

Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
May 4th, 2023, 7pm
REGULAR MEETING AGENDA

Public Packet

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

PUBLIC INPUT:

ACCEPTANCE OF MINUTES:

Approval of April 20th, 2023, regular meeting minutes.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. **22120 to 22165** in the amount of **\$50,761.15**

ESCROW FUND:

PLGIT XXXX7109 - Check No's. **178** in the amount of **\$2,248.80**

ACKNOWLEDGEMENT OF BANK TRANSFERS:

No Transfers

SOLICITOR'S REPORT:

OLD BUSINESS:

NEW BUSINESS:

- 1.) Resolution 2023-020 – Workers Comp Acknowledgement for Fire Companies
- 2.) Nikola Enterprises Holding Tank Agreement
 - a. SEO Brian Miller

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: - None

PLANNING COMMISSION – NEW BUSINESS: None

SUBDIVISIONS – IMPROVEMENTS: None

CORRESPONDENCE:

- 1.) T. Carl Resignation letter

OTHER ISSUES: - None

REPORTS:

Emergency Services Committee Report:

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: ***No Report***

Fire Companies:

Emmaus Library:

Recreation Commission:

Township Manager:

Bud Carter –

Supervisors:

John D. Zgura –

Daniel J. Mohr –

Joyce K. Moore –

EXECUTIVE SESSION: - If needed

ADJOURNMENT:

AGENDA PART II:

UNFINISHED BUSINESS (NO ACTION ANTICIPATED):

OLD BUSINESS:

1. Indian Creek Industrial Park Subdivision:

Letter dated 01/31/07 from the Planning Commission recommending Preliminary Plan Approval contingent upon Township Engineer comments in their review letter dated 01/25/07.

(This approval is granted an extension until Dec. 31, 2020)

2. Morrissey Property Concerns
3. Open Space Update
4. Zoning and SALDO Update
5. Krause Property Concerns
6. Indian Mill Creek –completion

END AGENDA PART II:

Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
April 20th, 2023, 7pm
REGULAR MEETING MINUTES

ATTENDANCE: Supervisors, Joyce K. Moore, John D. Zgura, Daniel J. Mohr; Manager Edward Carter, Solicitor Marc Fisher; Planning Coordinator Brian Miller; Secretary/Treasurer Jessi O'Donald

Pledge of Allegiance to the flag.

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PUBLIC INPUT:

Jim Krippe – wanted to make note that the Helicopter landing area that has been used for Community Day was now no longer available due to the placement of the pole building. He stated that a helicopter needs a 100' by 100' area to land. Supervisor Zgura noted that the helicopter has been landed for Community Day and there is a field with drive access neighboring the municipal building. Jim expressed that there are requirements to land the helicopter. Jim stated it didn't really matter to him, but he stated that the Township wants the Fire Company to discuss things with the Board, but the Township didn't discuss the pole building with the fire company. Supervisor Zgura asked Jim why he didn't say something about the helicopter landing six meetings ago when the pole building was discussed. Jim stated that it wasn't his responsibility to say something as he is not the emergency management coordinator.

ACCEPTANCE OF MINUTES:

Approval of April 6th, 2023, regular meeting minutes.

MOTION: Supervisor Zgura made a motion to accept the minutes as presented. Supervisor Mohr seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. **22080 to 22119** in the amount of **\$283,018.77**

ACKNOWLEDGEMENT OF BANK TRANSFERS:

No Transfers

MOTION: Supervisor Mohr made a motion to pay the bills as read. Supervisor Zgura seconded the motion. There was a question from Angela Ashbrook as to who Minichi Inc was the bill, Manager Carter answered Minichi is the contractor for the Quarry Rd bridge. Hearing no further questions or comments, all were in favor, motion carried.

Colt Hershinger asked why the Board makes a motion and don't look up to see if there is comment from the audience and why is there a motion made first before asking. Supervisor Moore stated that was following Roberts Rules of Order. Solicitor Fisher commented that public input could be limited to the beginning of the meeting but in Upper Milford there has always been a back-and-forth conversation. In making the motion the Board hasn't acted upon it before taking questions. Colt questioned the decisions prior to public input.

SOLICITOR'S REPORT: No Report

OLD BUSINESS: None

NEW BUSINESS: None

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: - None

PLANNING COMMISSION – NEW BUSINESS: None

SUBDIVISIONS – IMPROVEMENTS:

- 1.) Brookshire Subdivision Time extension 1 year from 06/8/2023
 - a. Letter from Judd Builders

MOTION: Supervisor Zgura made a motion to approve the time extension for Brookshire Subdivision until June 8th, 2024. Supervisor Mohr seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

- 2.) Stone Ridge Estates Time Extension for 1 year from 06/15/2023
 - a. Letter from Jack Daddona

MOTION: Supervisor Zgura made a motion to approve the time extension for Stone Ridge Estates until June 15th, 2024. Supervisor Mohr seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

CORRESPONDENCE:

- 1.) Troop 31 request to use the parking lot for the used clothing drive 5/20 from 10-1
 - a. email from Kelly Fegley

Email from Kelly Fegley: I am reaching out to see if it was possible for Boy Scout Troop 31 to hold a community clothing drive collection in the township building parking lot on Saturday, May 20th. This would be like we have done for the past two years. Time frame would be from about 10-1.

MOTION: Supervisor Zgura made a motion to approve Troop 31's use of the parking lot for the used clothing drive. Supervisor Mohr seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

OTHER ISSUES: - None

REPORTS:

Emergency Services Committee Report: No Report

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: **Report on website**

Fire Companies: No Report

Emmaus Library: Lisa Marten reported the library has museum passes to check out for 7 area facilities. The Annual used book sale is Friday and Saturday (4/21 & 4/22) at the lower Macungie Middle School. There is also a seed library for your garden. The library is creating a team to make the library better and they will be gathering recommendations and input through surveys and public forums. The first is 5/30 10-noon, the second is 6/13 from 6:30-8:00 pm.

Recreation Commission:

Township Manager:

Bud Carter – Brookshire has completed the final paving and will seek dedication over the next several months. Final paving will be complete on the Allen Street intersection will be completed in May.

Supervisors:

John D. Zgura – No Report

Joyce K. Moore – Earth Day is being held at the Emmaus Community Park from 8:30 to 11am. There will be a clean up and recycling/paper shredding.

Daniel J. Mohr – Thank you for the help at the Vera Cruz Community Association Egg Hunt. There was a truck that flew over the tracks and broke a pole and the neighbors' furniture items.

EXECUTIVE SESSION: - Not needed.

ADJOURNMENT: Meeting was adjourned at 7:15 pm.

Chairperson Joyce K. Moore

05/04/2023
Date

Secretary Jessi O'Donald

UMT-GENERAL FUND
BOS Meeting AP Disbursements Report
 May 4, 2023

| Date | Num | Name | Paid Amount |
|--|-------|---|-------------------|
| 100.01 · PLGIT - General Fund Ckg | | | |
| 05/04/2023 | 22120 | AmTrust North America | -7,028.00 |
| 05/04/2023 | 22121 | Analytical Laboratories, Inc. | -230.00 |
| 05/04/2023 | 22122 | Bailey, Jared - AP | -40.00 |
| 05/04/2023 | 22123 | BECHTELSTVILLE ASPHALT | -2,341.30 |
| 05/04/2023 | 22124 | BENCHMARK CIVIL ENGINEERING SERVCIES INC. | -607.50 |
| 05/04/2023 | 22125 | Bergey's Tire & Service Center | -58.00 |
| 05/04/2023 | 22126 | CHRIN HAULING, INC. | -265.09 |
| 05/04/2023 | 22127 | COLLINSON, INC. | -3,900.00 |
| 05/04/2023 | 22128 | Crystal Springs | -109.88 |
| 05/04/2023 | 22129 | ELM (Bor of Emmaus) | -4,500.00 |
| 05/04/2023 | 22130 | Fegley, Karl D - AP | -40.00 |
| 05/04/2023 | 22131 | Ferguson Enterprises, LLC #501 | -168.67 |
| 05/04/2023 | 22132 | HOME DEPOT CREDIT SERVICES | -1,106.67 |
| 05/04/2023 | 22133 | Kuhns, Cynthia - AP | -40.00 |
| 05/04/2023 | 22134 | Lagler, Todd - AP | -40.00 |
| 05/04/2023 | 22135 | Lehigh County Meals on Wheels | -1,300.00 |
| 05/04/2023 | 22136 | Linde Gas & Equipment Inc | -19.28 |
| 05/04/2023 | 22137 | LOWE & MOYER GARAGE INC. | -72.00 |
| 05/04/2023 | 22138 | Marks, Lee -ap | -40.00 |
| 05/04/2023 | 22139 | Martin Stone Quarries, Inc. | -787.72 |
| 05/04/2023 | 22140 | MASTER SUPPLY LINE | -206.55 |
| 05/04/2023 | 22141 | MICHELLE HINKLE | -720.00 |
| 05/04/2023 | 22142 | Minichi, Inc | -5,530.62 |
| 05/04/2023 | 22143 | NAPA AUTO PARTS | -33.48 |
| 05/04/2023 | 22144 | O'Donald, Jessi L - AP | -40.00 |
| 05/04/2023 | 22145 | Oldcastle Lawn & Garden North | -2,040.97 |
| 05/04/2023 | 22146 | PPL ELECTRIC UTILITIES | -1,712.30 |
| 05/04/2023 | 22147 | RED HILL FORD (SANDS) | -188.30 |
| 05/04/2023 | 22148 | RETTEW | -8,855.01 |
| 05/04/2023 | 22149 | Schmeltze, Robert C. Jr. - AP | -40.00 |
| 05/04/2023 | 22150 | Silt Containment Solutions Inc | -85.00 |
| 05/04/2023 | 22151 | Snyder Technologies | -397.50 |
| 05/04/2023 | 22152 | STAPLES | -55.11 |
| 05/04/2023 | 22153 | Stephenson Equipment, Inc. | -1,950.07 |
| 05/04/2023 | 22154 | Sunoco Universal | -1,518.97 |
| 05/04/2023 | 22155 | T.J. Cogle Trucking, Inc | -372.69 |
| 05/04/2023 | 22156 | TIMES NEWS (East Penn Press) | -461.41 |
| 05/04/2023 | 22157 | TOSHIBA FINANCIAL SERVICES | -281.17 |
| 05/04/2023 | 22158 | UGI UTILITIES, INC. | -1,309.11 |
| 05/04/2023 | 22159 | unifirst | -169.82 |
| 05/04/2023 | 22160 | Verizon Wireless | -328.15 |
| 05/04/2023 | 22161 | Walbert, Kyle - Ap | -40.00 |
| 05/04/2023 | 22162 | WB Mason | -243.96 |
| 05/04/2023 | 22163 | Wehrung's Macungie LLC | -375.45 |
| 05/04/2023 | 22164 | WORTH, MAGEE & FISHER | -571.40 |
| 05/04/2023 | 22165 | Zgura's Concrete Services | -540.00 |
| Total 100.01 · PLGIT - General Fund Ckg | | | -50,761.15 |
| TOTAL | | | -50,761.15 |

UMT - ESCROW FUND
BOS escrow release report
 May 1 - 4, 2023

| Type | Date | Num | Account | Credit |
|--|------------|------|---------------------------|----------|
| Responsible Recycling Services, LLC | | | | |
| Bill | 05/04/2023 | 7159 | 200.00 · Accounts Payable | 2,248.80 |
| Bill Pmt -Check | 05/04/2023 | 178 | 100.416 · UMT-EAC Account | 2,248.80 |