

Upper Milford Township  
Board of Supervisors  
Township Building, Old Zionsville, PA 18068  
December 15<sup>th</sup>, 2022, 7pm  
REGULAR MEETING MINUTES

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**ATTENDANCE:** Supervisors; Daniel Mohr, Joyce Moore, John Zgura; Manager Edward Carter; Planning Coordinator Brian Miller, Solicitor Marc Fisher, Secretary/treasurer Jessi O'Donald

Pledge of Allegiance to the flag.

**ANNOUNCEMENTS:**

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

**PUBLIC INPUT:** None

**ACCEPTANCE OF MINUTES:**

Approval of December 1<sup>st</sup>, 2022, regular meeting minutes.

**MOTION:** Supervisor Moore made a motion to approve the minutes as presented. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

**APPROVAL OF PAYMENT OF BILLS:**

**GENERAL FUND:**

PLGIT XXXX7096 - Check No's. **21755 to 21786** in the amount of **\$78,102.13**

**STREET LIGHT FUND:**

PLGIT XXXX7125 - Check No's. **1385** in the amount of **\$2,339.88**

**ACKNOWLEDGEMENT OF BANK TRANSFERS:**

Transfer No's 2022-085 through 2022-089

**MOTION:** Supervisor Moore made a motion to pay the bills as read and acknowledge the bank transfers. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

**SOLICITOR'S REPORT:** No Report

**OLD BUSINESS:** None

**NEW BUSINESS:**

- 1.) Quarry Road Bridge Bid Award
  - a. Manager Carter

Manager Carter explained the letter from Rettew. The bids came in higher than the original expectation due to the price increases in construction material since August. Colt Hershinger asked

where the extra money would come from. Manager Carter stated that we would keep an eye on the budget and if revenue was enough, it could just be absorbed through the year, if not than the Board could appropriate funds from the Capital reserve. Frank Kuklis asked how many homes the bridge served. There are six residences that the bridge serves. Phil Casey asked again if the road was really owned by the Township. Supervisor Zgura stated that when he first joined the Board the research was done and there was proof that the bridge was owned by the Township. The bridge is in bad shape, and he understands that the cost of everything was rising. He believes that the Board should take more time to decide on the options. Manager Carter reminded everyone that the engineering for the bridge and permits is complete and if anything is changed that that would have to be done all over again. Supervisor Zgura replied to questions with, "they just don't know what else to do even though it is expensive". Angie Ashbrook asked if there is a bike lane put on the bridge if the Township could get a multi modal grant for it. Manager Carter said it wouldn't qualify.

**MOTION:** Supervisor Moore made a motion to reject the bid of \$181,184.00 from CMR Construction Inc for failure to meet PennDOT prequalification requirement S2. Supervisor Mohr seconded the motion. Supervisor Moore asked what S2 was. Hearing no further questions or comments, all were in Favor, motion carried.

**MOTION:** Supervisor Moore made a motion to accept and approve the bid from Minichi, Inc for \$187,000.00 contingent upon submission of appropriate bond and acceptable contract with Staff and Solicitor. Supervisor Mohr seconded the motion. Supervisor Zgura stated that he felt the information should have been held and thought about to make sure this was the direction to go. Supervisors Moore, and Mohr were in favor, Supervisor Zgura was not, motion carried.

2.) Western District Discussion on Tanker Discount Options  
a. Chief Mike Kline

Chief Kline presented a question to the Board regarding the purchase of the tanker/pumper. Prices are coming in between 1.1 and 1.2 million. The Fire Company has been told that if they pay the cost up front at order, they could potentially save a significant amount of the cost. The Fire Company would like to not touch the funds the Township has in capital reserve since it was just invested into a higher rate term transaction and save that money for another project. The Fire Company is asking if it is possible for the Township to float a loan to the Fire Company until they take delivery of the new tanker/pumper, secure a 2% State loan, and sell another vehicle to pay back the Township. The length of this loan would be approximately 24 months as that is what they are being told it will take to receive the vehicle. The 2% loan would be funded when they take delivery of the new vehicle. They would then sell their used vehicle. According to Kevin Kleinsmith the 2% loan application would be filed right away, and the loan wouldn't be funded until delivery, but the loan is guaranteed. It was also asked what happens if within the 24 months if the vehicle isn't completed or couldn't be completed. Chief Kline stated there would be a performance bond purchased at contract signing for the value of the vehicle ordered. Brokers said the used vehicle to be sold is worth approximately \$125,000.00. Chief Kline stated he feels the amount of loan that the Township would need to float would be \$550,000.00 but that amount includes the compressed air/foam system to be discussed in the next agenda item. They have information from the loan person on how to set up a 0% loan from the Township to be repaid with the 2% loan for \$270,000.00 when funded at vehicle delivery. The Fire Company has \$500,000 between Fire Company Funds and grant money. The Fire Company is hoping the compressed air system will be paid for by the Township. Solicitor Fisher recounted the dollars from the conversation. Solicitor Fisher totaled around \$600,000.00 to \$700,000.00 needed beyond the grant money from the State for the purchase of the truck. During this Phil Casey

expressed thoughts directly to Fire Company volunteers about the cost of the vehicle. It was asked if the Fire Company had an itemized list of costs from the manufactures? Chief Kline stated they had one written quote and four verbal quotes. They are waiting for the written quotes. They anticipate signing a sales contract the beginning of March. Frank Kuklis asked if there was a discount provided for less than 100% payment up front. It was noted that the Fire Company should get exactly what they want and put in writing exactly what they would need for this to be discussed further. Chief Kline state he would forward information to the Township. Chief Kline went on to explain what the compressed air/foam system does for fighting fires for the audience.

### 3.) Discussion of ARPA Funds investment - Tabled

There was a discussion regarding this money being just given to the Fire Company or waiting until the Fire Company had more information on the truck they are hoping to purchase. It was decided that it would wait until the Fire Company had more information and more quotes in writing back from manufactures prior to giving an answer. Solicitor Fisher offered that the Fire Company decide on the truck they would like to purchase and forward the information to the Township Staff by January 12<sup>th</sup>, so everyone can understand what they are asking for prior to having a discussion.

### 4.) FIC ANNEX Agreement a. Manager Carter

This is the normal agreement for subdivision improvements. The improvements for the Fields at Indian Creek Annex that are within Upper Milford township are a couple hundred feet of road, the intersection and tow homes. The rest of the Annex development resided within Emmaus Borough.

**MOTION:** Supervisor Moore made a motion to approve the Subdivision and Improvements Agreement for Kay Builders, Field at Indian Creek Annex. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

**DEP MODULES / SEWAGE PLANNING:** - None

**PLANNING COMMISSION – OLD BUSINESS:** - None

**PLANNING COMMISSION – NEW BUSINESS:** None

**SUBDIVISIONS – IMPROVEMENTS:** None

**CORRESPONDENCE:** None

**OTHER ISSUES:** - None

### **REPORTS:**

Emergency Services Committee Report: No Report

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: Report on website

Fire Companies: No Report

Emmaus Library: No Report

Recreation Commission: Next meeting is February

Township Manager:

Bud Carter – The Allen Street Light is operational, and the Vera Cruz Rd Bridge over the Turnpike is open for traffic.

Supervisor Mohr asked about the Allen St Light and that there is no turn signal from Chestnut Street north bound to turn onto Allen St. Manager Carter answered that it didn't fall into PennDOT's requirements for one. Phil Casey questions the South Bound Traffic into what he terms the Opium den. The answer for that was also that the Township voiced that concern to PennDOT, but the trip number doesn't require a turn lane according to PennDOT.

Supervisors:

John D. Zgura – Merry Christmas and Happy New Year

Joyce K. Moore – Happy Holidays to all.

Daniel J. Mohr – Ditto

**EXECUTIVE SESSION:** - Not needed

**ADJOURNMENT:** Meeting was adjourned at 8:02 pm.

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Chairperson

01/03/2023

Date

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Secretary Jessi O'Donald