

Upper Milford Township  
Board of Supervisors  
Township Building, Old Zionsville, PA 18068  
March 2<sup>nd</sup>, 2023, 7pm  
REGULAR MEETING AGENDA

Public Packet

Pledge of Allegiance to the flag.

**ANNOUNCEMENTS:**

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

**PUBLIC INPUT:**

**ACCEPTANCE OF MINUTES:**

Approval of February 16<sup>th</sup>, 2023, regular meeting minutes.

**APPROVAL OF PAYMENT OF BILLS:**

**GENERAL FUND:**

PLGIT XXXX7096 - Check No's. 21951 to 21989 in the amount of \$40,608.90

**ACKNOWLEDGEMENT OF BANK TRANSFERS:**

Transfer No's. 2023-005 and 2023-006

**SOLICITOR'S REPORT:**

**OLD BUSINESS:**

**NEW BUSINESS:**

- 1.) Appointment of Olivia Fay to fill the vacant Recreation Committee term to expire, January 2<sup>nd</sup>, 2024 and Andrew Dudle to fill the vacant Recreation Committee Term to Expire, January 5<sup>th</sup>, 2026
  - a. Memo from Secretary O'Donald
- 2.) Authorization to hire part time parks employee.
  - a. Memo from Manager Carter

**DEP MODULES / SEWAGE PLANNING:** - None

**PLANNING COMMISSION – OLD BUSINESS:** - None

**PLANNING COMMISSION – NEW BUSINESS:**

- 1.) Time Extension – Engelman Lot Line Adjustment and Engelman Property Preliminary Subdivision & Development Plan until June 30<sup>th</sup>, 2023
  - a. letter from Planning Coordinator Brian Miller

**SUBDIVISIONS – IMPROVEMENTS:**

**CORRESPONDENCE:** None

**OTHER ISSUES:** - None

**REPORTS:**

Emergency Services Committee Report:

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: ***No Report***

Fire Companies:

Emmaus Library:

Recreation Commission:

Township Manager:

Bud Carter –

Supervisors:

John D. Zgura –

Joyce K. Moore –

Daniel J. Mohr –

**EXECUTIVE SESSION:** - If needed

**ADJOURNMENT:**

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AGENDA PART II:

UNFINISHED BUSINESS (NO ACTION ANTICIPATED):

OLD BUSINESS:

1. Indian Creek Industrial Park Subdivision:

Letter dated 01/31/07 from the Planning Commission recommending Preliminary Plan Approval contingent upon Township Engineer comments in their review letter dated 01/25/07.

(This approval is granted an extension until Dec. 31, 2020)

2. Morrissey Property Concerns
3. Open Space Update
4. Zoning and SALDO Update
5. Krause Property Concerns
6. Indian Mill Creek –completion

END AGENDA PART II:

Upper Milford Township  
Board of Supervisors  
Township Building, Old Zionsville, PA 18068  
February 16th, 2023, 7pm  
REGULAR MEETING MINUTES

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**ATTENDANCE:** Supervisors, Joyce K. Moore, John D. Zgura, Daniel J. Mohr; Manager Edward Carter, Planning Coordinator Brian Miller, Secretary/Treasurer Jessi O'Donald

Meeting was called to order at 7:02 pm.

Pledge of Allegiance to the flag.

**ANNOUNCEMENTS:**

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Upper Milford Board of Supervisors held an executive session beginning at 6:30 pm prior to the start of this meeting to discuss a personnel matter.

**PUBLIC INPUT:**

**Jim Krippe:** Jim mentioned that he thinks that Township should consider a back up generator.

**ACCEPTANCE OF MINUTES:**

Approval of February 2<sup>nd</sup>, 2023, regular meeting minutes.

**MOTION:** Supervisor Zgura made a motion to accept the minutes as presented. Supervisor Mohr seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

**APPROVAL OF PAYMENT OF BILLS:**

**GENERAL FUND:**

PLGIT XXXX7096 - Check No's. 21921 to 21950 in the amount of \$71,797.03

**STREET LIGHT FUND:**

PLGIT XXXX7125 - Check No's. 1387 in the amount of \$2,449.02

**ESCROW FUND:**

PLGIT XXXX7109 - Check No's. 175 to 177 in the amount of \$6,549.35

**ACKNOWLEDGEMENT OF BANK TRANSFERS:**

Transfer No. 2023-004

**MOTION:** Supervisor Mohr made a motion to pay the bills as read and acknowledge the bank transfer. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

**SOLICITOR'S REPORT:** No Report

**OLD BUSINESS:** No Report

**NEW BUSINESS:**

- 1.) Approval to advertise updated Pollution Reduction Plan
  - a. memo Manager Carter

I would like to request approval from the Board in a motion to advertise the revised Pollution Reduction Plan (PRP) for the Township. The plan has been amended to add an Agricultural Conversion. This will allow the township to take credit for no-till farming practices on the Fulmer Nature Preserve the PRP will be available at the township building for a 30 day public review starting on February 22nd. Jason Smith from Hanover Engineers will be attending the March 16th meeting to take any additional comments.

There was a brief discussion on the requirements of the PRP Plan. This plan update is for this permit period. The next permit period starts in 2024 or 2025.

**MOTION:** Supervisor Zgura made a motion to advertise the updated Pollution Reduction Plan as required. Supervisor Mohr seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

**DEP MODULES / SEWAGE PLANNING:** - None

**PLANNING COMMISSION – OLD BUSINESS:** - None

**PLANNING COMMISSION – NEW BUSINESS:** None

**SUBDIVISIONS – IMPROVEMENTS:** None

**CORRESPONDENCE:**

- 1.) Proposal for Pollinator Garden at Jasper Park
  - a. Letter from Noah Schreiner

My sister Annika and I would like to propose an idea. We see that with constant structures being built there is less and less space for needed pollinators to make their home. Our community needs to not only preserve but create new pollinator habitat. We are inspired by the work you did at Church View Park, that's why we would like to introduce the Pollinator Planting Project at Jasper Park. Our idea is to inspire local elementary school students to help give better life to pollinators therefore giving us better life in the future as well. How would our idea work? Well, we would like to use the backfield of Jasper Park to plant many different native plants to attract bees, butterflies, caterpillars, and more. Not only we would plant a pollinator meadow, but we would like to invite Lincoln Elementary School and Jefferson Elementary School to join us! If we receive permission to plant the meadow our next step would be to reach out to the schools to hopefully have them join us. This would be a fun way to hopefully inspire a lot of children going into the future! We could also hype up the event by putting out a poster contest for both schools and selecting 10 (5 from each school) to put up at Jasper Park to advertise the meadow and show what they did to help the Earth and many pollinators. We would also make a short film to enter into the My Impact Challenge, Nat Geo Slingshot, and Allentown Film Festival about this project. I have already had experience with film competitions entering the Emmaus Film Festival multiple times and entering a documentary about the

Dolphin Research Center in the Florida Keys to the All-American High School Film Festival. The focus of our film would be how children can make an impact on their communities. The My Impact Challenge focuses on Civics, and the Nat Geo Slingshot focuses on environment. We feel this project would highlight both themes of them. It would gather children to make an impact on their community and local environment creating habitat for pollinators. This project would also make nice scenery along the trail as well. We are proud to be part of a community that cares about protecting nature and land. We love the pollinator meadow at Church View Park and this project would be another great step forward for Upper Milford in leading the way in conservation. Thank you for considering.

Noah Schreiner is in ninth grade and studying biology. He and his sister are very interested in protecting the nature around us and have help with the joint EAC's Kids Earth Day project at Emmaus Community Park last year. This year they propose installing a pollinator garden at Jasper Park. Jessi has met with them at the site and spoken about the garden area along the Turnpike fence and the reality that with the expansion of the Turnpike we don't know what that area of the park will look like in the future. She mentioned that there is an erosion concern in the back walking loop by the billboard and that would make a good pollinator area like Churchview Park. The plan is to just allow the grass to grow tall and cut it once a year while adding a small pollinator area for the kids to plant with material they are growing, seed they have collected and some donation from area businesses. They will hold an art contest to come up with signage for the garden.

**MOTION:** Supervisor Mohr made a motion to allow the Pollinator Garden with input from Staff. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

**OTHER ISSUES:** - None

**REPORTS:**

Emergency Services Committee Report: No Report

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: Report on Website

Fire Companies: No Report

Emmaus Library: No Report

Recreation Commission: No Report

**Township Manager:**

Bud Carter – Quarry Road Bridge work will begin mid-March weather depending and complete the end of March.

**Supervisors:**

John D. Zgura – No Report

Joyce K. Moore – No Report

Daniel J. Mohr – Dan questioned the house numbering grid. Someone had a package delivered to the same house number but different road. Manager Carter explained that there shouldn't be a problem with the grid, that numbers do not repeat on the same road. Jessi Also stated that some areas have multiples of the same house number but they do not repeat house numbers on the same roads.

**EXECUTIVE SESSION:** - Not needed

**ADJOURNMENT:** Meeting was adjourned at 7:18 pm.

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Chairperson Joyce K. Moore

**03/02/2023**  
Date

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Secretary Jessi O'Donald

**UMT-GENERAL FUND**  
**BOS Meeting AP Disbursements Report**  
**March 2, 2023**

Date	Num	Name	Paid Amount
<b>100.01 - PLGIT - General Fund Ckg</b>			
03/02/2023	21951	American United Life Insurance Comp	-424.58
03/02/2023	21952	AMERICAN UNITED LIFE INSURANCE COMPANY	-384.57
03/02/2023	21953	AmTrust North America	-6,275.00
03/02/2023	21954	Analytical Laboratories, Inc.	-40.00
03/02/2023	21955	Bailey, Jared - AP	-40.00
03/02/2023	21956	Bell Hardware and Supply, Inc	-7.98
03/02/2023	21957	CHRIN HAULING, INC.	-247.47
03/02/2023	21958	COLLINSON, INC.	-5,700.00
03/02/2023	21959	Colours 10	-248.28
03/02/2023	21960	Fegley, Karl D - AP	-40.00
03/02/2023	21961	Golden Equipment Co., Inc.	-9,512.41
03/02/2023	21962	HOME DEPOT CREDIT SERVICES	-397.35
03/02/2023	21963	Kuhns, Cynthia - AP	-40.00
03/02/2023	21964	Lagler, Todd - AP	-40.00
03/02/2023	21965	LONGLEY INSURANCE AGENCY, INC.	-400.00
03/02/2023	21966	Marks, Lee -ap	-40.00
03/02/2023	21967	Martin Stone Quarries, Inc.	-848.82
03/02/2023	21968	MICHELLE HINKLE	-630.00
03/02/2023	21969	Miller Municipal Supply, LLC	-1,894.30
03/02/2023	21970	O'Donald, Jessi L - AP	-40.00
03/02/2023	21971	PASSMORE SERVICE CENTER	-143.96
03/02/2023	21972	PENTELEDATA	-125.95
03/02/2023	21973	PPL ELECTRIC UTILITIES	-1,245.29
03/02/2023	21974	Quarry Ridge Roofing Inc	-529.00
03/02/2023	21975	RETTEW	-3,117.55
03/02/2023	21976	Schmeltze, Robert C. Jr. - AP	-40.00
03/02/2023	21977	sherwin williams	-33.87
03/02/2023	21978	Snap-on - Ryan Kunkle	-781.00
03/02/2023	21979	STAVER HYDRAULICS CO., INC.	-465.66
03/02/2023	21980	Sunoco Universal	-949.41
03/02/2023	21981	TIMES NEWS (East Penn Press)	-122.53
03/02/2023	21982	TOSHIBA FINANCIAL SERVICES	-271.64
03/02/2023	21983	UGI UTILITIES, INC.	-3,383.67
03/02/2023	21984	unifirst	-168.72
03/02/2023	21985	Verizon Wireless	-328.25
03/02/2023	21986	Walbert, Kyle - Ap	-40.00
03/02/2023	21987	WB Mason	-229.09
03/02/2023	21988	Wehrung's Macungie LLC	-392.56
03/02/2023	21989	WORTH, MAGEE & FISHER	-989.99
Total 100.01 - PLGIT - General Fund Ckg			-40,608.90
<b>TOTAL</b>			<b>-40,608.90</b>