

Upper Milford Township  
Board of Supervisors  
Township Building, Old Zionsville, PA 18068  
July 20, 2023, at 6:30 p.m.  
**WORKSHOP MEETING AGENDA**

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Call meeting to order.

**ANNOUNCEMENTS:**

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

**PUBLIC INPUT:** (Note: The public will additionally be allowed to provide input as part of the workshop discussion items)

**OLD BUSINESS:**

**NEW BUSINESS:**

- 1.) Past present and future needs of Upper Milford Western District Fire Co

**ANY OTHER BUSINESS:**

**EXECUTIVE SESSION:** If Needed

**ADJOURNMENT:**

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**AGENDA PART II:**

**UNFINISHED BUSINESS (NO ACTION ANTICIPATED):**

Upper Milford Township  
Board of Supervisors  
Township Building, Old Zionsville, PA 18068  
July 20th, 2023, 7pm  
REGULAR MEETING AGENDA

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Pledge of Allegiance to the flag.

**ANNOUNCEMENTS:**

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**PUBLIC INPUT:**

**ACCEPTANCE OF MINUTES:**

Approval of July 6th, 2023, regular meeting minutes.

**APPROVAL OF PAYMENT OF BILLS:**

**GENERAL FUND:**

PLGIT XXXX7096 - Check No's. 22311 to 22347 in the amount of \$107,764.13

**ACKNOWLEDGEMENT OF BANK TRANSFERS:**

No Transfers

**SOLICITOR'S REPORT:**

**OLD BUSINESS:**

- 1.) Trash Concerns discussion - continued

**NEW BUSINESS:**

- 1.) Discussion on Street Sweeper

**DEP MODULES / SEWAGE PLANNING:** - None

**PLANNING COMMISSION – OLD BUSINESS:**

- 1.) Approval of revised Indian Mill Creek Plan
  - a. Letter from Planning Coordinator Brian Miller

**PLANNING COMMISSION – NEW BUSINESS:** None

**SUBDIVISIONS – IMPROVEMENTS:**

**CORRESPONDENCE:**

- 1.) Request for Fire Police from Emmaus PD for Wheels of Time 8/25/2023 at 1800 hours.
  - a. letter from Deputy Chief Bryan Hamscher

**OTHER ISSUES:** - None

**REPORTS:**

Emergency Services Committee Report:

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: No Report

Fire Companies:

Emmaus Library:

Recreation Commission: Next meeting will be August 21<sup>st</sup> at Arrowhead Park

Township Manager:

Bud Carter –

Supervisors:

John D. Zgura –

Joyce K. Moore –

Daniel J. Mohr –

**EXECUTIVE SESSION:** - If needed

**ADJOURNMENT:**

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AGENDA PART II:

UNFINISHED BUSINESS (NO ACTION ANTICIPATED):

OLD BUSINESS:

1. Indian Creek Industrial Park Subdivision:

Letter dated 01/31/07 from the Planning Commission recommending Preliminary Plan Approval contingent upon Township Engineer comments in their review letter dated 01/25/07.

(This approval is granted an extension until Dec. 31, 2020)

2. Morrissey Property Concerns
3. Open Space Update
4. Zoning and SALDO Update
5. Krause Property Concerns
6. Indian Mill Creek –completion

END AGENDA PART II:

Upper Milford Township  
Board of Supervisors  
Township Building, Old Zionsville, PA 18068  
July 6th, 2023, 7pm  
REGULAR MEETING MINUTES

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**ATTENDANCE:** Supervisors, Joyce K. Moore, John D. Zgura, Daniel J. Mohr; Manager Edward Carter, Solicitor Marc Fisher; Planning Coordinator Brian Miller; Secretary/Treasurer Jessi O'Donald

Meeting called to order at 7:00 pm.

Pledge of Allegiance to the flag.

**ANNOUNCEMENTS:**

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**PUBLIC INPUT:**

Citizens Fire Company – Grant Application Request

Lucas Andrews from Station #28 presented the need for two thermal cameras that the Fire Company needs to replace, due to age and inability to retain a charge after so many years of use. Chief Bawden and Joseph Sherman were also present. Citizen's fire company was asking for the Township to apply for the Local Shares Account Grant. Rep. Milou Makenzie had written a letter to the Township in support of the Township's application for the Thermal cameras. There was a conversation with the Board of Supervisors, Staff and those present from the Fire Company. Discussion centered around timing of grant approval; verses need for equipment now. Supervisor Zgura suggested getting them for the Fire Company as soon as possible. The consensus was the Township would just pay for them as they need the equipment, and the grant is not guaranteed.

**MOTION:** Supervisor Mohr made a motion to reimburse Citizens Fire Company for the purchase of two thermal cameras not to exceed the amount of \$13,030.00. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

**ACCEPTANCE OF MINUTES:**

Approval of June 15<sup>th</sup>, 2023, regular meeting minutes.

**MOTION:** Supervisor Mohr made a motion to accept the minutes as presented. Supervisor Zgura seconded the motion. Robert Enteiro asked about the progress on his complaint about the neighbor's property, Supervisor Moore reminded him this was about the minutes, hearing no further questions or comments, all were in favor, motion carried.

**APPROVAL OF PAYMENT OF BILLS:**

**GENERAL FUND:**

PLGIT XXXX7096 - Check No's. 22252 to 22310 in the amount of \$113,470.21

**STREET LIGHT FUND:**

PLGIT XXXX7125 - Check No. **1393** in the amount of **\$2401.19**

**ACKNOWLEDGEMENT OF BANK TRANSFERS:**

No Transfers

**MOTION:** Supervisor Mohr made a motion to pay the bills as read. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

**SOLICITOR'S REPORT:** No Report

**OLD BUSINESS:** None

**NEW BUSINESS:**

1.) A. J. Blosenski Inc Discussion.

Steve Bonenberger, Jack Thomas, Kerry Shaw, all from Little Lehigh Acres. There was a discussion on the lack of hauler options since A.J. Blosenski Inc has sent a letter telling residents that it will be discontinuing service as of July 19<sup>th</sup>. Residents received this letter the weekend of July 4<sup>th</sup>. Little Lehigh Acres is not on Whitetail Disposal's hauling area list, so residents do not have another option other than Randy's Trash which does not offer curbside recycling pick up. Gary Corrdis of Faith Dr. asked the Township to look at a common carrier. His concern is that he has contracted with Whitetail Disposal, they continue to miss picking up his recycling and there are 6 different trucks through his development each week. It's been 20-30 years since the Township looked at a common carrier. Angie Ashbrook relayed that she felt the carriers on a municipal contract can just raise rates as they have the control. She also asked the Township to consider a bond from hauler for them to be able to haul in the Township. Jessica Reynolds asked what they should do in the meantime until another hauler can be found.

Secretary/Treasurer O'Donald Explained that the Township started to receive calls June 26<sup>th</sup> about Blosenski, and she called the Blosenski Office at that point. She was told then that they were working on all options but did not talk about the hauling stoppage until the letters were received by the residents. Since returning to the office yesterday, Jessi expressed that she was on the phone with all the haulers to see how to accommodate Little Lehigh Acres since they are not on Whitetail Disposals map. Whitetail has said that they will be adding the development to their mapping. Once done residents should be able to sign up but it will take a few days for the Whitetail Office to accomplish that. Reiss Hauling has not called back. Randy's Trash will sign up everyone that they are able to. Waste Management is no longer taking on new residential clients. As stated, some homes in Little Lehigh Acres are within Lower Macungie Township so they are on the lower Macungie contract for Waste Management. She explained that even though the neighbor's house is being picked up by a certain hauler, that truck might not have room to pick up at your home. The Lehigh County Recycling Center on Martin Luther King Blvd is open to the public and even though it might be an inconvenience, that is a way to dispose of your recycling until there is a hauler to contact for curbside pick-up. She has called all the surrounding haulers that she could and is waiting for call backs from several as to their ability to expand into Upper Milford Township. She understands everyone's concerns but asks that the residents are patient as these calls were just made yesterday.

The conversation went on to discuss a temporary solution of having dumpsters brought into the Public Works area for a one time clean out of trash left behind from Blosenski if they do not pick up. It would be a very short-term fix to help people get rid of what has piled up since Blosenski started

missing pick-up days, until residents can get a new service started. There were several voiced concerns about what will happen in the future months and how it would work. The discussion was tabled until the next meeting, with Staff being directed to come up with a plan and see what the haulers contacted will say about expanding into the Township. Jessica Reynolds volunteered to help if needed to check Identifications at a possible drop off. Colt Hershinger asked about going back to burning trash. It was stated that the hope is Upper Milford Doesn't go backwards with all the wildfire smoke already in the area.

2.) Resolution 2023-021 Stormwater O&M 7722 Saint Peters Rd

**MOTION:** Supervisor Zgura made a motion to approve Resolution No. 2023-021 for the O&M agreement for 7722 Saint Peters Road. Supervisor Mohr seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

3.) Acknowledgement of ASA application for 5990 Acorn Dr – 20 acres, PIN 640325637636-1

**MOTION:** Supervisor Moore made a motion to acknowledge the Agricultural Security Area Application for 5990 Acorn Dr. Supervisor Mohr seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

4.) Ordinance No. 171 – Rules for Municipal Center Property

This ordinance is to bring all the Township's properties in line with rules and regulations for the use of the playground and surrounding property.

**MOTION:** Supervisor Moore made a motion for Staff and Solicitor to advertise Ordinance No. 171 rules for Municipal Center Property. Supervisor Mohr seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

**DEP MODULES / SEWAGE PLANNING:** - None

**PLANNING COMMISSION – OLD BUSINESS:** - None

**PLANNING COMMISSION – NEW BUSINESS:** None

**SUBDIVISIONS – IMPROVEMENTS:** None

**CORRESPONDENCE:** None

**OTHER ISSUES:** - None

**REPORTS:**

Emergency Services Committee Report: N/A

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: Report on Website

Fire Companies: Citizens Fire Company reported that they have had 104 calls so far for the year with 22 structure fires and they have helped the Borough of Emmaus a lot lately.

Emmaus Library: Lisa Marten reported that the Summer Reading Program kicked off on June 12<sup>th</sup> and has 336 youth, 120 teens and 153 Adults registered. The opening program ended with a butterfly release.

Recreation Commission: No Report. Next meeting is Monday July 17<sup>th</sup> at Churchview Park.

Township Manager:

Bud Carter – No Report

Supervisors:

**John D. Zgura** – No Report

**Daniel J. Mohr** – Quarry Road and the Fulmer Preserve. Residents have concerns about activity going on in the park. There was a incident a couple weeks ago where someone was hurt on an ATV and a truck did some damage to the farm field then drove to Saint Peters Road where the truck crashed. Phil Casey suggested taking the name Park away from the property to discourage people from being there. Angie thought the notices posted at the park might be lacking. It was asked if the residents have called the State Police. They have not. Dawn Brucale of Quarry Drive spoke over zoom about the concerns and that she sees the same vehicles at the park all the time.

**Joyce K. Moore** – Fire Chiefs had enacted the burn ban and she thanked them for that. It has since been lifted and she thanked them for all their hard work.

EXECUTIVE SESSION: - Not needed.

ADJOURNMENT: Meeting was adjourned at 8:24 pm.

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Chairperson Joyce K. Moore

07/20/2023

Date

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Secretary/Treasurer Jessi O'Donald

**UMT-GENERAL FUND**  
**BOS Meeting AP Disbursements Report**  
 July 20, 2023

| Date                                     | Num   | Name                                   | Paid Amount        |
|--|-------|--|--------------------|
| <b>100.01 · PLGIT - General Fund Ckg</b> |       |  |                    |
| 07/20/2023                               | 22311 | AmTrust North America                  | -5,003.00          |
| 07/20/2023                               | 22312 | ASPHALT MAINTENANCE SOLUTIONS, LLC     | -508.75            |
| 07/20/2023                               | 22313 | Berks County Intermediate Unit         | -63.06             |
| 07/20/2023                               | 22314 | CITIZEN'S FIRE COMPANY - Donations     | -13,030.00         |
| 07/20/2023                               | 22315 | Great Lakes Recreation - DBA Boyce Rec | -1,741.84          |
| 07/20/2023                               | 22316 | Hill Side Vinyl                        | -20.00             |
| 07/20/2023                               | 22317 | Hoover Steel Inc                       | -438.00            |
| 07/20/2023                               | 22318 | JH Plastics LLC                        | -130.00            |
| 07/20/2023                               | 22319 | KEYCODE INSPECTION AGENCY              | -4,800.00          |
| 07/20/2023                               | 22320 | LONGLEY INSURANCE AGENCY, INC.         | -11,865.00         |
| 07/20/2023                               | 22321 | LOWE & MOYER GARAGE INC.               | -277.90            |
| 07/20/2023                               | 22322 | Marcy J. Janowski                      | -250.00            |
| 07/20/2023                               | 22323 | Martin Stone Quarries, Inc.            | -595.52            |
| 07/20/2023                               | 22324 | MASTER SUPPLY LINE                     | -146.20            |
| 07/20/2023                               | 22325 | Monks Security Systems Inc             | -357.00            |
| 07/20/2023                               | 22326 | NAPA AUTO PARTS                        | -34.99             |
| 07/20/2023                               | 22327 | Oldcastle Lawn & Garden North          | -6,245.86          |
| 07/20/2023                               | 22328 | Ott Consulting Inc.                    | -13,823.43         |
| 07/20/2023                               | 22329 | PA ONE CALL SYS.                       | -17.29             |
| 07/20/2023                               | 22330 | PENTELEDATA                            | -125.95            |
| 07/20/2023                               | 22331 | Petty Cash - Upper Milford Township    | -119.86            |
| 07/20/2023                               | 22332 | PMHIC                                  | -34,791.81         |
| 07/20/2023                               | 22333 | PPL ELECTRIC UTILITIES                 | -977.79            |
| 07/20/2023                               | 22334 | Reynolds Business Systems              | -6,243.48          |
| 07/20/2023                               | 22335 | Service Electric Cable TV Inc.         | -277.64            |
| 07/20/2023                               | 22336 | SERVICE TIRE TRUCK CENTER, INC.        | -486.97            |
| 07/20/2023                               | 22337 | SIGNAL SERVICE                         | -406.00            |
| 07/20/2023                               | 22338 | Silt Containment Solutions Inc         | -1,058.75          |
| 07/20/2023                               | 22339 | TIMES NEWS (East Penn Press)           | -408.67            |
| 07/20/2023                               | 22340 | TOSHIBA BUSINESS SOLUTIONS             | -129.04            |
| 07/20/2023                               | 22341 | unifirst                               | -84.36             |
| 07/20/2023                               | 22342 | VISA # 3797 (RS)                       | -104.85            |
| 07/20/2023                               | 22343 | VISA #6488 (KW)                        | -161.36            |
| 07/20/2023                               | 22344 | VISA #6512 (BC)                        | -423.32            |
| 07/20/2023                               | 22345 | VISA#2958 (JO)                         | -1,950.01          |
| 07/20/2023                               | 22346 | WB Mason                               | -16.78             |
| 07/20/2023                               | 22347 | Wehrung's Macungie LLC                 | -649.65            |
| Total 100.01 · PLGIT - General Fund Ckg  |       |  | -107,764.13        |
| <b>TOTAL</b>                             |       |  | <b>-107,764.13</b> |