

Upper Milford Township  
Board of Supervisors  
Township Building, Old Zionsville, PA 18068  
May 18th, 2023, 7pm  
REGULAR MEETING AGENDA

Public Packet

Pledge of Allegiance to the flag.

**ANNOUNCEMENTS:**

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

**PUBLIC INPUT:**

**ACCEPTANCE OF MINUTES:**

Approval of May 4<sup>th</sup>, 2023, regular meeting minutes.

**APPROVAL OF PAYMENT OF BILLS:**

**GENERAL FUND:**

PLGIT XXXX7096 - Check No's. **22166 to 22190** in the amount of **\$314,680.77**

**STREET LIGHT FUND:**

PLGIT XXXX7125 - Check No. **1390** in the amount of **\$2,433.27**

**FIRE HYDRANT FUND:**

PLGIT XXXX7154 – Check No. **1013** in the amount of **\$2,704.28**

**NEW TRIPOLI BANK:**

#5991 – ACH withdrawal No. **1-23** in the amount of **\$38,380.54**

**ACKNOWLEDGEMENT OF BANK TRANSFERS:**

Transfer No's. 2023-011 to 2023-017

**SOLICITOR'S REPORT:**

**OLD BUSINESS:** None

**NEW BUSINESS:**

- 1.) Detour Request for Churchview Rd Turnpike Bridge
  - a. letter and map from Lauren Gular of Allen Myers
  - b. memo from Manager Carter
- 2.) Approval to post 2008 John Deere 544J on Municibid for sale.
  - a. Memo from manager Carter
- 3.) Recommendation to complete out of order preservation with Lehigh County for 4246 Main Rd W.
  - a. Letter from Brian Miller from the Open Space Committee

**DEP MODULES / SEWAGE PLANNING:** - None

**PLANNING COMMISSION – OLD BUSINESS:** - None

**PLANNING COMMISSION – NEW BUSINESS:** None

**SUBDIVISIONS – IMPROVEMENTS:**

- 1.) Estates at Maple Ridge Release No. 5 in the amount of **\$431,545.21**
  - a. Letter from Township Engineer Jeffery Ott

**CORRESPONDENCE:** None

**OTHER ISSUES:** - None

**REPORTS:**

**Emergency Services Committee Report:**

- 1.) Request for funding for 2024 Budget for Physicals
  - a. letter from ESC Secretary Joseph Terrible

**Township Emergency Management Coordinator:** N/A

**Emergency Services Call Report:** Report on Website

**Fire Companies:**

**Emmaus Library:**

**Recreation Commission:**

**Township Manager:**

Bud Carter –

**Supervisors:**

John D. Zgura –

Joyce K. Moore –

Daniel J. Mohr –

**EXECUTIVE SESSION:** - If needed

**ADJOURNMENT:**

---

**AGENDA PART II:**

**UNFINISHED BUSINESS (NO ACTION ANTICIPATED):**

**OLD BUSINESS:**

1. **Indian Creek Industrial Park Subdivision:**

Letter dated 01/31/07 from the Planning Commission recommending Preliminary Plan Approval contingent upon Township Engineer comments in their review letter dated 01/25/07.

(This approval is granted an extension until Dec. 31, 2020)

2. Morrissey Property Concerns

3. Open Space Update

4. Zoning and SALDO Update

5. Krause Property Concerns

6. Indian Mill Creek –completion

**END AGENDA PART II:**

Upper Milford Township  
Board of Supervisors  
Township Building, Old Zionsville, PA 18068  
May 4th, 2023, 7pm  
REGULAR MEETING MINUTES

---

**ATTENDANCE:** Supervisors, Joyce K. Moore, John D. Zgura, Daniel J. Mohr; Manager Edward Carter, Solicitor Marc Fisher; Planning Coordinator Brian Miller; Secretary/Treasurer Jessi O'Donald

The meeting was called to order at 7:00 pm.

Pledge of Allegiance to the flag.

**ANNOUNCEMENTS:**

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

**PUBLIC INPUT:**

**Jim Krippe:** Jim wondered why Manager Carter's statement of the helicopter not landing at the municipal center wasn't in the minutes. Manager Carter explained that his comment was a question. The question asked of Mr. Krippe was, when did the helicopter land at the municipal building other than the two times for Community Day. Jim asked about pre-planning for emergencies.

**Lennart Marten:** His neighbor is the EMS pilot. His neighbor stated that the requirement is 75 feet by 75 feet and a pilot can land in a small space depending on the circumstances. That the discretion is up to the pilot.

**Jim Krippe:** Jim commented that space was not NFPA standard.

**Phil Casey:** Asked about the open end grain on the wooden deck on the Quarry Road bridge. He asked if the open ends would be sealed. He also asked about the cement ends. Manager Carter explained that the concrete ends were what the temp bridge sat on and then put in place after the bridge was completed. The bridge was of the same type of installation as the Yeakel's Mill Rd bridge done several years ago. The standard hasn't changed.

**Randy Kraft:** Linda Lane – Randy had emailed the Township office about the traffic on the short part of Linda Lane. Since he hadn't received a response, he came to the meeting. He asked for No Outlet signs and barricades at the end of the road prior to the trail for the new development. Manager Carter said a no outlet sign will be installed and he will reach out to the developer about the barricades.

**Colt Hershinger:** Colt wanted to make a correction on the last meeting. He states it's not a curtesy but a law to allow public input prior to a vote on a motion.

Solicitor Fisher repeated his statement about allowing public input and that Upper Milford has a public input time and that meets the law, however; Upper Milford allows more conversation.

Colt felt that was not correct and public input should be asked for at each motion.

**Phil Casey:** Phil explained that maybe Colt is feeling that his input wasn't being received and that he should be called on.

**ACCEPTANCE OF MINUTES:**

Approval of April 20<sup>th</sup>, 2023, regular meeting minutes.

**MOTION:** Supervisor Zgura made a motion to accept the minutes as presented. Supervisor Mohr seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

**APPROVAL OF PAYMENT OF BILLS:**

**GENERAL FUND:**

PLGIT XXXX7096 - Check No's. **22120 to 22165** in the amount of **\$50,761.15**

**ESCROW FUND:**

PLGIT XXXX7109 - Check No's. **178** in the amount of **\$2,248.80**

**ACKNOWLEDGEMENT OF BANK TRANSFERS:**

No Transfers

**MOTION:** Supervisor Mohr made a motion to accept the minutes as presented. Supervisor Zgura seconded the motion. Supervisor Moore asked if there were comments from the audience, Phil Casey spoke about the accident with the kids speeding over the tracks and asked if there was anything the Township can do to stop the speeding, Supervisor Mohr stated that it has been going on a long time and there are already signs and lights at the tracks, hearing no further questions or comments, all were in favor, motion carried.

**SOLICITOR'S REPORT:** No Report

**OLD BUSINESS:** None

**NEW BUSINESS:**

- 1.) Resolution 2023-020 – Workers Comp Acknowledgement for Fire Companies

This resolution must be adopted at the beginning of each new policy period, per new insurance regulations. This makes sure volunteer fire company members are covered during their activities. This is the same resolution as last year. Last year started the change in the law that required these resolutions each year.

**MOTION:** Supervisor Zgura made a motion to adopt Resolution 2023-020. Supervisor Mohr seconded the motion. There were no comments, all were in favor, motion carried.

- 2.) Nikola Enterprises Holding Tank Agreement
  - a. SEO Brian Miller

The holding tank agreement has been vetted by the Solicitor and signed by the property owner and is before you tonight for approval. The property has an existing well and garage. There is no room on the property for a septic system.

**MOTION:** Supervisor Zgura made a motion to accept the Holding Tank agreement with Nikola Enterprises at 6331 Batman Rd. Supervisor Mohr seconded the motion. There were no comments, all were in favor, motion carried.

**DEP MODULES / SEWAGE PLANNING:** - None

**PLANNING COMMISSION – OLD BUSINESS:** - None

**PLANNING COMMISSION – NEW BUSINESS:** None

**SUBDIVISIONS – IMPROVEMENTS:** None

**CORRESPONDENCE:**

1.) T. Carl Resignation letter

Thomas Carl wrote, “I would like to thank the Upper Milford Board of Supervisors for the opportunity to serve on the Emergency Services Committee. Please let this letter serve as formal notice of my resignation as a member and the vice chairman of this Committee, as of the date of this letter. At this time my other commitments have become too great for me to be able to effectively fulfill the requirements of my position on the Committee, and I feel it is best for the Township to make room for someone with the time and energy to devote to the position.”

**MOTION:** Supervisor Mohr made a motion to accept Thomas Carl’s resignation from the ESC and thank him for his time. Supervisor Zgura seconded the motion. There were no comments, all were in favor, motion carried.

**OTHER ISSUES:** - None

**REPORTS:**

Emergency Services Committee Report: No Report

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: No Report

Fire Companies: No Report

Emmaus Library: No Report

Recreation Commission: No Report

Township Manager:

Bud Carter – No Report

Supervisors:

John D. Zgura – 2 Sundays ago there was a fire at 4949 Beck Rd. The barn was built in 1835 and was in John’s family since the 1920’s. John took his excavator over to help move things around for the Fire Companies. He was there from 5:30 to 9:00 pm. There were 9 companies responding. John noted that Chief of station #19 Kris Bawden handled things very professionally and respectfully

at the scene. He stated that he has a new appreciation for the sacrifices these volunteers make when a call comes in. He wanted to make sure there was a public thank you expressed for all their hard work.

Daniel J. Mohr – April 24<sup>th</sup> Dan went out to PSATS Convention. He took a class with Jerry Ozog, who was out here at the Township prior to the ESC to help direct what the companies could do to make things better, he saw that not much has changed and there was much new offered. He feels it's just to find a balance between helping and not trying to control the Fire Companies.

Joyce K. Moore – Today is International Fire Fighters Day and she wanted to note how grateful she was for the response to the barn fire. Thank you to all who responded, and she was glad there were no injuries.

**EXECUTIVE SESSION:** - Not needed.

**ADJOURNMENT:** Meeting was adjourned at 7:25 pm.

---

---

Chairperson Joyce K. Moore

05/18/2023  
Date

---

Secretary Jessi O'Donald

11:36 AM

05/18/23

**UMT-GENERAL FUND  
BOS Meeting AP Disbursements Report  
May 18, 2023**

Date	Num	Name	Paid Amount
<b>100.01 · PLGIT - General Fund Ckg</b>			
05/18/2023	22166	AutoZone, Inc.	-27.32
05/18/2023	22167	Buss Paving and Excavating	-1,000.00
05/18/2023	22168	Erb & Henry Equip. Inc	-91.96
05/18/2023	22169	Fry Communications, Inc	-87.00
05/18/2023	22170	Groff Tractor & Equipment	-220,900.00
05/18/2023	22171	Keith's Lock & Door Service LLC	-192.00
05/18/2023	22172	KEYCODE INSPECTION AGENCY	-3,445.00
05/18/2023	22173	Lagler Automotive Specialties	-100.00
05/18/2023	22174	LONGLEY INSURANCE AGENCY, INC.	-25.00
05/18/2023	22175	Marcy J. Janowski	-190.00
05/18/2023	22176	Martin Stone Quarries, Inc.	-185.38
05/18/2023	22177	Miller Municipal Supply, LLC	-842.40
05/18/2023	22178	Ott Consulting Inc.	-39,740.10
05/18/2023	22179	PENTELEDATA	-125.95
05/18/2023	22180	PMHIC	-34,791.81
05/18/2023	22181	PMRS	-2,271.81
05/18/2023	22182	Postler & Jaeckle Corp	-3,205.00
05/18/2023	22183	PPL ELECTRIC UTILITIES	-284.16
05/18/2023	22184	Reynolds Business Systems	-4,097.28
05/18/2023	22185	SAYLOR'S LAWN & LANDSCAPE INC.	-302.50
05/18/2023	22186	Service Electric Cable TV Inc.	-277.59
05/18/2023	22187	unifirst	-168.72
05/18/2023	22188	VISA #6488 (KW)	-1,056.50
05/18/2023	22189	VISA#2958 (JO)	-1,223.29
05/18/2023	22190	VISA#2966 (BF)	-50.00
Total 100.01 · PLGIT - General Fund Ckg			-314,680.77
<b>TOTAL</b>			<b>-314,680.77</b>

**UMT-STREET LIGHT FUND  
BOS Meeting AP Disbursement Report  
May 18, 2023**

Date	Num	Name	Paid Amount
<b>100.01 · PLGIT - Street Light Fund Ckg</b>			
05/18/2023	1390	PPL ELECTRIC UTILITIES	-2,433.27
Total 100.01 · PLGIT - Street Light Fund Ckg			-2,433.27
<b>TOTAL</b>			<b>-2,433.27</b>

11:38 AM

05/18/23

**UMT - FIRE HYDRANT FUND  
BOS Disbursement Report  
May 18, 2023**

Type	Date	Num	Memo	Credit
Lehigh County Authority Bill Pmt -Check	05/18/2023	1013	1st qtr 2023 hydrant fees	2,704.28