

Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
October 5th, 2023, 7pm
REGULAR MEETING AGENDA

Public Packet

Pledge of Allegiance to the flag.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

PUBLIC INPUT:

ACCEPTANCE OF MINUTES:

Approval of September 21st, 2023, regular meeting minutes.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. 22506 to 22540 in the amount of \$123,919.53

STREET LIGHT FUND:

PLGIT XXXX7125 - Check No. 1396 in the amount of \$2,545.16

OPEN SPACE REFERENDUM FUND:

PLGIT XXXX7146 - Check No. 1023 in the amount of \$89,976.70

ACKNOWLEDGEMENT OF BANK TRANSFERS:

No Transfers

SOLICITOR'S REPORT: Public Hearing

- 1.) Resolution 2023-024 - ASA Approval for Benke
- 2.) Resolution 2023-025 - South Shore Properties removal from Ag Security

OLD BUSINESS:

- 1.) The Fields at Twin Run - Discussion

NEW BUSINESS:

- 1.) Citizen's Fire Company request
 - a. Letter from Fire Company President Joe Sherman
- 2.) 2024 Draft Budget

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: - None

PLANNING COMMISSION – NEW BUSINESS: None

SUBDIVISIONS – IMPROVEMENTS: None

CORRESPONDENCE:

- 1.) Resident request to work with Lower Milford on Kings Highway Traffic Concerns
 - a. Letter from Ben Kohler

OTHER ISSUES: - None

REPORTS:

Emergency Services Committee Report:

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: ***No Report***

Fire Companies:

Emmaus Library:

Recreation Commission:

Township Manager:

Bud Carter –

Supervisors:

John D. Zgura –

Daniel J. Mohr –

Joyce K. Moore –

EXECUTIVE SESSION: - The Board of Supervisors will hold an executive session for legal. There will be no decision made.

ADJOURNMENT:

AGENDA PART II:

UNFINISHED BUSINESS (NO ACTION ANTICIPATED):

OLD BUSINESS:

1. Morrissey Property Concerns
2. Open Space Update
3. Zoning and SALDO Update
4. Krause Property Concerns

END AGENDA PART II:

Upper Milford Township
Board of Supervisors
Township Building, Old Zionsville, PA 18068
September 21st, 2023, 7pm
REGULAR MEETING MINUTES

ATTENDANCE: Supervisors, Joyce K. Moore, John D. Zgura, Daniel J. Mohr; Manager Edward Carter, Solicitor Marc Fisher; Planning Coordinator Brian Miller; Secretary/Treasurer Jessi O'Donald

Pledge of Allegiance to the flag.

Meeting called to order at 7:00 pm.

ANNOUNCEMENTS:

This meeting is being recorded principally to aid in the preparation of Minutes and for such other purposes as the Board sees fit. For that reason, will each person wanting to give any comments during this meeting, please state your name for the record and address the Board of Supervisors.

Upper Milford Board of Supervisors held an executive session beginning at 6:30 pm prior to the start of this meeting to discuss a legal matter.

PUBLIC INPUT:

Phil Casey – commented that he has seen the sweeper out and about.

Jim Krippe – Jim asked if someone else was doing code inspections as he was made to put erosion control around when he built his garage, but it seems as though certain contractors and homeowners are not made to follow the same rules. Jim asked about erosion control around a pool installation and asked Supervisor Zgura if he had an inspection for the footer that was poured on an addition recently. Supervisor Zgura confirmed that he did have the proper inspections.

Nick & Lori Yackanicz of 4713 Beck Road – They asked if a better spot for it would be closer to the stop sign. They feel the road needs the speed limit sign but wonder why after 30 years it was installed in their yard and if it's possible to move it. Manager Carter said it would be investigated.

ACCEPTANCE OF MINUTES:

Approval of September 7th, 2023, regular meeting minutes.

MOTION: Supervisor Mohr made a motion to approve the minutes as presented. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

APPROVAL OF PAYMENT OF BILLS:

GENERAL FUND:

PLGIT XXXX7096 - Check No's. 22471 to 22505 in the amount of \$147,242.49

ACKNOWLEDGEMENT OF BANK TRANSFERS:

Transfer No's. 2023-042 to 2023-045

MOTION: Supervisor Mohr made a motion to pay the bills as read and acknowledge the bank transfers. Supervisor Zgura seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

SOLICITOR'S REPORT: No Report

OLD BUSINESS:

1.) Fire Company Discussion

Supervisor Zgura started the conversation. He would like everyone to bring all the ideas to the table and discuss the future. He feels all ideas, even if they are thrown out, should be discussed. His first thought was a fire tax. He doesn't like to tax but it's a thought. He had a conversation with Senator Coleman. Senator Coleman would like to know what the Fire Companies need. John would like them to contact Senator Coleman. Grants are another item. His other thought is one fire company with two stations. He doesn't want anyone to get upset, he just wants to get all the ideas out there. He wants to think about this thoroughly, so everyone is on the right track in the future.

Joyce wanted everyone to know that since Upper Milford only has three Supervisors that they can't talk to each other in any way other than a public meeting. She thinks it's important to make sure everyone understands that and wonders if the Fire Companies have any thoughts.

Joe Sherman wanted everyone to think about Lower Milford instituting a Fire Tax and the Fire Company got less money due to the residents not donating to the Fire Company. He also thinks that one fire company would be hard and lengthen response time.

There was a conversation on what the real estate tax is now at .45 mills and the max fire tax is 3 mills. The Township brings in \$380,000.00 per year in Real Estate Taxes. The average tax assessment is \$213,000.00 so the average tax in Upper Milford is \$104.00. Colt Hershinger asked if the tax could just be raised to include what extra is needed and still give what the Township is already giving in addition, instead of the amount already being donated going into the general fund.

Angela Ashbrook asked for clarification on the dollar amount of 7 million. It was discussed that the numbers were just round numbers, and this is supposed to be a general conversation.

Phil Casey asked what oversight the Township would have if the Township chose to support them with more money. It was asked if an audit could be requested. It was also stated that when the Township sends out the yearly budget letters the Fire Company's goes out with the request of report for use of the prior year's money. Joe Sherman stated that Citizen's Fire turns in their Audit reports yearly.

Jim Krippe stated that the discussion here should have been had with the Emergency Services Committee. He wanted to know if the Township's five-year plan was to put hydrants throughout the Township. It was noted that hydrants follow development, and that to extend beyond that would be a hefty price tag.

Joe Sherman hopes the building Western District is looking to build will last 100 years so it's not something anyone has to do again anytime soon. He also felt that one chief for two departments would be too much. Supervisor Zgura stated that he is only putting conversation on the table to help decide where we go.

Mike Kline stated that today for the dwelling fire there were 12 members from each company on scene. He thinks that if there is a way to double the money the township gives would be good to keep everything going.

There were a lot of volunteers in the beginning of the Fire Companies when the call volume was low so people could fund raise, now that the call volume has increased it's hard to put fundraising on top of the training, meetings, and calls.

Supervisor Mohr said he's not sure paid fire or one station would work in this Township. He doesn't like to raise taxes. He noted that the last tax increase garnered a lot of press and, the 200% increase amounted to about \$50.00 because our taxes are so low. Mike Kline believes a lot of people think the school tax amount goes to the Township when it's so much lower.

Phil Casey suggested contracting Aqua Duck to provide water for fire scenes. Jim Krippe said he tried that for Emmaus and Aqua Duck isn't set up for 24-hour service.

Supervisor Moore stated that the Township is trying to find a way to not hurt the residents while providing for the Fire Companies.

Kevin Kleinsmith asked if each Board member could meet separately with each Fire Company.

That is what the ESC meeting with the Board of Supervisors is for. The advertised meeting for October 18th isn't going to work so there will be a new date chosen and re-advertised.

NEW BUSINESS:

- 1.) 6730 Woodlawn Drive and 6212 Sweetwood Drive Conservation easements recommendation for appraisal.
 - a. Letter from Brian Miller

The Open Space Committee met September 13th, 2023, to discuss both 6730 Woodlawn Dr. Zionsville & 6212 Sweetwood Dr. Macungie for Natural Resource Conservation Easements. The Committee recommends the township begin the process of preserving both properties with a Township Natural Resource Conservation Easement. Copies of the property information are attached. At this time, I would request approval to have both properties appraised by Agrarian Associates Inc. at a cost of \$1,700 per appraisal.

MOTION: Supervisor Moore made a motion to authorize staff to proceed with ordering the appraisals for 6730 Woodlawn Dr and 6212 Sweetwood Drive with Agrarian Associates Inc for \$1700.00 each. Supervisor Mohr seconded the motion. Hearing no questions or comments, all were in favor, motion carried.

- ~~2.) Ag Security Application acknowledgement for 4801 South 5th Street~~
~~a. Letter from Brian Miller~~

DEP MODULES / SEWAGE PLANNING: - None

PLANNING COMMISSION – OLD BUSINESS: - None

PLANNING COMMISSION – NEW BUSINESS: None

SUBDIVISIONS – IMPROVEMENTS: None

CORRESPONDENCE: None

OTHER ISSUES: - None

REPORTS:

Emergency Services Committee Report: N/A

Township Emergency Management Coordinator: N/A

Emergency Services Call Report: Report on Website

Fire Companies:

Western District has a Chicken BBQ Monday October 9th from 3pm to 6:30 pm, breakfast starting October 1st 7-noon, the Sportsman's raffle on November 4th

Citizen's Fire has an Open House on October 7th from 11 am to 3pm at their Firehouse. There will be hotdogs, soda, and handouts. The Ambulance Corps, Forestry and others have been invited. Join them to meet your local fire fighters. They have had 148 calls for the year with 1 Auto, 3 EMS Assist, 2 Mutual Aid fires, 1 in Emmaus, 1 in Macungie, 1 wire fire, 1 carbon monoxide detector.

Emmaus Library: October 5th is local heroes' night from 6-8 pm. The current Director Maryellen Kanarr is resigning, Lori miller has been named interim Director.

Recreation Commission: Angela Ashbrook reported that the Recreation Committee had submitted a couple of personal letters addressed to the Board of Supervisors in response to the Recreation area proposal for the Kay Builder's development at 4650 Indian Creek Road.

Township Manager:

Bud Carter – No Report

Supervisors:

John D. Zgura – John asked for the Fire Company discussion to be put on the next agenda. It was mentioned that this discussion should be had with the Emergency Services Committee. The next ESC meeting is scheduled on the same night as the Halloween Parade. It was noted that another night for the meeting would have to be found and that would be done tomorrow.

Daniel J. Mohr – Dan reported that he is treasurer for the Vera Cruz Homecoming Association. They are so short handed in organizing the events and being there the day of the event for enough hands. They may need a new lead on the bandstand rental and if they can't get that the Homecoming may be downscaled. They will still hold the Easter Egg Hunt and the Parade, but they are deciding if they can hold the Homecoming again.

Joyce K. Moore – No Report

Jim Krippe asked if the Township had a five-year plan to add fire hydrants around the rest of the Township as he felt this would keep the cost of the fire equipment down. Manager Carter reminded Jim that Fire Hydrants are where there is public water and that follows development as it would be extremely expensive for the Township to run water lines everywhere.

EXECUTIVE SESSION: - Not needed

ADJOURNMENT: Meeting adjourned at 8:07 pm.

Chairperson Joyce K. Moore

October 5th, 2023
Date

Secretary Jessi O'Donald

UMT-GENERAL FUND BOS Meeting AP Disbursements Report October 5, 2023

Date	Num	Name	Paid Amount
100.01 - PLGIT - General Fund Ckg			
10/05/2023	22506	UGI Utilities Inc.	-15.00
10/05/2023	22507	A-1 Traffic Control Products, LLC	-19,759.60
10/05/2023	22508	Addicted To Detail	-132.44
10/05/2023	22509	All-Jays	-855.00
10/05/2023	22510	American United Life Insurance Comp	-424.58
10/05/2023	22511	AMERICAN UNITED LIFE INSURANCE COMPANY	-256.38
10/05/2023	22512	Analytical Laboratories, Inc.	-140.00
10/05/2023	22513	BECHTELSVILLE ASPHALT	-715.00
10/05/2023	22514	CHRIN HAULING, INC.	-265.09
10/05/2023	22515	Crystal Springs	-55.56
10/05/2023	22516	EMMAUS PUBLIC LIBRARY - Membership	-11,675.25
10/05/2023	22517	LEHIGH COUNTY AUTHORITY	-91.83
10/05/2023	22518	Linde Gas & Equipment Inc	-19.28
10/05/2023	22519	MASTER SUPPLY LINE	-93.93
10/05/2023	22520	Miller Municipal Supply, LLC	-2,209.40
10/05/2023	22521	Monks Security Systems Inc	-357.00
10/05/2023	22522	Ott Consulting Inc.	-8,025.67
10/05/2023	22523	PennDOT - AR	-1,444.45
10/05/2023	22524	PPL ELECTRIC UTILITIES	-225.23
10/05/2023	22525	PSAB - MRT	-65,330.52
10/05/2023	22526	Richter Total Office	-40.00
10/05/2023	22527	sherwin williams	-48.95
10/05/2023	22528	Silt Containment Solutions Inc	-113.50
10/05/2023	22529	Snyder Technologies	-2,647.50
10/05/2023	22530	Sunoco Universal	-1,634.20
10/05/2023	22531	TIMES NEWS (East Penn Press)	-45.13
10/05/2023	22532	TransEdge Truck Center	-189.00
10/05/2023	22533	unifirst	-394.79
10/05/2023	22534	Valley Fabrication and Welding LLC	-3,080.00
10/05/2023	22535	Verizon Connect	-135.26
10/05/2023	22536	Verizon Wireless	-151.56
10/05/2023	22537	WB Mason	-173.25
10/05/2023	22538	Wehrung's Macungie LLC	-250.80
10/05/2023	22539	WORTH, MAGEE & FISHER	-2,316.88
10/05/2023	22540	Zimmerman, Michelle (Hinkle)	-607.50
Total 100.01 - PLGIT - General Fund Ckg			-123,919.53
TOTAL			-123,919.53

UMT-STREET LIGHT FUND BOS Meeting AP Disbursement Report October 5, 2023

Date	Num	Name	Paid Amount
100.01 - PLGIT - Street Light Fund Ckg			
10/05/2023	1396	PPL ELECTRIC UTILITIES	-2,545.16
Total 100.01 - PLGIT - Street Light Fund Ckg			-2,545.16
TOTAL			-2,545.16

OPEN SPACE REFERENDUM BOS Disbursement October 5, 2023

Type	Date	Num	Name	Credit
Leslie H. Nonnemacher Bill Pmt -Check	10/05/2023	1023	Leslie H. Nonnemacher	89,976.70