discussion of the traffic in the area, the approach to the bridge. It was noted that the bridge was replaced within the last 5-10 years. Staff was directed to investigate other optional signage if possible and paint a stop bar on the approach to the bridge opposite Rt 100 to help caution motorist to stop prior to crossing to the Rt 100 side.

OTHER ISSUES: - None

REPORTS:

Emergency Services Committee Report: No Report

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: Report on website

Fire Companies:

Mike Kline of Western District Fire Company asked if the Board could make a motion to allow the Treasurer to transfer money from the Western District Capital Reserve account with an email request in the next two weeks. There was discussion of when they would like to transaction completed as the holiday is in the middle and the next meeting is December 1st. It was agreed upon that the fire company would submit their minutes form the meeting their membership agreed to ask for this investment and have the letter and minutes submitted prior to the next meeting on December 1st for Board motion and approval.

Emmaus Library: Lisa Marten reported that 11/7 was the first computer class with 10 participants. One participant was very excited to take the other classes and learn more. Next classes will be on cyber security, emails, and windows. The circulation will be renovated for easier access and there will be ornaments and holiday cheer at the library December 3rd with Emmaus' Old Fashion Christmas event.

Recreation Commission: No Report

Township Manager:

Bud Carter – No Report

Supervisors:

John D. Zgura – No Report

Joyce K. Moore – No Report

Daniel J. Mohr – Absent

EXECUTIVE SESSION: - Not needed

ADJOURNMENT: Meeting was adjourned at 7:29 pm

Vice Chair Joyce Moore

12/1/2022
Date

Secretary Jessi O'Donald

1:03 PM

12/01/22

UMT-GENERAL FUND
BOS Meeting AP Disbursements Report
 December 1, 2022

Date	Num	Name	Paid Amount
100.01 - PLGIT - General Fund Ckg			
12/01/2022	21733	Advance Dent Repair LLC	-85.94
12/01/2022	21734	American Rock Salt Company LLC	-11,105.21
12/01/2022	21735	American United Life Insurance Comp	-424.58
12/01/2022	21736	AMERICAN UNITED LIFE INSURANCE COMPANY	-249.82
12/01/2022	21737	AmTrust North America	-6,275.00
12/01/2022	21738	AutoZone, Inc.	-48.17
12/01/2022	21739	Campbell, Rappold & Yurasits LLP	-1,200.00
12/01/2022	21740	CHRIN HAULING, INC.	-253.87
12/01/2022	21741	EM KUTZ, INC.	-2,643.07
12/01/2022	21742	LQWE & MOYER GARAGE INC.	-287.85
12/01/2022	21743	New Enterprize Stone and Lime Co. Inc	-2,202.72
12/01/2022	21744	PENTELEDATA	-125.95
12/01/2022	21745	PPL ELECTRIC UTILITIES	-534.96
12/01/2022	21746	RETTEW	-3,498.00
12/01/2022	21747	Service Electric Cable TV. Inc.	-94.07
12/01/2022	21748	SERVICE TIRE TRUCK CENTER, INC.	-76.50
12/01/2022	21749	Steckel & Stopp Law Offices	-2,032.35
12/01/2022	21750	TIMES NEWS (East Penn Press)	-526.86
12/01/2022	21751	TOSHIBA FINANCIAL SERVICES	-271.64
12/01/2022	21752	unifirst	-166.64
12/01/2022	21753	Wehrung's Macungie LLC	-96.32
12/01/2022	21754	WORTH, MAGEE & FISHER	-2,505.92
Total 100.01 - PLGIT - General Fund Ckg			-34,705.44
TOTAL			-34,705.44

12:45 PM

12/01/22

UMT - ESCROW FUND
BOS escrow release report
 December 1, 2022

Type	Date	Num	Account	Credit
J R Mall Inc				
Bill Pmt -Check	12/01/2022	171	100.438 - White Oak Forestry	2,000.00
Bill Pmt -Check	12/01/2022	172	100.461 - 4930 Timber Harvest	2,000.00
				<u>4,000.00</u>