

Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
April 20th, 2023, 7pm
REGULAR MEETING AGENDA

Public Packet

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

PUBLIC INPUT:

ACCEPTANCE OF MINUTES:

Approval of April 6th, 2023, regular meeting minutes.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. 22080 to 22119 in the amount of \$283,018.77

ACKNOWLEDGEMENT OF BANK TRANSFERS:

No Transfers

SOLICITOR'S REPORT:

OLD BUSINESS: None

NEW BUSINESS: None

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: - None

PLANNING COMMISSION – NEW BUSINESS: None

SUBDIVISIONS – IMPROVEMENTS:

1.) Brookshire Subdivision Time extension 1 year from 06/8/2023
a. Letter from Judd Builders

2.) Stone Ridge Estates Time Extension for 1 year from 06/15/2023
a. Letter from Jack Daddona

CORRESPONDENCE:

1.) Troop 31 request to use the parking lot for the used clothing drive 5/20 from 10-1
a. email from Kelly Fegley

OTHER ISSUES: - None

REPORTS:

Emergency Services Committee Report:

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: **Report on website**

Fire Companies:

Emmaus Library:

Recreation Commission:

Township Manager:

Bud Carter –

Supervisors:

John D. Zgura –

Joyce K. Moore –

Daniel J. Mohr –

EXECUTIVE SESSION: - If needed

ADJOURNMENT:

AGENDA PART II:

UNFINISHED BUSINESS (NO ACTION ANTICIPATED):

OLD BUSINESS:

1. Indian Creek Industrial Park Subdivision:

Letter dated 01/31/07 from the Planning Commission recommending Preliminary Plan Approval contingent upon Township Engineer comments in their review letter dated 01/25/07.

(This approval is granted an extension until Dec. 31, 2020)

2. Morrissey Property Concerns
3. Open Space Update
4. Zoning and SALDO Update
5. Krause Property Concerns
6. Indian Mill Creek –completion

END AGENDA PART II:

Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
April 6th, 2023, 7pm
REGULAR MEETING MINUTES

ATTENDANCE: Supervisors, Joyce K. Moore, John D. Zgura, Daniel J. Mohr; Manager Edward Carter, Solicitor Marc Fisher; Planning Coordinator Brian Miller; Secretary/Treasurer Jessi O'Donald

Meeting called to order at 7:00 pm.

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

PUBLIC INPUT: None

ACCEPTANCE OF MINUTES:

Approval of March 16th, 2023, regular meeting minutes.

MOTION: Supervisor Mohr made a motion to accept the minutes as presented. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. 22026 to 22079 in the amount of \$128,154.55

STREET LIGHT FUND:

PLGIT XXXX7125 - Check No's. 1389 in the amount of \$2,480.24

OPEN SPACE REFERENDUM FUND:

PLGIT XXXX7146 - Check No's. 1022 in the amount of \$1,700.00

ACKNOWLEDGEMENT OF BANK TRANSFERS:

No Transfers.

MOTION: Supervisor Zgura made a motion to pay the bills as read. Supervisor Mohr seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

SOLICITOR'S REPORT: No Report

OLD BUSINESS: None

NEW BUSINESS:

- 1.) Nonnemacher Farm Preservation Appraisal Discussion.

The Township has received the Agricultural Conservation Agreement Appraisal Report for the Nonnemacher property at 4246 Main Rd. E. Emmaus. A copy of the appraisal information is attached, along with the Natural Resource Area Plan mapping information. This is the property we discussed as a joint preservation with Lehigh County at the February 2nd, 2023, Supervisors meeting. The property is depicted with several natural resource features and is adjacent to other Agricultural Preserved & Natural Resource Area Preserved property. At this time, I would like to move forward in the preservation process and submit this property to the Township Open Space Committee for review & a recommendation for the Board of Supervisors.

There was a brief discussion. The matter will come back to the Board of Supervisors with review and recommendation from the Open Space Committee. The County is putting in \$44,960.00 and the township the remaining. The county will also take care of drafting the agreement and the Survey of the property. The Township and County funds are approximate until the survey is complete and shows exact acreage.

Phil Casey asked where the funds would come from and if there is a balance in the account. Supervisor Moore answered the funds will come from the Open Space Referendum Fund and there is a balance in the account.

MOTION: Supervisor Mohr made a motion to send this to the Open Space Committee for their review and recommendation. Supervisor Zgura seconded the motion. Hearing no further questions or comments, all were in favor, motion carried.

2.) Resignation of Ody Draklellis from Pension Committee

3.) Appointment of Jennifer Draklellis to Pension Committee

MOTION: Supervisor Zgura made a motion to accept Ody Draklellis's resignation from the pension committee and appoint Jennifer Draklellis to the pension Committee. Supervisor Mohr seconded the motion. Hearing now questions or comments, all were in favor, motion carried.

4.) Planning Commission Announcement of 2023 Chair
a. Letter from Planning Coordinator Miller

The Upper Milford Township Planning Commission held its annual Election of Officers April 3rd, 2023, at their first meeting of the year. The Officers for 2023 are now as follows:
Chairman; Luke Lichtenwalner Vice Chairman; Anthony Koneski Jr. Secretary; Dr. Charles Peters Jr.

The Board thanked Brian for the acknowledgement of Planning Commission Officers.

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: - None

PLANNING COMMISSION – NEW BUSINESS:

1. Lower Macungie Zoning Amendment
a. Letter from Planning Coordinator Miller

At their meeting on April 3rd, 2023, the Planning Commission reviewed the Proposed Lower Macungie Zoning Ordinance Amendment revision for the HE Highway Enterprise District as per the Southwest Lehigh County Comprehensive Plan Agreement. The Planning Commission recommends thanking Lower Macungie Township for the chance to review the amendment and letting them know that we have no comment at this time. If you agree I will gladly send that response to Lower Macungie Township.

MOTION: Supervisor Mohr made a motion to thank Lower Macungie Township for the review of their zoning amendment. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

SUBDIVISIONS – IMPROVEMENTS: None

CORRESPONDENCE: None

OTHER ISSUES: - None

REPORTS:

Emergency Services Committee Report: No Report

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: No Report

Fire Companies: No Report

Emmaus Library: No Report

Recreation Commission: No Report

Township Manager:

Bud Carter – No Report

Supervisors:

John D. Zgura – No Report

Daniel J. Mohr – Vera Cruz Community Association Egg Hunt starts at 1pm 4/8

Joyce K. Moore – Western District Fire Company Egg Hunt 11 am 4/8

EXECUTIVE SESSION: - Not needed.

ADJOURNMENT: Meeting was adjourned at 7:14 pm.

04/20/2023

Date

Chairperson Joyce K. Moore

Secretary Jessi O'Donald

UMT-GENERAL FUND
BOS Meeting AP Disbursements Report
April 20, 2023

Date	Num	Name	Paid Amount
100.01 · PLGIT - General Fund Ckg			
04/20/2023	22080	4101 Mink Rd	-3.02
04/20/2023	22081	4751 Mill Rd	-139.56
04/20/2023	22082	6311 Chestnut St	-34.57
04/20/2023	22083	5755 Acorn Rd	-15.76
04/20/2023	22084	3637 Lenape Lane	-45.82
04/20/2023	22085	4465 Stole Rd	-51.44
04/20/2023	22086	BECHTELSVILLE ASPHALT	-871.16
04/20/2023	22087	C.S. Davidson, Inc	-1,850.00
04/20/2023	22088	Ferguson Enterprises, LLC #501	-37.52
04/20/2023	22089	Hanover Engineering Assoc., Inc.	-909.10
04/20/2023	22090	Hoover Steel Inc	-80.00
04/20/2023	22091	Keith's Lock & Door Service LLC	-67.50
04/20/2023	22092	KEYCODE INSPECTION AGENCY	-4,331.20
04/20/2023	22093	LOWE & MOYER GARAGE INC.	-104.04
04/20/2023	22094	Martin Stone Quarries, Inc.	-101.09
04/20/2023	22095	MASTER SUPPLY LINE	-72.25
04/20/2023	22096	Minichi, Inc	-178,823.48
04/20/2023	22097	PENTELEDATA	-125.95
04/20/2023	22098	PMRS	-3,401.04
04/20/2023	22099	PPL ELECTRIC UTILITIES	-63.66
04/20/2023	22100	PSATS UC GROUP TRUST	-9,416.56
04/20/2023	22101	SAYLOR'S LAWN & LANDSCAPE INC.	-1,262.00
04/20/2023	22102	Service Electric Cable TV Inc.	-277.59
04/20/2023	22103	sherwin williams	-127.18
04/20/2023	22104	Shirk Pole Building LLC	-65,900.00
04/20/2023	22105	Shred-it, c/o Stericycle, Inc	-85.09
04/20/2023	22106	Silt Containment Solutions Inc	-455.50
04/20/2023	22107	STAVER HYDRAULICS CO., INC.	-205.50
04/20/2023	22108	Suburban Propane	-4,432.96
04/20/2023	22109	TIMES NEWS (East Penn Press)	-91.96
04/20/2023	22110	TOSHIBA BUSINESS SOLUTIONS	-96.23
04/20/2023	22111	TOSHIBA FINANCIAL SERVICES	-271.64
04/20/2023	22112	TransEdge Truck Center	-814.19
04/20/2023	22113	unifirst	-168.72
04/20/2023	22114	VISA # 3797 (RS)	-97.52
04/20/2023	22115	VISA #6488 (KW)	-524.37
04/20/2023	22116	VISA #6512 (BC)	-387.83
04/20/2023	22117	VISA#2958 (JO)	-3,669.66
04/20/2023	22118	WB Mason	-3,448.74
04/20/2023	22119	Wehrung's Macungie LLC	-157.37
Total 100.01 · PLGIT - General Fund Ckg			-283,018.77
TOTAL			-283,018.77