

Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
July 6th, 2023, 7pm
REGULAR MEETING AGENDA

Public Packet

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

PUBLIC INPUT:

Citizens Fire Company – Grant Application Request

ACCEPTANCE OF MINUTES:

Approval of June 15th, 2023, regular meeting minutes.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. **22252 to 22310** in the amount of **\$113,470.21**

STREET LIGHT FUND:

PLGIT XXXX7125 - Check No. **1393** in the amount of **\$2401.19**

ACKNOWLEDGEMENT OF BANK TRANSFERS:

No Transfers

SOLICITOR'S REPORT:

OLD BUSINESS: None

NEW BUSINESS:

- 1.) A. J. Blosenski Inc Discussion.
- 2.) Resolution 2023-021 Stormwater O&M 7722 Saint Peters Rd
- 3.) Acknowledgement of ASA application for 5990 Acorn Dr – 20 acres, PIN 640325637636-1
- 4.) Ordinance No. 171 – Rules for Municipal Center Property

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: - None

PLANNING COMMISSION – NEW BUSINESS: None

SUBDIVISIONS – IMPROVEMENTS: None

CORRESPONDENCE: None

OTHER ISSUES: - None

REPORTS:

Emergency Services Committee Report: N/A

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: Report on Website

Fire Companies:

Emmaus Library:

Recreation Commission:

Township Manager:

Bud Carter –

Supervisors:

John D. Zgura –

Daniel J. Mohr –

Joyce K. Moore –

EXECUTIVE SESSION: - If needed

ADJOURNMENT:

AGENDA PART II:

UNFINISHED BUSINESS (NO ACTION ANTICIPATED):

OLD BUSINESS:

1. Indian Creek Industrial Park Subdivision:

Letter dated 01/31/07 from the Planning Commission recommending Preliminary Plan Approval contingent upon Township Engineer comments in their review letter dated 01/25/07.

(This approval is granted an extension until Dec. 31, 2020)

2. Morrissey Property Concerns
3. Open Space Update
4. Zoning and SALDO Update
5. Krause Property Concerns
6. Indian Mill Creek –completion

END AGENDA PART II:

Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
June 15th, 2023, 7pm
REGULAR MEETING AGENDA

ATTENDANCE: Supervisors, Joyce K. Moore, John D. Zgura, Daniel J. Mohr; Manager Edward Carter, Solicitor Marc Fisher; Planning Coordinator Brian Miller; Secretary/Treasurer Jessi O'Donald

Meeting called to order at 7:00 pm.

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

Acknowledgement of the passing of Dorothy Mohr. Dorothy was mother to Daniel Mohr, current Elected Supervisor and wife of Cyrus Mohr who was a long time Citizens Fire Company Member and former Township Employee.

PUBLIC INPUT:

Hival Und Dahl – Discussion of Grant Application

There was a discussion with the Members of Hival Und Dahl on the restoration of the Cabin along with concerns and parameters of the Grant they are asking the Township to apply for. The Local Shares Account Grant is casino money with no matching funds required. All rules for Municipal projects pertain to this grant. Advertising, Engineering, prevailing wage. Hival Und Dahl was asked about the garage attached to the cabin and it was stated that the garage would stay. Asked how they would be able to maintain the cabin if it could be restored, the answer was, as they have maintained the property so far. Questioned on how safe the location is for entering the property and parking, they stated they would be able to get a low flow driveway permit. They have stated they are not interested in moving the cabin since they have been able to get it placed on the Historic Registry. They believe the cabin should be seen where it was constructed. Concerns from Staff and the Board were the time it will take staff to process the application, the cost of the project with the prevailing wage and the upfront engineering fees. Secretary O'Donald stated they have architectural plans that are stamped but they only have the cabin and not the garage or site plan. All of which would have to be done prior to applying for the grant. The construction quote that was gotten in 2020 will need to be updated. It was discussed that even though the company that has given the quote is reputable in the restoration business that the project will have to be sent out for bid and that company might not get the award or be qualified on a municipal level to perform the work. Engineering can only be 10% of the total grant award. Hival Und Dahl Estimate the project as they see it at \$250,000.00. Hival Und Dahl has \$10,000 - \$15,000 to contribute to the project. The conversation ended with the quote needing to be updated and Staff looking into what engineering would cost.

Western District Fire Company – Request for fire truck equipment

There was a discussion in the room. Manager Carter asked for the required maintenance on the systems. Chief Kline said the new valves last longer than the older version and the system needs to be flushed after each use. It was stated that the foam solution costs approximately \$1200.00 for 50 gallons. Angie Ashbrook asked about the Foam solution and if it was toxic like the stuff used in Emmaus. Chief Kline stated that the old foam is illegal to sell and the new Class A foam solution is non-toxic. 50 gallons of foam solution at the ratio required can get them through 5000 gallons of water. A Fire crew member stated that with limited responders this foam can have them handle a structure fire quickly even with limited water.

MOTION: Supervisor Zgura made a motion to guarantee funding not to exceed \$162,753.00 for the CAFS system on the new truck for Station #19 due in approximately 27 months from the date of order. Supervisor Moore seconded the motion. Hearing no further questions or comments, all were in favor, motion carried.

ACCEPTANCE OF MINUTES:

Approval of June 1st, 2023, regular meeting minutes.

MOTION: Supervisor Mohr made a motion to approve the minutes as presented. Supervisor Zgura seconded the motion. Hearing no further questions or comments, all were in favor, motion carried.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. **22222 to 22251** in the amount of **\$61,189.57**

ESCROW FUND:

PLGIT XXXX7109 - Check No's. **179** in the amount of **\$1,115.67**

HIGHWAY AID FUND:

PLGIT XXXX7112 - Check No's. **2644** in the amount of **\$316,752.49**

STREET LIGHT FUND:

PLGIT XXXX7125 - Check No's. **1392** in the amount of **\$2,431.81**

ACKNOWLEDGEMENT OF BANK TRANSFERS:

Transfer No's. 2023-025 to 2023-030

MOTION: Supervisor Mohr made a motion to pay the bills as listed above and acknowledge the bank transfers. Supervisor Zgura seconded the motion. Hearing no additional questions or comments, all were in favor, motion carried.

SOLICITOR'S REPORT: No Report

OLD BUSINESS:

1.) Hival Und Dahl Mowing

Supervisor Zgura said he was taking care of it, and it wouldn't be on the Township to take care of.

NEW BUSINESS:

- 1.) Citizens request for \$300,000.00 to be placed in a PLGIT 270 term transaction.
 - a. Letter from Fire Company President Joseph Sherman

MOTION: Supervisor Mohr made a motion to approve the requested Term transaction for 270 days at \$300,000.00 for Citizens Fire Company. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

- 2.) RFP for Zoning, SALDO, & Official Map.

There was a brief discussion. The proposals will be brought before the board prior to awarding. The process will take the proposals into the 2024 budget year with adoption of updated zoning, SALDO and Official Map in 2025.

MOTION: Supervisor Moore made a motion to have staff proceed with sending out the RFP as presented for the updating of Zoning, SALDO and Official Map. Supervisor Mohr seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: - None

PLANNING COMMISSION – NEW BUSINESS: None

SUBDIVISIONS – IMPROVEMENTS:

- 1.) FIC Phase 3 requesting 365-day time extension until August 7th, 2024
 - a. Letter from Rick Koze of Kay Builders
- 2.) FIC Phases 4& 5 requesting 365-day time extension until August 30th, 2024
 - a. Letter from Rick Koze of Kay Builders
- 3.) Jasper Ridge/Kohler requesting 365-day time extension until August 7th, 2024
 - a. Letter from Rick Koze of Kay Builders

MOTION: Supervisor Zgura made a motion to approve the time extensions as listed above. Supervisor Mohr seconded the motion. Mr. Kuklis asked why the full year, if there isn't an advantage to giving only six months to try to push a developer to get the work done sooner. Solicitor Fisher explained that a shorter time extension doesn't mean they will get the development done in the time frame and only makes them request an extension sooner. Similarly, a longer extension doesn't mean they have to use the entire time frame if they are complete. Hearing no further questions or comments, all were in favor, motion carried.

CORRESPONDENCE:

- 1.) Request for Special Fire Police for the Emmaus Halloween Parade 10/21/2023 at 7 pm.
 - a. Letter from Deputy Police Chief Bryan Hamscher

MOTION: Supervisor Mohr made a motion to allow Special Fire Police to assist Emmaus Borough with the Halloween Parade as outlined in Deputy Chief Hamscher's letter dated June 8th, 2023, Saturday October 21st at 1900 hours with a rain date of Sunday, October 22nd at 1800 hours.

Supervisor Moore seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

OTHER ISSUES: - None

REPORTS:

Emergency Services Committee Report: No Report

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: Report on Website

Fire Companies: No Report

Emmaus Library: No Report

Recreation Commission: No Report, next meeting on Monday, June 19th, at Fulmer Preserve

Township Manager:

Bud Carter – The Main Rd Detour is scheduled to start 6/27. Public Works has started the install on the Arrowhead Park Playground.

Supervisors:

John D. Zgura – Maple Ridge and WB Homes is a good addition to the Township. They are holding an event “The Longest Day” fundraising event for Alzheimer’s Association within the development on June 16th beginning at 11am.

Daniel J. Mohr – No Report

Joyce K. Moore – There is a Burn Ban in effect until further notice. Please use caution with Fire Works.

EXECUTIVE SESSION: - Not needed.

ADJOURNMENT: Meeting adjourned at 8:11 pm.

Chairperson Joyce K. Moore

07/06/2023
Date

Secretary Jessi O’Donald

UMT-GENERAL FUND
BOS Meeting AP Disbursements Report
July 6, 2023

Date	Num	Name	Paid Amount
100.01 · PLGIT - General Fund Ckg			
07/06/2023	22252	All-Jays	-720.00
07/06/2023	22253	American United Life Insurance Comp	-424.58
07/06/2023	22254	AMERICAN UNITED LIFE INSURANCE COMPANY	-256.38
07/06/2023	22255	AmTrust North America	-9,650.00
07/06/2023	22256	Analytical Laboratories, Inc.	-95.00
07/06/2023	22257	AutoZone, Inc.	-75.02
07/06/2023	22258	Bailey, Jared - AP	-40.00
07/06/2023	22259	Batteries + Bulbs	-100.60
07/06/2023	22260	BECHTELSVILLE ASPHALT	-3,640.65
07/06/2023	22261	BENCHMARK CIVIL ENGINEERING SERVCIES I...	-119.00
07/06/2023	22262	Berks County Intermediate Unit	-4,493.90
07/06/2023	22263	Carter, Edward	-120.00
07/06/2023	22264	CHRIN HAULING, INC.	-262.77
07/06/2023	22265	CITIZEN'S FIRE COMPANY - Donations	-17,500.00
07/06/2023	22266	Crystal Springs	-59.72
07/06/2023	22267	Deer Country Farm & Lawn, Inc.	-196.72
07/06/2023	22268	ECCO Communications, LLC	-750.35
07/06/2023	22269	Emmaus Ambulance Corp.	-9,000.00
07/06/2023	22270	EMMAUS PUBLIC LIBRARY - Membership	-11,675.25
07/06/2023	22271	Fast Signs	-846.25
07/06/2023	22272	Fegley, Karl D - AP	-40.00
07/06/2023	22273	Foster & Foster Acutaries and Consultants	-4,300.00
07/06/2023	22274	HOME DEPOT CREDIT SERVICES	-254.00
07/06/2023	22275	Kuhns, Cynthia - AP	-40.00
07/06/2023	22276	Lagler, Todd - AP	-40.00
07/06/2023	22277	LEHIGH COUNTY AUTHORITY	-73.71
07/06/2023	22278	Lehigh Valley Scoopers	-388.00
07/06/2023	22279	Linde Gas & Equipment Inc	-19.28
07/06/2023	22280	LONGLEY INSURANCE AGENCY, INC.	-925.00
07/06/2023	22281	LOWE & MOYER GARAGE INC.	-313.09
07/06/2023	22282	M.A. YEAKEL SONS, INC.	-477.00
07/06/2023	22283	Macungie Ambulance Corp.	-9,000.00
07/06/2023	22284	Marks, Lee -ap	-40.00
07/06/2023	22285	Martin Stone Quarries, Inc.	-1,781.33
07/06/2023	22286	MASTER SUPPLY LINE	-99.45
07/06/2023	22287	Miller Municipal Supply, LLC	-2,691.00
07/06/2023	22288	O'Donald, Jessi L - AP	-40.00
07/06/2023	22289	PENTELEDATA	-125.95
07/06/2023	22290	PMRS	-2,286.30
07/06/2023	22291	PPL ELECTRIC UTILITIES	-1,358.10
07/06/2023	22292	RETTEW	-1,471.49
07/06/2023	22293	Sander Power Equipment Company	-44.01
07/06/2023	22294	SAYLOR'S LAWN & LANDSCAPE INC.	-1,912.50
07/06/2023	22295	Schmeltze, Robert C. Jr. - AP	-40.00
07/06/2023	22296	sherwin williams	-108.17
07/06/2023	22297	Snyder Technologies	-2,647.50
07/06/2023	22298	Steckel & Stopp Law Offices	-30.40
07/06/2023	22299	Stoney Creek Rentals	-115.00
07/06/2023	22300	Sunoco Universal	-1,094.46
07/06/2023	22301	TransEdge Truck Center	-189.00
07/06/2023	22302	unifirst	-253.08
07/06/2023	22303	Verizon Connect	-135.26
07/06/2023	22304	Verizon Wireless	-176.15
07/06/2023	22305	Walbert, Kyle - Ap	-40.00
07/06/2023	22306	WB Mason	-104.73
07/06/2023	22307	Wehrung's Macungie LLC	-1,268.46
07/06/2023	22308	WESTERN DISTRICT FIRE CO - Donations	-17,500.00
07/06/2023	22309	WORTH, MAGEE & FISHER	-1,391.60
07/06/2023	22310	Zimmerman, Michelle (Hinkle)	-630.00

Total 100.01 · PLGIT - General Fund Ckg -113,470.21

TOTAL

UMT-STREET LIGHT FUND
BOS Meeting AP Disbursement Report
July 6, 2023

-113,470.21

Date	Num	Name	Paid Amount
100.01 · PLGIT - Street Light Fund Ckg			
07/06/2023	1393	PPL ELECTRIC UTILITIES	-2,401.19
Total 100.01 · PLGIT - Street Light Fund Ckg			-2,401.19

TOTAL